Remarks from site on the 'Requisition by Site Report' of purchase division

| Company: Silver Oal | | lver Oak Villas part- | Oak Villas part-III Da | | | 31 | 31-07-2021 | | | | |
|---|----------------|-------------------------|------------------------|---------------|----------------------------|------------|--------------|--------------------------|-------------|---|--|
| | | | er Oak Villas part-III | | Prepared by: | | Meenaks | 1 8 | | | |
| Report From / To 23-07-21 to 31-07-21(f | | | | | | | K Purshotham | | | | |
| Report Date | 31 | -07-2021 | | | | | | | | | |
| List of requi | sitions numbe | ers missing in the rep | oort*: | | | | | | | | |
| List of requi | sitions where | PO/WO not prepare | d 3 working | days a | after requisition | on: | | | | | |
| Req No. Req | | | Item | m Description | | | eason fo | r not | preparing P | O/WO [#] | |
| List of requi Req No. | sitions where | | Item | ve not | | | | | nd time: | upplier\$ | |
| | | item in Req. | i auto | | | | | | | | |
| No. of gate passes issued this week: | | | Nil / 5 | Fı | rom No. | Nill | To | No. | | Nill | |
| | site visit on: | | 24.07.21 | ,26.07 | .21,27.07.21, | 29.07.21 | | | | | |
| Inward repor | rt (MRN/other | r) & stock report ema | ailed in pdf fo | ormat | to purchase? | | | | Yes / No | | |
| Items not or | dered but rece | ived: | | | | - | | | | | |
| Other correc | tions & remar | ks: | | | | - | | | | | |
| Details of ste | eel & cement | stock | | | | | | | | | |
| Sl. No | Tor size | Wt per mtr kgs | Wt. for 12 rod – kgs | mtr | Stock at site - no of rods | | | in Previous stock in Kgs | | | |
| 1. | 8mm | .395 | | 4.74 | - | - | | | | | |
| 2. | 10mm | .617 | 7. | .404 | - | - | - | | | | |
| 3. | 12mm | .89 | 10 | 0.68 | - 184 | - | - | | | · 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 | |
| 4. | 16mm | 1.58 | 18 | 8.96 | - | - | | | | | |
| 5. | 20mm | 2.47 | 29 | 9.64 | - | - | | | | | |
| 6. | 25mm | 3.86 | 40 | 6.32 | - | - | - | | 37 | | |
| 7. | 32mm | 6.32 | 7: | 5.84 | - | - | | | | | |
| 8. | Binding win | | | | Nill | Nill | | | Nill | | |
| OPC stock | Nill | OPC last weeks stock | Nill | | PPC/PSC stock | 373 | | 1 | C/PSC last | 499 | |
| Details | | Project Manage | er | | Admin Office | | er/Manager | | Admin Audit | | |
| Sign | | | | | | Menakshi | | | | | |
| Date | | 31-07-2021 | 31-07-2021 | | | - | | | | | |
| | | | 51 01 Z0Z1 | | | 31-07-2021 | | | | | |

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis. 5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!

Remarks from site on the 'Requisition by Site Report' of purchase division

| | | MHPLS | LSOV | | Date | | | 31-07-2021 | | | | | |
|--------------------------------------|-----------------|----------|---|-------------------------|-----------------------------|---|------------------------------------|--|-------------|------------------|------------|------------|--|
| | | Silver C | er Oak Villas part-III | | | Prepared by: | | | B.Meenakshi | | | | |
| | | 23-07-2 | 7-21 to 31-07-21(fri to sat) | | Appr | Approved by: | | K Purshotham | | | | | |
| Report Date | | 31-07-2 | 2021 | | | | | | | | | | |
| List of requi | sitions num | bers mi | ssing in the rep | ort*: | | | | | | | | | |
| List of requi | sitions whe | re PO/V | WO not prepared | d 3 working | g days | after requis | sition: | | | | | | |
| Req No. | Req | Date | Serial no of item in Req | Item Desc | | | | Reason for not preparing PO/WO# | | | | | |
| 185011 | 07-0 | 6-21 | 1 | MI camera 2 Nos | | | | | | | | | |
| List of requi | sitions whe | re PO/V | WO is prepared and items have not been received at site beyond the lead tim | | | | | | | nd time: | | | |
| Req No. Req Date | | | Serial no of item in Req. | Item Description | | Details of discussion with supplier ^{\$} | | | | | | | |
| 185014 | 0807-21 | | 1 . | Curb stone | | Holo | Holding for a while site not ready | | | | | | |
| 185026 | 185026 09-07-21 | | 1 | | Hume Pipes 28nos balance | | | Material Ready at Supplier delivery by monda | | | | | |
| No. of gate passes issued this week: | | | Nil / 5 | I | From No. | N | Vill | To N | o. | | Nill | | |
| Delivery var | | | | - 12 | | 24.0 | 7.21.20 | 5.07.21 | ,27.07.2 | | 0.07.21 | | |
| | | | stock report ema | iled in pdf | format | | | | | , | Yes / No | | |
| Items not ord | - | | • | | | | | | | | | | |
| Other correc | | | | | | | | × | | | | | |
| Details of ste | | | s e | | | | | | | | | | |
| Sl. No Tor size | | | Wt per mtr | Wt. for 12 rod – kgs | mtr | stock at s | | | | te in Previous s | | ock in Kgs | |
| 1. | 8mm | | .395 | Tou - kgs | 4.74 | - 110 OI TOUS | | Kgs | | + | | | |
| 2. | 10mm | - | .617 | , | 7.404 | _ | | | | + | | | |
| 3. | 12mm | | .89 | | 10.68 | - | | | | + | | | |
| 4. | 16mm | | 1.58 | | 18.96 | _ | | _ | - | + | | | |
| 5. | 20mm | | 2.47 | | 29.64 | _ | | | | + | | | |
| 6. | 25mm | | 3.86 | | 46.32 | - | _ | _ | | + | | | |
| 7. | 32mm | - | 6.32 | | 75.84 | _ | | _ | | | | | |
| 8. | Binding v | vire . | - 0.52 | | | Nill | | Nill | | | Nill | | |
| OPC stock | Nill | | OPC last | Nill | | PPC/PSC | | Nill | | | C/PSC last | Nill | |
| | - 1.2.2 | | weeks stock | | | stock | | | | weeks stock | | 1 1111 | |
| Details | - | | Project Manager | | | Admin Officer/Manager | | | | Admin Audit | | | |
| Sign | | | D/ | | | Munakhi | | | | | | | |
| Date | | | 31-07-2021 | | | 31-07-202 | | | | | | | |
| | Date | | JI JI MUMI | | | 51 57 2021 | | | | | | | |

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and raikumarn@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site — purchase to write 'NA' in reply to this report. 11. Admin

Remarks from site on the 'Requisition by Site Report' of purchase division

| Company: Silver Oak Villas LLP | | | Date: | | | 31-07-2021 | | | | | | | |
|--|--------------------|---------------------------|--------------------|--------------------|-----------------------------|-------------------|--|-----------|----------|---------------------------|------------|--|--|
| Site: Silver Oak Villas | | | | Prepared by: | | | B.Meenakshi | | | | | | |
| Report From / To 23-07-21 to 31-07-21(fri | | | fri to sat) | | | | K Purshotham | | | | | | |
| Report Date | | | | | | | | | | | | | |
| | | ers missing in the rep | ort*: | | | | | | | | | | |
| List of requi | sitions where | PO/WO not prepare | d 3 working | g days | after requis | sition: | | | | | | | |
| Req No. | Req D | | erial no of Item D | | | Description | | son for | not | preparing P | O/WO# | | |
| | | item in Req | | | | | | | | | | | |
| 156480 | 21-06-2 | 021 1 to 5 | Windov | v curta | ains | | | | | | | | |
| 156508 | 14-07-20 | 021 1 to 3 | AMC fo | AMC for Equipments | | | | | | | | | |
| 156515 | 15-07-20 | 021 1 | Laptop | Laptop bags | | | | | | | HE ST | | |
| 156519 | 16-07-20 | 021 1 | | Laptop bags | | | | | | | | | |
| 156524 | 19-07-20 | 021 1 . | Laptop | Laptop bags | | | | | | | | | |
| List of requi | sitions where | PO/WO is prepared | and items ha | ave no | t been rece | ived at | site be | yond th | e le | ead time: | | | |
| Req No. | Req D | | Item | Item Descript | | | Details of discussion with supplier ^s | | | | | | |
| 156502 | 08-07-20 | | Garbage | e box | | Supp | Supplier delivery by Friday | | | | | | |
| 156507 | 14-07-20 | 021 1 | | SS sink with waste | | No stock at ssllp | | | | | | | |
| 156500 | | | | coupling | | | No stock at ssllp | | | | | | |
| 156533 | 22-07-20 | 021 1 | SS sink | SS sink | | | | ssllp | | | | | |
| No. of gate passes issued this week: | | | 1/ | H | From No. | | 5952 To | | No. | | 5952 | | |
| Delivery van site visit on:1 | | 1 | | 1,26.0 | 7.21,27.07. | 21,29.0 | 07.21 | | | | | | |
| Inward report (MRN/other) & stock report email | | ailed in pdf | format | to purchas | se? | | | | Yes / No | | | | |
| Items not ore | dered but rece | eived: | | | | | | | | | | | |
| | tions & rema | | | | | | | | | | | | |
| | eel & cement | | | | | | | | | | | | |
| Sl. No | Tor size | Wt per mtr | Wt. for 12 | mtr | Stock at s | site | Stock a | t site in | | Previous ste | ock in Kgs | | |
| | | kgs | rod – kgs | - no of ro | | | ds Kgs | | | | | | |
| 1. | 8mm | .395 | | 4.74 | - | | - | | | | | | |
| 2. | 10mm | .617 | | 7.404 | - | _ | | | | | | | |
| 3. | 12mm | .89 | | 10.68 | - | 1. | | | | | | | |
| 4. | 16mm | 1.58 | | 8.96 | - | <u> </u> | | | | | | | |
| | 20mm | 2.47 | | 29.64 | - | <u> </u> | _ | | | | | | |
| 5. | | 3.86 | | 16.32 | - | | - | | | | | | |
| 5. 6. | 25mm | 5.00 | | 75.84 | - | | - | | | | | | |
| 6. | 25mm 32mm | | | 3.04 | | | Nill | | Nill | | | | |
| 6. 7. | 32mm | 6.32 | | 3.04 | Nill | 1 | Nill | | | Nill | | | |
| 6. 7. 8. | | re - OPC last | Nill | 73.04 | Nill PPC/PSC | | Nill Nill | | | PC/PSC last | Nill | | |
| 6. 7. 8. OPC stock | 32mm Binding wi | re - OPC last weeks stock | Nill | 73.04 | PPC/PSC stock | | Nill | ar. | we | PC/PSC last eeks stock | Nill | | |
| 6. 7. 8. | 32mm Binding wi | re - OPC last | Nill | 73.04 | PPC/PSC stock Admin O | | Nill | er | we | PC/PSC last | Nill | | |

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