PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	28/7/2021	Prepared by:	Kavitha
PO/WO no.	78764	PO / WO Date.	19/7/21
Supplier Name	Santhosh Tarpulin	PO/WO amount	41267/-
Firm/Company	GV Research Centers LLP	Project	GVDC
Sl. No.	Bill No.	Bill Date	Bill amount
1	038	20/7/21	41267/-.
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			41297/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.			943/63.	◻ Yes ◻ No
2.				◻ Yes ◻ No
3.				◻ Yes ◻ No

Amount B – Other Credits : Transportation charges	–
Amount C – Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4297/-
Amount E – PO / WO value:	4297/-
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	◻ Yes ◻ Excess received ◻ Short received ◻ Other (explained below)
Is difference between PO / Bill acceptable?	◻ ~~Yes ◻ No (explained~~ below)
Excess / short material received	◻ Approved – within acceptable limits ◻ No (explained below)
Close PO / W?O	◻ Yes ◻ No – wait for balance material ◻ No (explained below)
Advance paid / PDC given (deduct when paying)	◻ Yes – Rs.____/- ◻ No
Payment – due date	2/8/21
Remarks:	– Final bill –

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Kavitha	[signature]					
Date	28/7/21.	28/7					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To G V RESERCH CENTERS PVT LLP 5-4-187/3&3 IInd floor SOHAM MANSION MG ROAD SECUNDERABAD 500003 **GSTIN No. 36AAHCG4562D1ZP**	Invoice No:**038** Invoice Date: 20/07/2021 P.O.No.78764/163623 P.O.Date: 19.07.2021

Sl. No.	**Descriptions**	**Code SAC HSN**	**Qty**	**Rate**	**Amount Rs. Ps.**
1	RAIN COATS	6201	6 NOS	@ 400/-	2,400.00
2	UMBRELLA	4064	6 NOS	@ 260/-	1,560.00

Rupees in words FOUR THOUSAND TWO HUNDRED SIXTY SEVEN TWENTY PAISE ONLY

Total ::	**3,960.00**
CGST @2.5+6 %	**60.00+93.60**
SGST @2.5+6 %	**60.00+93.60**
IGST 18% ::	
Grand Total ::	**4,267.20**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

Authorized Signatory

INWARD
Inward No: 4333 Dt: 26/7/21
MRN No: 94363 Dt: 26/7/21
Received By: Sign:
G.V.R.C. PVT. LTD.

SUMMIT SALES LLP
IN WARD
No: 8276
Date: 28/2
Sign:
R.R. DIST.

Purchase Order

 19-07-2021 14:56:48

78764
16.07.21 4:14:06

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-5[illegible]
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	78764	163623
Doc Date	19-07-2021	
Quote No	Nil	
Quote Date	16-07-2021	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4064 - Consumables - Umbrella - other - nos	6.00	260.00	0.00	12.00	1,747.20
2	4052 - Consumables - Raincoats - NA - nos	6.00	400.00	0.00	5.00	2,520.00
					Total Order Value . . .	**4,267.20**

Rupees : Four Thousand Two Hundred Sixty Seven and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. Mr. Sanjay - 9502288244
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site eng use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Santosh Tarpaulin*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	14-07-2021
Site & Phase :	INNOPOLIS	Time:	16:30
Supplier		Req. No.	163623
Material required before date:		ID No.	67543

No	Description	Size	Quantity	Units	Inward No	Date
1	Rain coats	free	06	Nos		
2	Umbrellas	Big	06	Nos		
3						
4						
5	28764					
6						
7						
8						
9						
10						
11						
12						

Remarks : For site use purpose.

Prepared By	J.Soundarya	Approved by	G.Venkatesh
Sign.& Date	14-07-2021	Sign. & Date	14-07-2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
17 JUL 2021
SOHAM MODI
MANAGING DIRECTOR

APPROVED BY
14 JUL 2021
G. Venkatesh
Project Manager