

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 24/07/2021		Prepared by: MINISH.	
PO/WO no. 77940		PO / WO Date. 22/06/2021	
Supplier Name: Elegant Enterprises		PO/WO amount: 4,944/-	
Firm/Company: Mehra & Modi Realty & Devt. LLP.		Project: 417.	
Sl. No.	Bill No.	Bill Date	Bill amount
1	0132	22/06/2021	4,944/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			4,944/-
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.			93028 ☒ Yes ☐ No
2.			☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B – Other Credits :Transportation charges			—
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			4,944/-
Amount E – PO / WO value:			4,944/-
Amount F – Difference (A – E): GST-18%			NIL
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved within acceptable limits ☐ No (explained below)	
Close PO / WO		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		30/07/2021	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Purchase Order

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77940

19.06.21 11:50:48

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details

Elegant Enterprises
5-4-187/7/3, Karbala Maidan, M.G.Road, Secunderbad-500003.

GSTIN 36AJBPK0412E1ZY

66385358

9985113450/9885073880

Doc No	77940	140642
Doc Date	22-06-2021	
Quote No	Nil	
Quote Date	22-06-2021	
SupplyType	Supply	

Kind Attn : Mr.Gaurang Kadakia/Mahesh Kadakia

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4676 - Electrical - switches - C/O Switch - other - nos 63 ams 4 p	1.00	4,190.00	0.00	18.00	4,944.20
Total Order Value . . .					4,944.20
Rupees : Four Thousand Nine Hundred Fourty Four and Paise Twenty Only.					

Terms and Conditions :-

Specification / All items shall be of GEM brand

Payment Terms Against Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Greenwood Heights
Sy no: 196, Kowkur.
Phone. 040-66335551

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications, Above order is for generator connection purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks nil

*Delivered*For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Name : _____

Date : ____/____/____

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Requisition Form

Revised

Company Name:		MMR Kowkur Iip		Date:		21-06-2021	
Site & Phase :		GHT		Time:		10.00	
Supplier				Req. No.		140642	
Material required before date:			22-06-2021		ID No.		66860
No	Description	Size	Quantity	Units	Inward No	Date	
1	GENRATER MANUAL CHANGE OVER	63A AC-23A	01	NO			
2	63A AC -23A / 415V 50/60HZ						
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: - For GHT Site Genrater connection purpose							
Prepared By		A Suresh		Approved by			
Sign. & Date		21-06-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

Purchase Order

Page(s) 1 Of 1

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Original / Office Copy / Purchase Div. Copy

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G S T No. : 36ABLFM7631F1Z3

Supplier Details

Elegant Enterprises
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GSTIN 36AJBPK0412E1ZY
66385358

9985113450/9885073880

Doc No	77940	140642
Doc Date	22-06-2021	
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Remarks nil

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Elegant Enterprises**

Name : _____

Date : ____/____/____