PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	22/7/21	*Prepared by:*	HEMENDRA
PO/WO no.	78768	PO / WO Date.	19/7/21
Supplier Name	Anisha Associates	PO/WO amount	32,155/-
Firm/Company	SSUP	Project	SSUP
Sl. No.	Bill No.	Bill Date	Bill amount
1	082	21/7/21	33,217/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			32,155/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	069	21/7/21	94213	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :Transportation charges	900/- + 18% GST	1,062/-
Amount C –Other Debits :		
Amount D (D=A+B-C) – Amount to be credited to the supplier:		33,217/-
Amount E – PO / WO value:		32,155/-
Amount F – Difference (A – E): GST-18%		1,062/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	29/7/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 22 JUL 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

AN[...]
AUTHORISED [...]
MYK & CERA CHE[...]
No. 3-6-98, Vasavi Towers, [...] ✆ : 040-48[...]
Secunderabad - 500 026.
E-mail : anishaassociates68@g[...]

No. 069

To. M/s Summit sales LLP

GST: 36ACQFS 2014 C1Z7

S.No.	DESCRIPTION	Packing	Quantity
	P.O. No: 78768 dt: 19/07		
ϕ	RBR bonding agent	5kg	5 Nos ✓
1	Rolf STA (Vitrofix)	20kg	20 Nos ✓
2	Tile grout (Silk Ivory)	1kg	70 ✓
3	white	1kg	70 ✓
4	Crack x Matte	1kg	05 ✓
5			170 N

INWARD
Inward No: 16644 Dt: 21/7/21
MRN No: 94213 Dt: 21/7/21
Received By: Sign:

SUMMIT SALES R.R. DIST.
IN WARD
No:
Date:
Sign:

GSTIN : 36ABTPV3594Q1Z8
SUMMIT SALES LLP

Certified by.

For ANISHA ASSOCIATES

Customer Signature

Stores Manager

TAX INVOICE

ANISHA ASSOCIATES

Pidilite Building Bonds

AUTHORISED DISTRIBUTORS :

DR FIXIT, ROFF, MYK, ZYDEX & CERA CHEM CONSTRUCTION CHEMICALS

No. 3-6-98, Vasavi Towers, West Marredpally Main Road, Secunderabad - 500 026.
E-mail : anishaassociates68@gmail.com
✆ : 040-48509804, Mob : 9246589804

GSTIN : 36ABTPV3594Q1Z8

Buyer To M/s Summit Sales LLP
M.G. Rd Sec-bad.
GST: 36ACQFS 2044 C1Z7

No. 082 Date : 21/07/2021
Your order No. 78768 Date 19/07/2021
Our D.C. No. 069 Date : 21/07/2021
Documents Sent through

S.No.	DESCRIPTION	Packing	Qty.	Unit Price	AMOUNT Rs.	Ps.
1	RBR Bonding Agent	5ltr	05	1350.00	6750	00
2	Roff STA (vitrofix)	20kg	20	670.00	13400	00
3	Tile grout silk ivory	1kg	70	40.0	2800	00
4	Tile grout white	1kg	70	40.0	2800	00
5	Crack x Paste	1kg	05	300.0	1500	00
	Transport				900	00
					Total Taxable 28150	00
					CGST @ 2533	50
					SGTS @ 2533	50
					IGST @	
					TOTAL 33217	00

Certified by:
Stores Manager

INWARD
Inward No: 16644 Dt: 21/7/21
MRN No: 94213 Dt: 28/7/21
Received By: Sign:
SUMMIT SALES LLP

Rupees Thirty three thousand two hundred & seven

SUMMIT SALES LLP
IN WARD
No: 82599
Date: 22/2
Sign:
R.R. DIST.

Goods once sold will not be taken back or exchanged.
Subject to Hyderabad Jurisdiction.

For Anisha Associates

Purchase Order

 19-07-2021 12:48:07 PM

Or 78768
16.07.21 4:14:06

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Anisha Associates No.3-6-98, Vasavi Towers, Boosareddyguda, West Marredpally, Main Road, Secunderabad. **GSTIN** 36ABTPV3594Q1Z8 NA 66209804 9246589804	**Doc No**	78768	168828
	Doc Date	19-07-2021	
	Quote No	Nil	
	Quote Date	03-07-2021	
	SupplyType	Supply	

Kind Attn : Mr. Kishan Raj

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3127 - Chemicals - RBR bonding agent - 5ltrs - nos *W01*	5.00	1,350.00	0.00	18.00	7,965.00
2	3165 - Chemicals - ROff Stone Tile Adhesive - 25 - Kgs	20.00	670.00	0.00	18.00	15,812.00
3	3134 - Chemicals - Tile Grout - 1kg - pkts *Silk -70 nos white - 70 nos*	140.00	40.00	0.00	18.00	6,608.00
4	3107 - Chemicals - Crack Fill - NA - kgs	5.00	300.00	0.00	18.00	1,770.00
					Total Order Value . . .	**32,155.00**

Rupees : Thirty Two Thousand One Hundred Fifty Five Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Included in the above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Anisha Associates***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:		SUMMIT SALES LLP	Date:		14-07-2021		
Site & Phase :		SUMMIT HOUSING LLP	Time:		11:00		
Supplier			Req. No.		168828		
Material required before date:			ID No.		67661		
S. No	Description	Size	Quantity	Units	Inward No		Date
1	Bonding Agent-RBR-Roff Brand	5ltrs	5	ltrs			
2	Tiles Adhesive -Roff Brand	20Kgs	20	Bags			
3	Crack Fill 78768		5	Kgs			
4	Tile Grout-Silk	1kg	70	Kgs			
5	Tile Grout-White	1Kg	70	Kgs			
Remarks:For Stock maintenance Purpose							
Prepared By		BHAVANI					
Sign.& Date		14-07-2021	Sign. & Date				

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
17 JUL 2021
SOHAM MODI
MANAGING DIRECTOR