PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 22/7/21 | Prepared by: | Prabhakar |
| PO/WO no. | 77883 | PO / WO Date. | 21/6/21 |
| Supplier Name | SSLLP | PO/WO amount | 8853.06 |
| Firm/Company | MR Pocharam LLP | Project | NGH. |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 18284 | 15/7/21 | 3971.88 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 3971.88 |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 15615 | 15/7/21 | 93970 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 3971.88 |
| Amount E – PO / WO value: | 8853.06 |
| Amount F – Difference (A – E): GST-18% | 4881.18 |

| | |
|---|---|
| Quantity received as per PO /WO | ☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ~~☐ Approved – within acceptable~~ limits ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs. ☑ No |
| Payment – due date | 26/7 |
| Remarks: Final Bill | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | [signature] | | | | | |
| Date | | 23/7 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Modi Realty Pocharam LLP | Invoice No. | 18284 |
| Nilgiri Heights, Pocharam | Invoice Date. | 15-07-2021 |
| | PO No. | 77883 |
| | PO Date. | 21-06-2021 |
| | Req ID | 66803 |
| GSTIN : 36ABIFM1836H1Z7 | Req Date | 18-06-2021 |
| | Loc Req No | 181598 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 7578 - Stationery - other - Ring Binder - other - nos A3 | | 18 | 187.00 | 3,366.00 | 18 | 605.88 |
| 2 | | | | | | | |
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| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 3,366.00 | 605.88 |
| | 302.94 | 302.94 | Total Invoice Amount | 3,971.88 | |

Rupees : Three Thousand Nine Hundred Seventy One and Paise Eighty Eight Only.

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP
INWARD
No: 82349
Date: 16/12
Sign:
R.R. DIST.

**for Summit Sales LLP**

*Authorised signatory*

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

| **Customer Details** | | |
|---|---|---|
| Modi Realty Pocharam LLP | DC No. | 15615 |
| Nilgiri Heights, Pocharam | DC Date. | 15-07-2021 |
| | PO No. | 77883 |
| | PO Date. | 21-06-2021 |
| | Req ID | 66803 |
| GSTIN : 36ABIFM1836H1Z7 | Req Date | 18-06-2021 |
| | Loc Req No | 181598 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 7578 - Stationery - other - Ring Binder - other - nos | | 18 |
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Subject to Hyderabad Jurisdiction

**for Summit Sales LLP**

*Authorised signatory*

# Purchase Order

 21-06-2021 4:11:19 PM

77883
19.06.21 11:30:41

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7

| Supplier Details | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 77883 | 181598 |
| | **Doc Date** | 21-06-2021 | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote No** | nill | |
| 040-66335551 9618244433 | **Quote Date** | 21-06-2021 | |
| | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7578 - Stationery - other - Ring Binder - other - nos<br>*A3* | ~~28.00~~ 10 | 187.00 | 0.00 | 18.00 | 6,178.48 |
| 2 | 7508 - Stationery - other - Box file - small - nos | 8.00 | 36.00 | 0.00 | 18.00 | 339.84 |
| 3 | 7507 - Stationery - other - Box file - Big - nos | 8.00 | 41.00 | 0.00 | 18.00 | 387.04 |
| 4 | 7605 - Stationery - other - Whitner Pen - NA - nos | 5.00 | 21.00 | 0.00 | 18.00 | 123.90 |
| 5 | 7571 - Stationery - other - Projects folder - NA - nos<br>*A4-50 NOS A3 -50 NOS* | 100.00 | 5.50 | 0.00 | 18.00 | 649.00 |
| 6 | 7594 - Stationery - other - Stapler pin - other - boxes<br>*Small size* | 10.00 | 6.00 | 0.00 | 18.00 | 70.80 |
| 7 | 7578 - Stationery - other - Ring Binder - other - nos<br>*A4* | 8.00 | 95.00 | 0.00 | 18.00 | 896.80 |
| 8 | 7513 - Stationery - other - Cello Tape - 1 In - nos | 5.00 | 37.00 | 0.00 | 12.00 | 207.20 |
| | | | | | **Total Order Value . . .** | **8,853.06** |

Rupees : Eight Thousand Eight Hundred Fifty Three and Paise Six Only.

**Terms and Conditions :-**

Part Delivery

Invoice no: 17927
Amount: 4881.18
Dak: 17927

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Nilgiri Heights<br>pocharam<br>Phone. .9849497484 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose. |
| **Completion Date** | NA |

For *Modi Realty Pocharam LLP*
Authorised Signatory

Name : 22/06/2021

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

# Purchase Order

 21-06-2021 4:11:19 PM

Original / Office Copy / Purchase Div.Copy

| | |
|---|---|
| **Measurment** | NA |
| **Security** | Nil |
| **Remarks** | . |

For *Modi Realty Pocharam LLP*

Authorised Signatory

22/06/2021

Name : ______________________

Name : ______________________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Modi Realty Pocharam LLP | Date: | 18:6:21 |
| Site & Phase : | Niligiri Heights | Time: | 9:17 |
| Supplier: | | Req. No. | 181598 |
| Material required before date: | 15.06.2021 | ID No. | 66803 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Ring binder file | A3 | 20 | No's | | |
| 2 | Ring binder file | A4 | 8 | No's | | |
| 3 | Box file | A4 | 8 | No's | | |
| 4 | Box file | A5 | 8 | No's | | |
| 5 | Whitner pen | std | 5 | No's | | |
| 6 | Thrnkey controctar long book | std | 1 | No's | | |
| 7 | Drawing covers | A4 | 50 | No's | | |
| 8 | Stappler pins(small) | std | 10 | No's | | |
| 9 | White transperant tape | small | 5 | No's | | |

Remarks:For SITE USE PURPOSE

| | | | |
|---|---|---|---|
| Prepared By | P.sneha | Approved by | APPROVED 21 JUN 2021 |
| Sign.& Date | 18.06.2021 | Sign. & Date | MINISH PARIKH MANAGER |

Note: On receipt of material at site write inward number and date in last 2 columns.

77883

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com



r / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**

| ustomer Details | | |
|---|---|---|
| Iodi Realty Pocharam LLP | DC No. | 15615 |
| Iilgiri Heights, Pocharam | DC Date. | 15-07-2021 |
| | PO No. | 77883 |
| | PO Date. | 21-06-2021 |
| | Req ID | 66803 |
| | Req Date | 18-06-2021 |
| GSTIN : 36ABIFM1836H1Z7 | Loc Req No | 181598 |

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| 14 | INWARD | | |
| 15 | Inward No: 10203 Dt: 15/7/21 | | |
| 16 | MRN No: 93970 Dt: 15/7/21 | | |
| 17 | Received By: Sign: | | |
| 18 | | | |
| 19 | NILGIRI HEIGHTS | | |
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for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 72909
Date: 20/7
Sign:

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 TRANSIT COPY

Email: purchase@modiproperties.com

...ier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7



| Customer Details | | |
|---|---|---|
| Modi Realty Pocharam LLP<br>Nilgiri Heights, Pocharam<br><br>GSTIN : 36ABIFM1836H1Z7 | Invoice No. | 18284 |
| | Invoice Date. | 15-07-2021 |
| | PO No. | 77883 |
| | PO Date. | 21-06-2021 |
| | Req ID | 66803 |
| | Req Date | 18-06-2021 |
| | Loc Req No | 181598 |

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INWARD

Inward No: 10203 Dt: 15/7/21

MRN No: 93970 Dt: 15/7/21

Received By: ~~ Sign: ~~

NILGIRI HEIGHTS

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 3,366.00 | | 605.88 |
| | 302.94 | 302.94 | Total Invoice Amount | | 3,971.88 | |

Rupees : Three Thousand Nine Hundred Seventy One and Paise Eighty Eight Only.

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction