E

PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	21/7/2021	Prepared by:	BHAVANI
PO/WO no.	77728	PO / WO Date.	17/6/21
Supplier Name	Cosmo Durables Pvt Ltd	PO/WO amount	881
Firm/Company	modi Properties Pvt Ltd	Project	Mr. Soham modi
Sl. No.	Bill No.	Bill Date	Bill amount
1	SIGT - 523	12/7/21	881
2			/
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			881

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	/	/	/	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	881
Amount E – PO / WO value:	881
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ ~~Yes ☐ No (explained below)~~
Excess / short material received	☐ ~~Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	26/7/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bhavani	[signature]					
Date	21/7/21	21/7/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

COSMO DURABLES PVT LTD

Depot: Warehouse No 1 Kssp Warehousing,Complex ,SanathNagar,Hyderabad-500 018.

GSTIN : 36AABCC5116H1ZZ

TAN-HYDC00938A

TAX INVOICE

Ph:040-23813399
Fax:040-23818586
Email:cosmodurables@yahoo,in
CIN:U32106TG1997PTCO27648

Invoice No : SIGT-523
Date : 12-07-2021
State : TS Code : 36

Salesmen : PRASANTH.B
Bill Ref : PRASANTH.B
Transporter :

BANK NAME: THE FEDERAL BANK LTD
BRANCH: LAKDIKAPOOL
A\C NO.:13325500012683
IFSC CODE: FDRL0001332

RECEIVER ADDRESS :

M/s. MODI PROPERTIES PRIVATE LIMITED
5-4-187/3 AND 4, SOHAM MANSION
M.G ROAD,
SECUNDERABAD
6304941303
GSTIN : 36AABCM4761E1ZM State Name/ Code T.S 36

SHIPMENT ADDRESS :

PO # 77728/ 182897 DT:17/6/21

S.No	Code	DECRIPTION	HSN/SAC	QTY	RATE	Gross	Taxable Value	CGST %	SGST %	IGST %
1	GPJR-G-12X12	GRACE PLAIN JUNIOR (12X12)GLOSSY	73241000	1	1315.00	1315.00	746.65	9	9	
				1		1315.00	746.65			

Recived by [illegible]

DELIVERED

Rupees : EIGHT HUNDRED AND EIGHTY ONE ONLY

Trade Disc :
Spl Disc :
Proj Trd Disc : 433.95
Cash Disc :

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 82287 Date: 14/7 Sign:

Basic Value	746.65
Add : CGST	67.20
Add : SGST	67.20
Add: IGST	
Tax Amt GST	134.40
P & F Charges	
TCS	
NET	**881.00**

TERMS & CONDITIONS :

1. Goods once sold will not be taken back or exchanged.
2. Payment strictly as per terms & condition agreed otherwise penalty will be charged.
3. No Responsibility for Transit Risks
4. Disputes, If any shall be subject to the jurisdiction of Hyd.
5. Interest @24% per annum will be charges on bills which are not paid within 30 days

14:55:05

For COSMO DURABLES PVT LTD

Authorised Signatory

Purchase Order

 17-Jun-21 2:09:23 PM

77728
15.06.21 11:03:11

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Cosmo Durables Pvt. Ltd., H.O. 4-1-369, Abids, Hyderabad - 500 001. **GSTIN** 36 2381-8586.. 2381-3399/2381-6688. 9949118124-Anjaneyulu.	**Doc No**	77728	182897
	Doc Date	17-06-2021	
	Quote No	Nil	
	Quote Date	17-06-2021	
	SupplyType	Supply	

Kind Attn : Mr. Venkateshwar Rao

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7310 - Plumbing - sanitary - Sink - other - nos *Grace plain junior- 12"x12", glossy*	1.00	1,315.00	33.00	0.00	881.05
					Total Order Value . . .	**881.05**

Rupees : Eight Hundred Eighty One and Paise Five Only.

Terms and Conditions :-

Specification / Brand	All items shall be of "Nirali" brand, glossy finish.
Payment Terms	Within 30 days of delivery all materials & production of bill.
Tax	Inclusive of all taxes
Delivery Date	Within 2days
Delivery Location	Mr.Soham Modi Plot No.280, Road No.25, Road Opposite Spicy Venue Restaurant, Jubilee Hills, Hyd - 37 Phone. 040-23545772
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us
Warranty	Min. 20 years on glossy finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for MD residence purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For *Cosmo Durables Pvt. Ltd.,*

Name : ______________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	09-06-2021
Site & Phase :	Plot 280	Time:	08:45AM
Supplier		Req. No.	182897
Material required before date:	Urgent	ID No.	66564

No	Description	Size	Quantity	Units	Inward No	Date
1	Sink (Grace plain-junior) overall size	12"x12"	01	Nos		
2	Option: 2					
3	Sink (Grace plain-MINI) overall size	15"x12"	01	Nos		
4						
5						
6						
7						
8						
9						
10						

17728

1315

Remarks . For plot 280 purpose.

Prepared By	Meenakshi. N	Approved by	
Sign.& Date	09-06-2021	Sign. & Date	

APPROVED
09 JUN 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.