Prepared by:		T.D. Murthy			
Report Date		31-07-2021			
Site		Silver Oak Villas - III			
List of requis	itions Where PO	/WO not prepared 3 working days after req	uigition:		
No	Date	Material Descscription	Purchase Officer - Remarks	Material delivered?	If material is not delivered is delay justified?
Nil	Nil	Nil	Nil	Nil	Nil
List of requisi	tions Where PO/	WO is prepared and items have not receive	ed at site		
Nil	Nil	Nil			
		1111	Nil		
		1411	Nil		
		1111	Nil		
			Ni		
			Nil		
			NI		

7. D. Muing 3/0/11.

Remarks from site on the 'Requisition by Site Report' of purchase division

Company:	S	ilver Oak Villas par	Date: 24-07-2021						
Site:		ilver Oak Villas par	0 1		24-07-2021				
Report From / To 16-07-		6-07-21 to 24-07-21		repared by:	B.Meenakshi				
		4-07-2021	(III to Sat) A	pproved by:	K Pursh	otham			
List of req	uisitions numb	ers missing in the re	enort*:						
List of req	uisitions where	PO/WO not prepar	red 3 working de						
Req No. Req		ate Serial no contemporaries item in Re	of Item D	escription	Reason for not preparing PO/WO#				
List of requ	uisitions where	PO/WO is prepared	d and items have	not been receive	ed at site beyond	d the lea	ad time:		
Req No. Req Date		ste Serial no o item in Rec	1. Item De	Item Description		Details of discussion with supplier ⁵			
No. of gate	passes issued t	this week:	Nil / 5	From No.	Nill T	o No.	T	Nill	
Delivery va	n site visit on:	1	17.07.21,19	.07.2122.07.21,2	23.07.21	0110.		IVIII	
inward repo	ort (MRN/other	r) & stock report em	ailed in pdf form	nat to purchase?			Yes / No		
Items not of	rdered but rece	ived:					1007110		
Other corre	ctions & remar	ks:							
Details of si	teel & cement								
SI. No	Tor size	Wt per mtr kgs	Wt. for 12 mtr rod – kgs	Stock at site - no of rods			Previous stock in Kgs		
1.	8mm	.395	4.74		-				
2.	10mm	.617	7.404	1 -					
3.	12mm	.89	10.68	3 -	-				
4.	16mm	1.58	18.96	5 -	-				
5.	20mm	2.47	29.64	-	-				
6.	25mm	3.86	46.32	-	-				
7.	32mm	6.32	75.84		-				
8.	Binding wire			Nill	Nill	N	Nill		
OPC stock	Nill	OPC last weeks stock	Nill	PPC/PSC stock			PSC last	0	
Details		Project Manage			Admin Officer/Manager		weeks stock Admin Audit		
lign					Menakini.		III Audit		
Date		24-07/2021		24-07-2021		-			

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and raikumarn@modiproperties.com, ashaiya@modiproperties.com and raikumarn@modiproperties.com, ashaiya@modiproperties.com and raikumarn@modiproperties.com, ashaiya@modiproperties.com and <a href="mailto:raikumarn@modiproperties.com, ashaiya@modiproperties.com and ashaiya@modipro

Prepared by:		T.D. Murthy			
Report Date		31-07-2021			
Site		Modi Housing PVT LTD			
List of requisit	tions Where PO	WO not prepared 3 working days after rec	nuisition:		
Requisition No	Requisition Date	Material Descscription	Purchase Officer - Remarks	Material delivered?	If material is not delivered - is delay justified?
185011	07-06-2021	MI Camera	Online purchase	delivered	is delay justified?
List of requisit	iona Whana DO	NO:			
List of requisit	ions where PO/	WO is prepared and items have not receive	ed at site		
185014	08-06-2021		Next week delivery		
185026	09-07-2021	Hume pipes - Balance	Delivered		

J.D. Mucely

Remarks from site on the 'Requisition by Site Report' of purchase division

Company: MHPLSOV				Date:			24-07-2021				
Site: Silver Oak Villas part-III				Prepared by:		B.Meenakshi					
Report From / To 16-07-21 to 24-07-21(fri				Approved by:			K Purshotham				
Report Date 24-07-2021			7.1.1				www.				
List of requ	isitions numb	ers missing in the re	port*:								
List of requ	isitions where	PO/WO not prepare	ed 3 working	days	after requi	sition:					
Req No. Req Date Ser		ate Serial no o	f Item Description			Reason for not preparing PO/W		PO/WO#			
185011				MI camera							
List of requ	isitions where	PO/WO is prepared	and items have	ve no	t been rece	ived at	site beyon	d the l	lead time:		
Req No. Req Date		ste Serial no oi item in Req	f Item	Item Description		Details of discussion with suppliers					
185014	0807-2		. Curb stor	ne		Hold	ing for a v	vhile o	site not ready		
185026	09-07-	21 1	Hume Pip balance		0 nos	Holding for a while site not ready Material Ready at Supplier delivery by mono			ry by monday		
No. of gate	passes issued	this week:	Nil/5	F	rom No.	N	ill T	o No.		Nill	
Delivery var	n site visit on:	1 4-1				-	.07.2122.0			NIII	
Inward repo	ort (MRN/othe	r) & stock report em	ailed in pdf fo	ormat	to purchas	e?	.07.2122.0	7.41,4	Yes/No		
	dered but rece		7		to parents				1657140		
	ctions & remai										
	eel & cement							_			
Sl. No	Tor size	Wt per mtr kgs	Wt. for 12 n	mtr	Stock at s				Previous st	Previous stock in Kgs	
1.	8mm	.395		1.74	-	-	S Rgs				
2.	10mm	.617			-						
3.	12mm	.89		0.68							
4.	16mm	1.58		3.96	-	-					
5.	20mm	2.47		0.64							
6.	25mm	3.86		.32		-					
7.	32mm	6.32		.84	-	-					
8.	Binding wir			-	Nill	Nill Nill					
OPC stock	Nill	OPC last weeks stock	Nill		PPC/PSC stock			Nill			
Details			Project Manager		Admin Officer						
Sign					Meenaks			A	mini Audit		
Date		24-07-2021	24-07-2021		24-07-2021			-			

Date

24-07-2021

24-07-2021

Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and rajkumaru@modiproperties.com on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written on the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks - For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. \$ Suggested remarks - Ready with supplier, Supplier not contacted/, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site - purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up - DO NOT CALL PURCHASE!