PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	24/07/2021	Prepared by:	MINISH.
PO/WO no.	78543.	PO / WO Date.	13/07/2021
Supplier Name	Sri Balaji Enterprises.	PO/WO amount	5,924/-
Firm/Company	Mehta & Modi Realty Kowkur LLP.	Project	GHT.
Sl. No.	Bill No.	Bill Date	Bill amount
1	50	13/07/2021	6,071/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			6,071/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			93946.	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	-
Amount C – Other Debits :	-
Amount D (D=A+B-C) – Amount to be credited to the supplier:	6,071/-
Amount E – PO / WO value:	5,924/-
Amount F – Difference (A – E): GST-18%	147/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ Approved – ~~within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs._____/- ☑ No
Payment – due date	30/07/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			APPROVED 23 JUL 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

SRI BALAJI ENTERPRISES

14-1-418, BEAR POCKET GROUND
NEW AGHAPURA HYDERABAD
500001 TS
Phone no.: 9030605690
Email: seetaramjoshi@yahoo.com
GSTIN: 36ALIPI0494H1ZF
State: 36-Telangana

Invoice No: 50
Date: 13-07-2021
Place of supply: 36-Telangana
PO date: 13-07-2021
PO number: 78543
Vehicle Number: TS12UC-8002

Bill To

MEHTA & MODI REALTY KOWKUR LLP
5-4-187/3&4,2 nd floor
MG Road Secunderabad
500003
Contact No.: 9502232100
GSTIN Number: 36ABLFM7631F1Z3
State: 36-Telangana

Ship To

GREENWOOD HEIGHTS
Sy no 196 kowkur Rangareddy

#	Item name	HSN/ SAC	Size	Quantity	Unit	Price/ Unit	GST	Amount
1	L-PATI 1X1	8302	1X1	340	NOS	₹ 3.00	₹ 183.60 (18%)	₹ 1,203.60
2	SCREWS 75X8MM (150 PER PKT)		75X8MM	5	PKT	₹ 375.00	₹ 337.50 (18%)	₹ 2,212.50
3	SS SCREWS 25X6MM	8302	25X6MM	10	BOX	₹ 100.00	₹ 180.00 (18%)	₹ 1,180.00
4	SS SCREWS 35X6MM (100 PER PKT)		35X6MM	10	BOX	₹ 125.00	₹ 225.00 (18%)	₹ 1,475.00
	Total			**365**			**₹ 926.10**	**₹ 6,071.10**

Invoice Amount In Words
Six Thousand Seventy One Rupees only

Amounts:

Sub Total	₹ 6,071.10
Round off	- ₹ 0.10
Total	**₹ 6,071.00**
Received	₹ 0.00
Balance	₹ 6,071.00

HSN/ SAC	Taxable amount	CGST		SGST		Total Tax Amount
		Rate	Amount	Rate	Amount	
	₹ 1,875.00	9%	₹ 168.75	9%	₹ 168.75	₹ 337.50
	₹ 1,250.00	9%	₹ 112.50	9%	₹ 112.50	₹ 225.00
8302	₹ 2,020.00	9%	₹ 181.80	9%	₹ 181.80	₹ 363.60
Total	**₹ 5,145.00**		**₹ 463.05**		**₹ 463.05**	**₹ 926.10**

Terms and conditions:
Thanks for doing business with us!

INWARD
Inward No: 1313 Dt: 13/07/21
MRN No: 93946 Dt: 14/07/21
Received By:
MEHTA & MODI RE... LLP

Company's Bank details:
Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY
Bank Account No.: 4312001151
Bank IFSC code: KKBK0000553
Account Holder Name: SRI BALAJI ENTERPRISES

For, SRI BALAJI ENTERPRISES

SRI BALAJI ENTERPRISES SBE HYD.

Authorized Signatory

SUMMIT SALES LLP
IN WARD
No. 82519
Date 21/7
Sign
R.R. DIST.

Purchase Order

 13-07-2021 10:38:59 AM

78543
12.07.21 11:10:50

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Sri Balaji Enterprises	**Doc No**	78543	140666
H,no.14-1-418, Near ROCKET Ground,New Aghapura Hyderbad-500001	**Doc Date**	13-07-2021	
	Quote No	Nil	
GSTIN 36AEIPJ0494H1ZF	**Quote Date**	16-12-2019	
9030605690	**SupplyType**	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9598 - Tools - Bracket - NA - Nos *1" x 1"*	340.00	3.00	0.00	18.00	1,203.60
2	2156 - Carpentry - hardware - S.S. Screws - other - pkts *75 x 5mm 100 Per Pkt*	7.00	250.00	0.00	18.00	2,065.00
3	2156 - Carpentry - hardware - S.S. Screws - other - pkts *25 x 6mm- 100 Per Pkt*	10.00	100.00	0.00	18.00	1,180.00
4	2156 - Carpentry - hardware - S.S. Screws - other - pkts *35 x 6 mm - 100 Per Pkt*	10.00	125.00	0.00	18.00	1,475.00
				Total Order Value . . .		**5,923.60**

Rupees : Five Thousand Nine Hundred Twenty Three and Paise Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for B 306-309 WPC Doors section Fixing purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Mehta & Modi Realty Kowkur LLP*
Authorised Signatory

15/07/2021

Name : ____________

Accepted the above Terms And Conditions
For *Sri Balaji Enterprises*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MMR Kowkur llp	Date:	12-07-2021
te & Phase :	GHT	Time:	16:03
Supplier	Sri Balaji Enterprises	Req. No.	140666
Material required before date: 14-07-2021		ID No.	67483.

No	Description	Size	Quantity	Units	Inward No	Date
1	L-bracket	1"X1"	340	No.s		
2	SS.Screws	75X5mm	7	Packets		
3	SS.Screws	25X6mm	10	Packets		
4	SS.Screws	35X6mm	10	Packets		
5	78543					
6						
7			APPROVED			
8			15 JUL 2021			
09						
10			MINISH PARIKH MANAGER PROCUREMENT			

Remarks: - For B-Block Flat no. 306-309 WPC Door frame making purpose

Prepared By	K.Sneha	Approved by	A.Suresh
Sign.& Date	12-07-2021	Sign. & Date	12-07-21

Note: On receipt of material at site write inward number and date in last 2 columns.