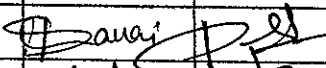


PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		21/7/21		Prepared by:		BHAVANI	
PO/WO no.		78590		PO / WO Date.		13/7/21	
Supplier Name		Elegant Enterprises		PO/WO amount		4,031	
Firm/Company		mpeL		Project		H0	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	EE2122 - 0161	14/7/21		4031			
2							
3							
4							
Amount A - Bills total(Excluding Transport & Hamali Charges):						4031	
Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN			
1.	/	/	/	☐ Yes ☐ No			
2.	/	/	/	☐ Yes ☐ No			
3.	/	/	/	☐ Yes ☐ No			
Amount B - Other Credits : Transportation charges						-	
Amount C - Other Debits :						-	
Amount D (D=A+B-C) - Amount to be credited to the supplier:						4031	
Amount E - PO / WO value:						4031	
Amount F - Difference (A - E): GST-18%						-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☒ Approved - within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No - wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes - Rs. ☒ No				
Payment - due date			26/7/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:							
Date	21/7/21	21/7					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

Page(s) 1 Of 1

13-07-2021 4:59:25 PM



78590

12.07.21 11:10:50

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IIInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderabad-500003.

GSTIN 36AJBPK0412E1ZY
66385358

9985113450/9885073880

Doc No	78590	183023
Doc Date	13-07-2021	
Quote No	Nil	
Quote Date	13-07-2021	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4561 - Electrical - other - Exhaust fan - other - nos	1.00	3,416.00	0.00	18.00	4,030.88
Total Order Value . . .					4,030.88
Rupees : Four Thousand Thirty and Paise Eighty Eight Only.					

Terms and Conditions :-

Specification / All items shall be of Havells brand

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Head Office
5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003
Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty 1yr

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for HO gents toilet purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Name : _____

15/07/2021

Accepted the above Terms And Conditions

For **Elegant Enterprises**

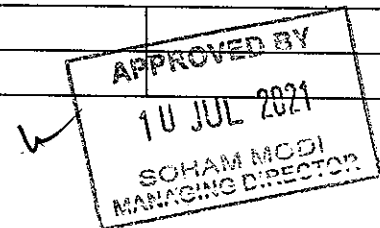
Name : _____

Date : ____/____/____

Requisition Form

Company Name:		MPPL		Date:		09-07-21	
Site & Phase:		HO		Time:		11:45	
Supplier				Req. No.		183023	
Material required before date:				ID No.		67386	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Roof Mounting Exhaust Fan (White) for Toilets	STD	1	Nos			
2							
Remarks: The above materials are required for Gent's toilet 3 rd floor.							
Prepared By		Sarwar		Approved by			
Sign. & Date		09-07-21		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



For MDs APPROVAL

- ☐ High value items beyond limits.
- ☐ Po/P. L. for special approval.
- ☐ Approval for technical details/clarification.
- ☒ Repetition of CSLLP stock
- ☐ Other