

Monthly Maintenance Charges – Collections – Log Book
Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	47	Owner name	T. Sora Swathi
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	Nil		
Remarks	MMC starts from 01-09-2023		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.

Monthly Maintenance Charges – Collections – Log Book
Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	44	Owner name	Mrs Himanshu Kapoor
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	Nil		
Remarks	MMC Starts from 01-04-2023		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Monthly Maintenance Charges – Collections – Log Book
Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	40	Owner name	Asha Latkar
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	Nil		
Remarks	They Paid 21,000/- as advance MMC		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Monthly Maintenance Charges – Collections – Log Book
Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	37	Owner name	K. Murali
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	Nil		
Remarks	MMC starts from 01-01-2023		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Monthly Maintenance Charges – Collections – Log Book
Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	34	Owner name	G. Vikram
Occupied by	☒ Owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	Nil		
Remarks	They paid 21,000/- as advance.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Monthly Maintenance Charges – Collections – Log Book
Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	31 & 33	Owner name	Tiwari Ravindra Kumari
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other:		
Current MMC	Nil		
Remarks	1) MMC Starts from 01-09-23 2) ONE ACRE Farm House		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Monthly Maintenance Charges – Collections – Log Book
Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	26	Owner name	MRS. M. Varalakshmi
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	8800/-		
Remarks			
Contact date	19/06/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	8800/-	Next follow-up dt	25/10/21
Outcome of call:	He is saying that they are not getting full services		
	He is asking us to say the rate for the provided services		
Contact date	20/07/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,600/-	Next follow-up dt	02/08/21
Outcome of call:	work is going on their villa. Once completed they		
	will pay the amount.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	24	Owner name	M. Madhuxan
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other:		
Current MMC	8750/-		
Remarks			
Contact date	19/05/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	8750/-	Next follow-up dt	25/06/21
Outcome of call:	He will pay soon he said.		
Contact date	15/07/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,550/-	Next follow-up dt	02/08/21
Outcome of call:	They said amount will be paid on site visit		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	23	Owner name	Madhulika Jajodia
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other:		
Current MMC	8750/-		
Remarks			
Contact date	15/06/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	8750/-	Next follow-up dt	25/06/21
Outcome of call:	NO response.		
Contact date	15/07/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,550/-	Next follow-up dt	02/08/21
Outcome of call:	They said they will pay on site visit.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	22	Owner name	Dr. Manish Dugar
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other:		
Current MMC	8750/-		
Remarks			
Contact date	15/06/21	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	8750/-	Next follow-up dt	
Outcome of call:	He will visit site & contact us on this MMC		
Contact date	15/07/21 12,550/-	Contact type	☒ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt	12,550/- 12,550/-	Next follow-up dt	02/08/21
Outcome of call:	He will pay soon.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Monthly Maintenance Charges – Collections – Log Book
Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	19	Owner name	Ramesh reddy
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other:		
Current MMC	Nil		
Remarks	Paid 21,000/- as advance MMC		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
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Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
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Arrears on call dt		Next follow-up dt	
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Monthly Maintenance Charges – Collections – Log Book
Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	18	Owner name	V.S. Kishan Raj
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	Nil		
Remarks	Waiver upto 01-12-22 (or) MMC Starts from 01-01-23		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Monthly Maintenance Charges – Collections – Log Book
Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	17	Owner name	Vidushi Kaushik
Occupied by	☒ owner ☐ tenant ☐ unoccupied ☐ other:		
Current MMC	N/A		
Remarks	MMC starts from 01-01-2023		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Monthly Maintenance Charges – Collections – Log Book
Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	11	Owner name	Sri lakshmi
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other:		
Current MMC	N/A		
Remarks	Advance paid for 6 months.		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Monthly Maintenance Charges – Collections – Log Book
Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	10	Owner name	K- Ranjith
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other:		
Current MMC	N/A		
Remarks	Advance MMC paid for 6 months		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
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Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
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Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Monthly Maintenance Charges – Collections – Log Book
Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	09	Owner name	Hima bindu
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other:		
Current MMC	Nil		
Remarks	Advance MMC paid for 6 months		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
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Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

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Monthly Maintenance Charges – Collections – Log Book
Serene Clubs & Resorts LLP, Sy. No. 44, Yenkapally, Chevella

Unit no.	08	Owner name	Vikram
Occupied by	☐ owner ☐ tenant ☒ unoccupied ☐ other:		
Current MMC	N/A		
Remarks	Advance MMC paid for 6 months		
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			
Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
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Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
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Contact date		Contact type	☐ Phone ☐ in person ☐ email ☐ notice
Arrears on call dt		Next follow-up dt	
Outcome of call:			

Notes: 1. Use one page for every customer with MMC arrears of more than 2 months. 2. CR to review and counter sign at end of each row once in a month – before 1st Saturday of succeeding month. 3. Logbook to be maintained by Admin officer at site.