

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 23/7/21		Prepared by: Babbar P	
PO/WO no. 78592		PO / WO Date. 14/7/21	
Supplier Name S S L P		PO/WO amount 2782.96	
Firm/Company M/S Realty Pocharam LLP		Project N/GH	
Sl. No.	Bill No.	Bill Date	Bill amount
1	18285	15/7/21	2782.96
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2782.96
Sl. No.	DC No	DC. Date	MRN No.
1.	15616	15/7/21	93966
2.			
3.			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2782.96
Amount E – PO / WO value:			2782.96
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		26/7/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	23/7/21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

1 of 1 : 15-07-2021

Customer Details				Invoice No.		18285	
Modi Realty Pocharam LLP Nilgiri Heights, Pocharam GSTIN : 36ABIFM1836H1Z7				Invoice Date.		15-07-2021	
				PO No.		78596	
				PO Date.		14-07-2021	
				Req ID		67495	
				Req Date		13-07-2021	
				Loc Req No		181625	
	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7530 - Stationery - other - Folder cover - NA - nos A3		300	5.50	1,650.00	18	297.00
2	7560 - Stationery - other - Pen - NA - nos Blue	9608	20	3.50	70.00	12	8.40
3	7512 - Stationery - other - CD Marker - NA - nos Black	9608	3	18.90	56.70	12	6.80
4	7512 - Stationery - other - CD Marker - NA - nos Green	9608	2	18.90	37.80	12	4.54
5	7515 - Stationery - other - Chalkpiece - NA - boxes	2509	50	6.30	315.00	0	0.00
6	7584 - Stationery - other - Scribbling Pads - other -		12	15.00	180.00	18	32.40
7	7513 - Stationery - other - Cello Tape - 1 In - nos		3	37.00	111.00	12	13.32
8							
9							
10							
11							
12							
13							
14							
15							
IGST		CGST	SGST	Total Taxable Amount		2,420.50	362.46
		181.23	181.23	Total Invoice Amount		2,782.96	
Rupees : Two Thousand Seven Hundred Eighty Two and Paise Ninty Six Only.							

Subject to Hyderabad Jurisdiction



for Summit Sales LLP

Authorised signatory

Purchase Order

Page(s) 1 Of 2

14-07-2021 11:27:02

Original /

From Company : **Modi Realty Pocharam LLP**
5-4-183/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003
G S T No. : 36ABIFM1836H1Z7



78596

12.07.21 11:10:50

Supplier Details			
Summit Sales LLP 5-4-187/3&4, II nd floor, Soham Mansion, MG Road, Secunderabad GSTIN 36ACQFS2044C1Z7 040-66335551 9618244433	Doc No	78596	181625
	Doc Date	14-07-2021	
	Quote No	Nil	
	Quote Date	14-05-2021	
	SupplyType	Supply	

Kind Attn : Hamendra, Prabhakar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7530 - Stationery - other - Folder cover - NA - nos A3	300.00	5.50	0.00	18.00	1,947.00
2 7560 - Stationery - other - Pen - NA - nos Blue	20.00	3.50	0.00	12.00	78.40
3 7512 - Stationery - other - CD Marker - NA - nos Black	3.00	18.90	0.00	12.00	63.50
4 7512 - Stationery - other - CD Marker - NA - nos Green	2.00	18.90	0.00	12.00	42.34
5 7515 - Stationery - other - Chalkpiece - NA - boxes	50.00	6.30	0.00	0.00	315.00
6 7584 - Stationery - other - Scribbling Pads - other - nos	12.00	15.00	0.00	18.00	212.40
7 7513 - Stationery - other - Cello Tape - 1 In - nos	3.00	37.00	0.00	12.00	124.32
Total Order Value . . .					2,782.96
Rupees : Two Thousand Seven Hundred Eighty Two and Paise Ninty Six Only.					

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Nilgiri Heights pocharam Phone. .9849497484
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil

For **Modi Realty Pocharam LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Name : _____

Date : ____/____/____

Contact : _____

Purchase Order

Page(s) 2 Of 2

14-07-2021 11:27:02

Original / Office Copy / Purchase Div.Copy

Remarks

For **Modi Realty Pocharam LLP**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Summit Sales LLP**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Modi Realty pocharam LLP		Date:		13-07-2021	
Site & Phase :		Niligiri Heights		Time:		15:04PM	
Supplier				Req. No.		181625	
Material required before date:		17.07.2021		ID No.		67495	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Plans covers	A3	3	Packets			
2	Blue pens	std	03	Packets			
3	CD markers black	std	02	Packets			
4	CD markers green	std	01	packet			
5	Chalk pieces box	std	50	boxes			
6	Scrubbling pads	std	12	No's			
7	Stapler remover	std	06	No's			
8	Cello tapes	big	03	No's			
9							
Remarks: - For site use only							
Prepared By		S.Sharvani		Approved by			
Sign. & Date		13-07-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
14 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

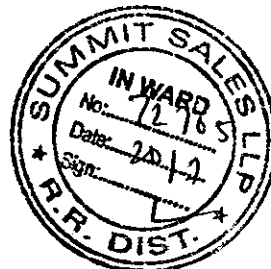
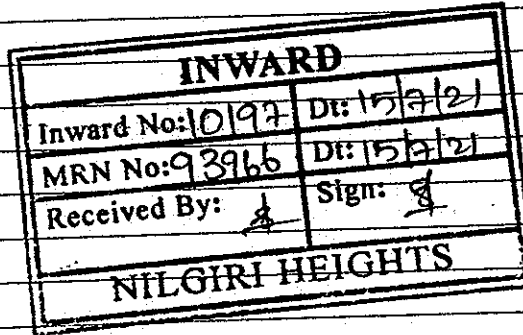
Customer Details

Modi Realty Pocharam LLP
Nilgiri Heights, Pocharam

GSTIN : 36ABIFM1836H1Z7

DC No.	15616
DC Date.	15-07-2021
PO No.	78596
PO Date.	14-07-2021
Req ID	67495
Req Date	13-07-2021
Loc Req No	181625

	Description of Goods	HSN/SAC	
1	7530 - Stationery - other - Folder cover - NA - nos		
2	7560 - Stationery - other - Pen - NA - nos	9608	
3	7512 - Stationery - other - CD Marker - NA - nos	9608	
4	7512 - Stationery - other - CD Marker - NA - nos	9608	
5	7515 - Stationery - other - Chalkpiece - NA - boxes.	2509	
6	7584 - Stationery - other - Scribbling Pads - other - nos		
7	7513 - Stationery - other - Cello Tape - 1 In - nos		
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Summit Sales LLP
#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003
Email: purchase@modiproperties.com
GSTIN/UNL: 36AAAC0954A1Z0

1 of 1: 15-07-2021

GSTIN/UNI: 36ACQFS2044C1Z7

Authorized signatory