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PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	23/7/21	Prepared by:	MOUNIKA
PO/WO no.	78024	PO / WO Date.	25/6/21
Supplier Name	SS LLP	PO/WO amount	11929.60/-
Firm/Company	VOC LLP	Project	VOC
Sl. No.	Bill No.	Bill Date	Bill amount
1	18447	23/7/21	5964.80/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			5964.80/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	3757	20/7/21	93475	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	5964.80/-
Amount E – PO / WO value:	11929.60/-
Amount F – Difference (A – E): GST-18%	5964.80/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☐ No
Payment – due date	26/7/21
Remarks: Final Bill	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Mounika	[signature]					
Date	23/7/21	23/7/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Villa Orchids LLP	Invoice No.	18447
Behind Janapriya, Kowkur, Hyderabad	Invoice Date.	23-07-2021
	PO No.	78024
	PO Date.	25-06-2021
	Req ID	66912
GSTIN : 36AANFG4817C1ZH	Req Date	23-06-2021
	Loc Req No	63699

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	3002 - Cement - PPC - 50kgs - bags	2523	20	233.00	4,660.00	28	1,304.80
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	4,660.00		1,304.80
	652.40	652.40	Total Invoice Amount	5,964.80		

Rupees : Five Thousand Nine Hundred Sixty Four and Paise Eighty Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 82630
Date: 23/2
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 25-06-2021 9:48:31 AM

78024
24.06.21 12:03:57

From Company : **Villa Orchids LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AANFG4817C1ZH

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

040-66335551
9618244433

Doc No	78024	63699
Doc Date	25-06-2021	
Quote No	NIL	
Quote Date	25-06-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	3002 - Cement - PPC - 50kgs - bags	40.00	233.00	0.00	28.00	11,929.60
					Total Order Value . . .	**11,929.60**

Rupees : Eleven Thousand Nine Hundred Twenty Nine and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand	All items shall be of Sri Chakra brand/company
Payment Terms	After Delivery & Production of bill
Tax	Included in the above price
Delivery Date	within 2 days
Delivery Location	Villa Orchids kowkur, Alwal Phone. .
Penality For Delay	Nil
Transportation Cost	Included in the above prices
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the rights to the items not conforming to qty & specs. Hamali chrges extra 12 Rs per bag..Above order for villa no 11,12 compound wall plastering purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Collect from SOVLLP.

part Bill Received
Bill No - 18126 Dt: 6/7
Bill Amount - ~~13044.80~~ 5964.80/-
Bal Amt - 5964.80/-

For *Villa Orchids LLP*
Authorised Signatory
25/06/2021
Name : ____________________

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________________ Date : __/__/____

Requisition Form – Cement, Recron, Plasticizer

Company	VOC LLP
Req. no.	63699
Material required before	25-06-2020
Prepared by:	A Suresh
Flat / Block no:	villa no 11,12 compound wall plastering purpose
Site & Phase	VOC
Req. Date	22-06-2021
ID no.	66912
Approved by (sign):	

S No.	Item Description	Units	Qty required	Qty Available at site	Balance Qty to be ordered in Bags	Inward No	Date
1	Cement - PPC	Bags	40.0	-	40.0		
2	Cement 53 grade	Bags		-	-		
3	Recron	Packets	-	-	-		
4	Plasticizer	lts	-	-	-		

Notes:

1. Round off cement to nearest load size
2. Round off Recron to nearest packing size
3. Round off plasticizer to nearest packing size

PO 78024

APPROVED
23 JUN 2021
MANAGER

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Villa orchids llp

Site:

DC No.	3757
Date	20/7/21
Vehicle No.	: TS10UB3123
P.O. / W.O. No.	: 78024
P.O. / W.O. Date	: 25/5/21

Sl. No.	PARTICULARS	Quantity
1	Cement PPC 50kg	20 Bags
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		20 Bags

INWARD

Inward No: 1039	Dt. 20/07/21
MRN No: 93475	D: 03/07/21
Received By	Sign:

VILLA ORCHIDS LLP

15 30

GSTIN :

Received the above materials in good condition.

Received by Somesh

Date : 20/7/21

Stamp:

SUMMIT SALES LLP
IN WARD
No: 12809
Date: 22/7
Sign:
R.R. DIST.

For SUMMIT SALES LLP

Authorised Signatory

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Villa orchids llp

Site:

DC No. 3757
Date 20/7/21
Vehicle No. : TS10UB3123
P.O. / W.O. No. : 78024
P.O. / W.O. Date : 25/5/21

Sl. No.	PARTICULARS	Quantity
1	Cement PPC 50kg	
2		20 Bags
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
GSTIN :		20 Bags

Received the above materials in good condition.

Received by Somesh

Date : 20/7/21

Stamp:

For SUMMIT SALES LLP

Authorised Signatory