(W)

PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 23/7/21 | Prepared by: | Prabhakar. P |
| PO/WO no. | 78596 | PO / WO Date. | 14/7/21 |
| Supplier Name | SSLLP | PO/WO amount | 2782.96 |
| Firm/Company | Modi Realty Pocharam LLP | Project | NGH. |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 18285 | 15/7/21 | 2782.96 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 2782-96 |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 1516 | 15/7/21 | 93966 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits :_Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 2782-96 |
| Amount E – PO / WO value: | 2782-96 |
| Amount F – Difference (A – E): GST-18% | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ~~☐ Approved – within acceptable~~ limits ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs.____/- ☑ No |
| Payment – due date | 26/7/21 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | | | | | | |
| Date | | 23/7/21 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Modi Realty Pocharam LLP | Invoice No. | 18285 |
| Nilgiri Heights, Pocharam | Invoice Date. | 15-07-2021 |
| | PO No. | 78596 |
| | PO Date. | 14-07-2021 |
| | Req ID | 67495 |
| GSTIN : 36ABIFM1836H1Z7 | Req Date | 13-07-2021 |
| | Loc Req No | 181625 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 7530 - Stationery - other - Folder cover - NA - nos | | 300 | 5.50 | 1,650.00 | 18 | 297.00 |
| | A3 | | | | | | |
| 2 | 7560 - Stationery - other - Pen - NA - nos | 9608 | 20 | 3.50 | 70.00 | 12 | 8.40 |
| | Blue | | | | | | |
| 3 | 7512 - Stationery - other - CD Marker - NA - nos | 9608 | 3 | 18.90 | 56.70 | 12 | 6.80 |
| | Black | | | | | | |
| 4 | 7512 - Stationery - other - CD Marker - NA - nos | 9608 | 2 | 18.90 | 37.80 | 12 | 4.54 |
| | Green | | | | | | |
| 5 | 7515 - Stationery - other - Chalkpiece - NA - boxes | 2509 | 50 | 6.30 | 315.00 | 0 | 0.00 |
| 6 | 7584 - Stationery - other - Scribbling Pads - other - | | 12 | 15.00 | 180.00 | 18 | 32.40 |
| 7 | 7513 - Stationery - other - Cello Tape - 1 In - nos | | 3 | 37.00 | 111.00 | 12 | 13.32 |
| 8 | | | | | | | |
| 9 | | | | | | | |
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| 11 | | | | | | | |
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| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 2,420.50 | | 362.46 |
| | 181.23 | 181.23 | Total Invoice Amount | | 2,782.96 | |

Rupees : Two Thousand Seven Hundred Eighty Two and Paise Ninty Six Only.

SUMMIT SALES LLP * R.R. DIST. *
INWARD
No: 82350
Date: 16/9
Sign:

**for Summit Sales LLP**

*Authorised signatory*

Subject to Hyderabad Jurisdiction

# Purchase Order

 14-07-2021 11:27:02 Original / (

78596
12.07.21 11:10:50

| From Company : | **Modi Realty Pocharam LLP**<br>5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003<br>G S T No. : 36ABIFM1836H1Z7 |
|---|---|

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 78596 | 181625 |
| | **Doc Date** | 14-07-2021 | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote No** | Nil | |
| 040-66335551 9618244433 | **Quote Date** | 14-05-2021 | |
| | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7530 - Stationery - other - Folder cover - NA - nos<br>*A3* | 300.00 | 5.50 | 0.00 | 18.00 | 1,947.00 |
| 2 | 7560 - Stationery - other - Pen - NA - nos<br>*Blue* | 20.00 | 3.50 | 0.00 | 12.00 | 78.40 |
| 3 | 7512 - Stationery - other - CD Marker - NA - nos<br>*Black* | 3.00 | 18.90 | 0.00 | 12.00 | 63.50 |
| 4 | 7512 - Stationery - other - CD Marker - NA - nos<br>*Green* | 2.00 | 18.90 | 0.00 | 12.00 | 42.34 |
| 5 | 7515 - Stationery - other - Chalkpiece - NA - boxes | 50.00 | 6.30 | 0.00 | 0.00 | 315.00 |
| 6 | 7584 - Stationery - other - Scribbling Pads - other - nos | 12.00 | 15.00 | 0.00 | 18.00 | 212.40 |
| 7 | 7513 - Stationery - other - Cello Tape - 1 In - nos | 3.00 | 37.00 | 0.00 | 12.00 | 124.32 |
| | | | | | **Total Order Value . . .** | **2,782.96** |

Rupees : Two Thousand Seven Hundred Eighty Two and Paise Ninty Six Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Nilgiri Heights<br>pocharam<br>Phone. .9849497484 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for site use purpose. |
| **Completion Date** | NA |
| **Measurment** | NA |
| **Security** | Nil |

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Name : ______ 14/07/2021

Contact . .

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ______

Date : __/__/____

# Purchase Order

 14-07-2021 11:27:02

Original / Office Copy / Purchase Div.Copy

**Remarks**

For ***Modi Realty Pocharam LLP***

Authorised Signatory

Name : 14/07/2021

Contact - -

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________________

Date : __/__/____

## Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Modi Realty pocharam LLP | Date: | 13-07-2021 |
| Site & Phase : | Niligiri Heights | Time: | 15:04PM |
| Supplier | | Req. No. | 181625 |
| Material required before date: | **17.07.2021** | ID No. | 67495. |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Plans covers | A3 | 3 | Packets | | |
| 2 | Blue pens | std | 03 | Packets | | |
| 3 | CD markers black | std | 02 | Packets | | |
| 4 | CD markers green | std | 01 | packet | | |
| 5 | Chalk pieces box 78596 | std | 50 | boxes | | |
| 6 | Scrubbling pads | std | 12 | No's | | |
| 7 | Stapler remover | std | 06 | No's | | |
| 8 | **Cello tapes** | big | 03 | No's | | |
| 9 | | | | | | |

Remarks: - For site use only

| | | | |
|---|---|---|---|
| Prepared By | S.Sharvani | Approved by | |
| Sign.& Date | 13-07-2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
14 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

**GSTIN/UNI: 36ACQFS2044C1Z7**



| Customer Details | | |
|---|---|---|
| Modi Realty Pocharam LLP | DC No. | 15616 |
| Nilgiri Heights, Pocharam | DC Date. | 15-07-2021 |
| | PO No. | 78596 |
| | PO Date. | 14-07-2021 |
| | Req ID | 67495 |
| | Req Date | 13-07-2021 |
| GSTIN : 36ABIFM1836H1Z7 | Loc Req No | 181625 |

| | Description of Goods | HSN/SAC |
|---|---|---|
| 1 | 7530 - Stationery - other - Folder cover - NA - nos | |
| 2 | 7560 - Stationery - other - Pen - NA - nos | 9608 |
| 3 | 7512 - Stationery - other - CD Marker - NA - nos | 9608 |
| 4 | 7512 - Stationery - other - CD Marker - NA - nos | 9608 |
| 5 | 7515 - Stationery - other - Chalkpiece - NA - boxes. | 2509 |
| 6 | 7584 - Stationery - other - Scribbling Pads - other - nos | |
| 7 | 7513 - Stationery - other - Cello Tape - 1 In - nos | |
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INWARD
Inward No: 10197 Dt: 15/7/21
MRN No: 93966 Dt: 15/7/21
Received By: Sign:
NILGIRI HEIGHTS

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 12765
Date: 20/7
Sign:

**for Summit Sales L**

*Authorised signato*

Subject to Hyderabad Jurisdiction

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

**GSTIN/UNI: 36ACQFS2044C1Z7**

TRANSIT COPY

ier / Customer / Transporter - Copy



**stomer Details**

di Realty Pocharam LLP
giri Heights, Pocharam

TIN : 36ABIFM1836H1Z7

| | |
|---|---|
| Invoice No. | 18285 |
| Invoice Date. | 15-07-2021 |
| PO No. | 78596 |
| PO Date. | 14-07-2021 |
| Req ID | 67495 |
| Req Date | 13-07-2021 |
| Loc Req No | 181625 |

| Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|
| 7530 - Stationery - other - Folder cover - NA - nos A3 | | 300 | 5.50 | 1,650.00 | 18 | 297.00 |
| 7560 - Stationery - other - Pen - NA - nos Blue | 9608 | 20 | 3.50 | 70.00 | 12 | 8.40 |
| 7512 - Stationery - other - CD Marker - NA - nos Black | 9608 | 3 | 18.90 | 56.70 | 12 | 6.80 |
| 7512 - Stationery - other - CD Marker - NA - nos Green | 9608 | 2 | 18.90 | 37.80 | 12 | 4.54 |
| 7515 - Stationery - other - Chalkpiece - NA - boxes | 2509 | 50 | 6.30 | 315.00 | 0 | 0.00 |
| 7584 - Stationery - other - Scribbling Pads - other - | | 12 | 15.00 | 180.00 | 18 | 32.40 |
| 7513 - Stationery - other - Cello Tape - 1 In - nos | | 3 | 37.00 | 111.00 | 12 | 13.32 |

| INWARD | |
|---|---|
| Inward No: 10197 | Dt: 15/7/21 |
| MRN No: 93966 | Dt: 15/7/21 |
| Received By: | Sign: |
| NILGIRI HEIGHTS | |

| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 2,420.50 | | 362.46 |
| | 181.23 | 181.23 | Total Invoice Amount | 2,782.96 | | |

ipees : Two Thousand Seven Hundred Eighty Two and Paise Ninty Six Only.

for Summit Sales LLP

*Authorised signatory*

iject to Hyderabad Jurisdiction