

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 26/8/21		Prepared by: [Signature]	
PO/WO no. 77967		PO / WO Date. 23/6/21	
Supplier Name Legend Electronics		PO/WO amount 10,195.20	
Firm/Company MPL		Project MPL	
Sl. No.	Bill No.	Bill Date	Bill amount
1.	025	18/8/21	10,194.00
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,194.00
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	/	/	94/20 ☒ Yes ☐ No
2.	/	/	☐ Yes ☐ No
3.	/	/	☐ Yes ☐ No
Amount B – Other Credits :			
Amount C – Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			10,194.00
Amount E – PO / WO value:			10,195.20
Amount F – Difference (A – E):			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		26/8/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	[Signature]		
Date	26/8/21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

INVOICE

Cell : 9246101075



LEGEND ELEVATIONS

CIVIL & PAINTING CONTRACTORS * * GLASS ELEVATIONS

* HPL * ACP CLADDING * SIGNAGES ETC.,

3-5-115/3 & 4, 1st Floor, Opp. APCO, Vittalwadi, Narayanaguda, Hyderabad - 500 029. T.S. E-mail : rsgkrst@gmail.com

M/s. Modi Properties Pvt. Ltd.

Sl.No. 025

Secunderabad, T.S. Customer GST No 36AABCM4761E1ZMDate: 18/7/2021

Sl. No.	DESCRIPTION	Qty.	Rate	Amount Rs. Ps.	
01.	Steel Matt Etching Floor Number plates of Each size 6" x 6"	20- Nos. 720- Sq Inch	Rs. 12/ Sq Inch	Rs. 8640/-	00

INWARD	
Inward No: 699L	Dt: 19/7/21
VRN No: 94120	Dt: 20/7/21
Received By:	Sign: n/3am
MODI PROPERTIES PVT. LTD. Sy.No. 82/1.	

P.O. NO : 77967.

Bank Name : Bank of Maharashtra
A/c. Name : Legend Elevations
C-A/c : 60377761695
IFSC : MAHB0000383
Br. Kachiguda, Hyd-27. T.S.

CGST %

Rs. 777/-

SGST %

Rs. 777/-

IGST %

Advance

Balance

Rupees in words Ten Thousand One Hundred & Ninety Four only.

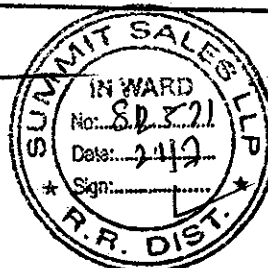
GSTIN : GSTIN : 36AIKPG0292L2Z1

GRAND TOTAL

Rs. 10,194/-

For M/s. LEGEND ELEVATIONS

Customer's Signature

Signature


Purchase Order

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From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

77967
19.06.21 11:50:48

PY

Supplier Details

Legend Elevations
3-5-967,Narayanguda,Hyderabad.

GSTIN 36AIKPG0292L2Z1
9246101075

Doc No	77967	177747
Doc Date	23-06-2021	
Quote No	Nil	
Quote Date	23-06-2021	
SupplyType	Supply	

Kind Attn : Mr.Ravi Kiran

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 1 st floor 6" x 6" 02 nos	72.00	12.00	0.00	18.00	1,019.52
2 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 2 nd floor " x 6" 2 nos	72.00	12.00	0.00	18.00	1,019.52
3 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 3rd floor " x 6" 2 nos	72.00	12.00	0.00	18.00	1,019.52
4 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 4th floor " x 6" 2 nos	72.00	12.00	0.00	18.00	1,019.52
5 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 5th floor 6" x 6" 2 nos	72.00	12.00	0.00	18.00	1,019.52
6 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 6th floor " x 6" 2 nos	72.00	12.00	0.00	18.00	1,019.52
7 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 7th floor " x 6" 2 nos	72.00	12.00	0.00	18.00	1,019.52
8 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 8th floor " x 6" 2 nos	72.00	12.00	0.00	18.00	1,019.52
9 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 9th floor " x 6" 2 nos	72.00	12.00	0.00	18.00	1,019.52
10 6074 - Miscellaneous - SS Name Plates - other - Sq.inches 10th floor " x 6" 2 nos	72.00	12.00	0.00	18.00	1,019.52
Total Order Value . . .					10,195.20
Rupees : Ten Thousand One Hundred Ninty Five and Paise Twenty Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax GST included in above price.

Delivery Date Within 7 days

Delivery Location May Flower Platinum
Sy 82/1, Mallapur, Nacharam.
Phone. 7680971999

Penalty For Delay Nil

Transportation Included in the above price.

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Legend Elevations**

Name : _____

Name : _____

Date : ____/____/____

Purchase Order

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Original / Office Copy / Purchase Div.Copy

Warranty 5 years warranty on finish.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for SS Name plates for 5 flats purpose.

Completion Date Nil

Measurement Nil

Security Nil

Remarks

For **Modi Properties Pvt.Ltd.**

Authorised Signatory

Accepted the above Terms And Conditions

For **Legend Elevations**

Name : _____

Name : _____

Date : ____/____/____

[illegible]

Note: On receipt of material at site write inward number and date in last 2 columns.

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed-post approval.
- ☒ App. ... technical details/clarification.
- ☐ Rep. ... SUP stock
- ☐ Other