

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 21/7/21		Prepared by: BHAVANI	
PO/WO no. 78500		PO / WO Date. 10/7/21	
Supplier Name Legend Elevations		PO/WO amount 510	
Firm/Company mppel		Project HO	
Sl. No.	Bill No.	Bill Date	Bill amount
1	024	14/7/21	510
2			/
3			/
4			/
Amount A - Bills total(Excluding Transport & Hamali Charges):			510
Sl. No.	DC No	DC. Date	MRN No.
1.	/	/	/
2.	/	/	/
3.	/	/	/
Amount B - Other Credits : Transportation charges			-
Amount C - Other Debits :			-
Amount D (D=A+B-C) - Amount to be credited to the supplier:			510
Amount E - PO / WO value:			510
Amount F - Difference (A - E): GST-18%			-
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved - within acceptable limits ☐ No (explained below)	
Close PO / WO?		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No	
Payment - due date		26/7/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:	<i>[Signature]</i>	<i>[Signature]</i>	
Date	21/7/21	21/7	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

INVOICE

Cell : 9246101075



LEGEND ELEVATIONS

CIVIL & PAINTING CONTRACTORS ** GLASS ELEVATIONS

* HPL * ACP CLADDING * SIGNAGES ETC.,

3-5-115/3 & 4, 1st Floor, Opp. APCO, Vittalwadi, Narayanaguda, Hyderabad - 500 029. T.S. E-mail : rsgkrst@gmail.com

M/s. Modi Properties Pvt. Ltd.

Sl.No.

024

Secunderabad.Customer GST No 36AABCM4761E11ZMDate 14/7/2024

Sl. No.	DESCRIPTION	Qty.	Rate	Amount Rs. Ps.	
01.	Steel Toilet Plate. P.O. No: 78500	2 nos. 36 sp. Inds	Rs. 12/- sp. Inds	Rs. 432/-	00
Bank Name : Bank of Maharashtra A/c. Name : Legend Elevations C-A/c : 60377761695 IFSC : MAHB0000383 Br. Kachiguda, Hyd-27. T.S.		CGST %		Rs. 39/-	
		SGST %		Rs. 39/-	
		IGST %			
		Advance			
Rupees in words <u>Five Hundred & Nine Only.</u>		Balance			
GSTIN : GSTIN : 36AIKPG0292L2Z1		GRAND TOTAL		Rs. 509/-	

For M/s. LEGEND ELEVATIONS

Customer's Signature

Signature

Purchase Order



78500

06.07.21 4:42:38

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10-07-2021 2:23:35 PM

Orig

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Legend Elevations
3-5-967,Narayanguda,Hyderabad.

GSTIN 36AIKPG0292L2Z1
9246101075

Doc No	78500	183024
Doc Date	10-07-2021	
Quote No	Nil	
Quote Date	10-07-2021	
SupplyType	Supply	

Kind Attn : Mr.Ravi Kiran

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6074 - Miscellaneous - SS Name Plates - other - Sq.inches GENTS TOILETS 9" X 2"	18.00	12.00	0.00	18.00	254.88
2 6074 - Miscellaneous - SS Name Plates - other - Sq.inches LADIES TOILETS 9" X 2"	18.00	12.00	0.00	18.00	254.88
Total Order Value . . .					509.76
Rupees : Five Hundred Nine and Paise Seventy Six Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Within 7 days

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil

Transportation Included in the above price.

Warranty 5 years warranty on finish.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for SS Name plates HO purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

13/07/2021

Name : _____

Accepted the above Terms And Conditions

For **Legend Elevations**

Date : ____/____/____

Requisition Form

Company Name:		MPPL		Date:		09-07-21	
Site & Phase:		HO		Time:		11:45	
Supplier				Req. No.		183024	
Material required before date:				ID No.		67385	
No	Description	Size	Quantity	Units	Inward No	Date	
1	SS NAME PLATE GENTS TOILETS	SDT	1	NOS			
2	SS NAME PLATE LADIES TOILETS	STD	1	NOS			
Remarks: The above materials are required for HO Accounts room 3 rd floor.							
Prepared By		Sarwar		Approved by			
Sign. & Date		09-07-21		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.