## Remarks from site on the 'Requisition by Site Report of purchase division

Company: N		Modi	Modi Realty Miryalaguda LLP		Date:		30-07-2021
Site: A		AVR	VR Gulmohar Homes		Prepared by:		Zakir
Report From / To 14		14-07	4-07-2021 to 30-07-2021		Approved by:		
Report Date	;	30-07	7-2021	200	-		**************************************
List of requi	isitions n	umber	s missing in the r	eport :			
List of requi	sitions w	here P	O/WO not prepa	red 3 wor	king days after	requisition	on:
Req No.	o. Req Date		Serial no of item in Req.	Item Description		Reason for not preparing PO/WO	
165413	14-07-2021		1 to 10	Panel doors clubhouse		PO to be issue	
List of requ	isitions v	where	PO/WO is prepar	ed and ite	ms have not bee	n receiv	ed at site beyond the lead
Req. No.	Req. Date		Serial no of item in Req.	Item Description		Details of discussion with supplier	
165296	11-02-2021		1 to 8	AL-windows		Ready to supplies	
165310	22-02-2021		1 to 09	Panel door		95% received; remaining will delivered by next week	
165334	26-03-2021		1&7	Windows grill		70% received; remaining will delivered by next week	
165351	20-04-2021		1 & 2	Armored cable		90% received materials at site	
165376	28-05-2021		$\overline{1}$	Video door phone		Ready to supplies	
165383	05-06-2021		3	S.C.Grigio		90% material received at site	
165391	12-06-2021		1 to 38	PVC pipes		90% material received at site	
165397	21-06-2021		1 to 2	Flat patti L angle		80% material received at site	
165411	03-07-2021		1	Villa no.70 tiles		70% received; remaining will delivered by next week	
165412	03-07-2021		L	Villa no.60 tiles		Ready to supplies	
165414	12-07-2021		1 to 9	Panel doors		Ready to supplies	
165418	12-07-2021		1 to 22	Consumable materials		75% material received at site	
165419			1 to 22	CP fitting		90% material received at site	
165422			lto 10	Door Frames		Ready to supplies	
165423	191 000		1 to 6	Z angle templates		Ready to supplies	
165424	26-07-2021		l to 13	Electrical wires		10% material received at site	
165426			1 to 5	Gate		Ready to supplies	
165427			1 to3	Villa no. 18 tiles		Ready to supplies	
165431			1 to 6	Window grills		Ready to supplies	
No. of gate passes issued this week:				Have From No.		1435	To No. 1438
Delivery van				14-07-20			
ourchase?		V 607	& stock report em	ailed in p	df format to		Yes
OC register S			<u> </u>	No. 14	6358		To No. 14718
tems not orde						-	
nner correcti service cente	ons & re	marks:	we have send 2	2.5HP Sub	mersible pump	for repai	ring purpose to SVR pump
Details		I	Project Manager		Admin Officer/Manager		Admin Audit
ign			- No.		Admin Officer/Manager		Admin Audit
ate							<del>                                     </del>
otes: 1. * Send	a copy of	the mi	ssing requisitions to	Purchase in	nmediately, 2. Send	this repo	ort to purchase a modiproperties co

Notes: 1. \* Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to <u>purchase@modiproperties.com</u>, ashaiva@modiproperties.com and <u>rajkumarm@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without completing this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase. For MDs approval/input, 8. \$ Suggested remarks – Ready with supplier. Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE: