PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 21/7/21 | Prepared by: | BHAVANI |
| PO/WO no. | 78590 | PO / WO Date. | 13/7/21 |
| Supplier Name | Elegant Enterprises | PO/WO amount | 4,031 |
| Firm/Company | MPPL | Project | HO |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | EE2122-0161 | 14/7/21 | 4031 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 4031 |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | | ☐ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 4031 |
| Amount E – PO / WO value: | 4031 |
| Amount F – Difference (A – E): GST-18% | – |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ~~☐ Approved – within acceptable limits ☐ No (explained below)~~ |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs. ☑ No |
| Payment – due date | 26/7/21 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Bavani | [signature] | | | | | |
| Date | 21/7/21 | 21/7 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

| GSTIN: 36AJBPK0412E1ZY | ☑ Orignal for Receipient | ☐ Duplicate for Supplier / Transporter | ☐ Triplicate for Supplier | GST INVOICE CASH \| CREDIT |
|---|---|---|---|---|

# Elegant Enterprises

ELEGANT

5-4-187/7/3, Karbala Maidan, M. G. Road, Secunderabad-500003
Phone: 040- 6638-5358, E-mail address: eleganthyd@hotmail.com

Preventers I Annunciators I Switchgears I Starters I Wires & Cables I Capacitors I Panel & Cable Accessories I Oil Seals
Step Down Transfromers I L.E.D Lights I Earthing Equipments I Carbon Brushes I PVC Insulation Tapes I Lugs I Spares

| | |
|---|---|
| Reverse Charge : Nil | Transportation Mode : Not Applicable |
| Invoice Number : EE2122-0161 | Vehicle/LR Number : Not Applicable |
| Invoice Date : 14 July 2021 | Date of Supply : 14 July 2021 |
| State : Telangana — State Code : 36 | Place of Supply : Hyderabad |

## Details of Buyer I Billed to:

| | |
|---|---|
| Name : M/s Modi Properties Private Limited | Delivery Challan No. : Not Applicable — Date : - x - |
| Address : 5-4-187/3 & 4, 2nd Floor, Soham Mansion, Mahatma Gandhi Road, Secunderabad - 500003 | Purchase Order No. : 78590 — Date : 13.07.2021 |
| | Delivery Location : Head Office, Same as Billing Address. |
| GSTIN : 36AABCM4761E1ZM | Term of Payment : ☐ Against Delivery ☐ Against Proforma Invoice ☑ Within 30 days from date of Invoice. |
| State : Telangana — State Code : 36 | |

| Sl. No. | Description of Goods | HSN/SAC | Quantity | UoM | CGST % | SGST % | IGST % | Rate | Amount |
|---|---|---|---|---|---|---|---|---|---|
| 1 | Havells 130mm VentilAir DX-C Exhaust Fan | 84145120 | 1.00 | No's | 9.00 | 9.00 | 0.00 | 3416.00 | 3416.00 |

INWARD
Inward No: 180 Dt: 14/07/21
MRN No: Dt:
Received By: Sameer Sign:
MODI PROPERTIES

| Total Invoice Amount in Words: | |
|---|---|
| Rupees: Four Thousand Thirty One Only. | Total Amount Before Tax: 3,416.00 |
| | Add : CGST : 307.44 |
| | Add : SGST : 307.44 |
| | Add : IGST : 0.00 |
| | R/o + Transportation : 0.12 |
| | Total Amount : Rs. 4,031.00 |

**Our Bank Details:**

| | |
|---|---|
| Name of the Bank : HDFC Bank | Account No. : 50200009719725 |
| Branch Address : Paradise, S.D. Road, Sec-Bad-3 | IFS Code : HDFC0000042 |

Receiver's Seal and Signature with Name & Mobile Number
B. Mahender
9177524532

**Terms and Conditions :**
1. Goods once sold will not be taken back of exchanged
2. Interest at 24% P. A. will be charged affter ....... Days.
3. Our risk & responsibility cease on the delivery of goods.
4. All disputes are subject to Secunderabad Jurisdiction
5. We declare that this invoice shows the actual price of the goods described and that all particulars are true & correct.

for Elegant Enterprises
Authorised Signatory
E & O. E

** Guarantee & Warranty Voids if Proper Earth Connection is not given to LED Light Fixtures.
**No Guarantee & Warranty on Breakages & Burnout.

Material Duly Checked By and Delivered to: Mr. MAHINDER (ELECT. SERENE FARMS)
Eway Bill No. Not Applicable Dated: Not Applicable

minilec | L&T SWITCHGEAR | SIEMENS | GEM | | | COOPER Bussmann | dowells | HMI
PHILIPS | Crompton Greaves | TEKNIC | Controls & Switchgear | SG | POLYCAB | Finolex Cables Limited | legrand | Capco

Head Office : Block - A ' 413 ' Shanti Bagh Apartments, 7 - 1 - 3, Begumpet, Hyderabad - 5000016

SUMMIT SALES LLP R.R. DIST.
INWARD No: 82374
Date: 16/7
Sign:

# Purchase Order

78590
12.07.21 11:10:50

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

**Supplier Details**

Elegant Enterprises
5-4-187/7/3,Karbala Maidan, M.G.Road, Secunderbad-500003.

**GSTIN** 36AJBPK0412E1ZY
66385358 9985113450/9885073880

| | | |
|---|---|---|
| **Doc No** | 78590 | 183023 |
| **Doc Date** | 13-07-2021 | |
| **Quote No** | Nil | |
| **Quote Date** | 13-07-2021 | |
| **SupplyType** | Supply | |

**Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4561 - Electrical - other - Exhaust fan - other - nos | 1.00 | 3,416.00 | 0.00 | 18.00 | 4,030.88 |
| | | | | | **Total Order Value . . .** | **4,030.88** |

Rupees : Four Thousand Thirty and Paise Eighty Eight Only.

**Terms and Conditions :-**

| | |
|---|---|
| **Specification /** | All items shall be of Havells brand |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Head Office<br>5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003<br>Phone. 040-66335551 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | 1yr |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for HO gents toilet purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

15/07/2021

Name : ____________

Accepted the above Terms And Conditions
For *Elegant Enterprises*

Name : ____________

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | MPPL | Date: | 09-07-21 |
| Site & Phase: | HO | Time: | 11:45 |
| Supplier | | Req. No. | 183023 |
| Material required before date: | | ID No. | 67386 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Roof Mounting Exhaust Fan (White) for Toilets | STD | 1 | Nos | | |
| 2 | | | | | | |
| | 78590 | | | | | |
| | | | | | | |
| | [illegible] | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |

Remarks: The above materials are required for Gent's toilet 3rd floor.

| | | | |
|---|---|---|---|
| Prepared By | Sarwar | Approved by | |
| Sign. & Date | 09-07-21 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
10 JUL 2021
SOHAM MODI
MANAGING DIRECTOR

For MDs APPROVAL
- [ ] High [illegible] beyond limits.
- [ ] Po/[illegible] approval.
- [ ] App[illegible] details/clarification.
- [ ] [illegible] SSLLP stock
- [x] Other