PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 28/7/21 | Prepared by: | Kavitha |
| PO/WO no. | 78723 | PO / WO Date. | 16/7/21 |
| Supplier Name | Santhosh Tarpaulin | PO/WO amount | 121448/- |
| Firm/Company | GV Discovery Center | Project | GVDC |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 35 | 19/7/21 | 12,148/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 12,148/- |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | 94356 | ☐ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 12,148/- |
| Amount E – PO / WO value: | 12,148/- |
| Amount F – Difference (A – E): GST-18% | – |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ☐ Yes ☐ No (explained below) |
| Excess / short material received | ☐ Approved – within acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs. ____/- ☑ No |
| Payment – due date | 2/8/21 |

Remarks: – Final Bill –

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Kavitha | [signature] | | | | | |
| Date | 28/7/21 | 28/7 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

| | |
|---|---|
| **SANTHOSH TARPAULIN**<br># 2-9-39/7/3, Forzenguda,<br>Suryanagar, Old Alwal,<br>Medchal, Malkajgiri District – 500 010.<br>Telangana State | GSTIN :36ATWPA1307P1ZC<br>Email id: santhoshtarp@gmail.com<br>Cell: 9642662732<br>Bank Account : AXIS BANK<br>Acc.No.919020039284737<br>IFSC CODE :UTIB0001378 |
| To G V DISCOVARY CENTER PVT LTD<br>5-4-187/3&4 IInd floor SOHAM<br>MANSION,M G ROAD,SECUNDEREBAD<br>**GSTIN No. 36AAHCG4940K1ZC** | Invoice No: **35**<br>Invoice Date: 19.07.2021<br>P.O.No.78723/13286<br>P.O.Date: 16.07.2021 |

| Sl. No. | Descriptions | Code SAC HSN | Qty | Rate | Amount Rs. Ps. |
|---|---|---|---|---|---|
| 1 | HDPE TARPAULIN SIZE 24ftX18ft | 3926 | SFT 4320 | @ 1.40 | 6048.00 |
| 2 | Umbrella | 4064 | 10 nos | @260 | 2600.00 |
| 3 | Rain coats | 6201 | 5 nos | @400 | 2000.00 |

| | | |
|---|---|---|
| **Rupees in words twelve thousand one HUNDERD forty eight and sixty four paise only** | **Total ::** | **10,648.00** |
| | **CGST @ 9+6+2.5 % ::** | **750.32** |
| | **SGST @ 9+6+2.5% ::** | **750.32** |
| | **IGST 18% ::** | |
| | **adjust ::** | |
| | **Grand Total ::** | **12,148.64** |

Receiver Signature & Seal

**For SANTHOSH TARPAULIN**

**Authorized Signatory**

INWARD
Inward No. 714 Dt: 26/07/2
MRN No: 94356 Dt: 10 '21
Received By: Ch. Ganesh Sign:
Genome Valley Discovery Center Pvt. Ltd.

SUMMIT SALES LLP
IN WARD
No. 82757
Date 22/7
Sign
R.R. DIST.

Scanned by CamScanner

# Purchase Order

 19-07-2021 11:07:24 AM

78723
16.07.21 4:14:06

From Company : **G V Discovery Center Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion ,MG Road, Secunderabad-50003
G S T No. : 36AAHCG4940K1ZC

| **Supplier Details** | | | |
|---|---|---|---|
| Santosh Tarpaulin<br>2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010<br>**GSTIN** 36ATWPA1307P1ZC<br>9642662732 | **Doc No** | 78723 | 13286 |
| | **Doc Date** | 16-07-2021 | |
| | **Quote No** | Nil | |
| | **Quote Date** | 16-07-2021 | |
| | **SupplyType** | Supply | |

**Kind Attn : Santosh Kumar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4064 - Consumables - Umbrella - other - nos | 10.00 | 260.00 | 0.00 | 12.00 | 2,912.00 |
| 2 | 4052 - Consumables - Raincoats - NA - nos | 5.00 | 400.00 | 0.00 | 5.00 | 2,100.00 |
| 3 | 6011 - Miscellaneous - Blue Sheet - 24 Ft x18 Ft - sft<br>*10 nos* | 4,320.00 | 1.40 | 0.00 | 18.00 | 7,136.64 |
| | | | | | **Total Order Value . . .** | **12,148.64** |

Rupees : Twelve Thousand One Hundred Fourty Eight and Paise Sixty Four Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | 119, 191 Synergy Square 1<br>-<br>Phone. - |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for site eng use purpose |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *G V Discovery Center Pvt Ltd*
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For *Santosh Tarpaulin*

Name : ____________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | G. V. Discovery Centre | Date: | 13.07.2021 |
| Site & Phase : | SYNERGY 119,191 | Time: | 11:00 Hrs |
| | | Req. No. | 13286 |
| Material required before date: | Urgent | ID No. | 67523 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Plastic blue sheets | 24'x18' | 10 | Nos | | |
| 3 | umbrellas | std | 10 | Nos | | |
| 4 | Rain coat | std | 05 | Nos | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| | | | | | | |

Remarks: For site office purpose.

APPROVED BY
15 JUL 2021
SOHAM MODI
MANAGING DIRECTOR

| | | | |
|---|---|---|---|
| Prepared By: | Vineetha reddy | Approved by | K.Narsing rao |
| Sign.& Date | 13.07.2021 | Sign. & Date | 13.07.2021 |

Note: On receipt of material at site write inward number and date in last 2 columns.

## For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed post approval.
- ☐ Approval for technical details/clarificatio
- ☐ Replenishing SSLLP stock
- ☒ Other

APPROVED BY
18 JUL 2021
K. NARSINGA RAO
Project Manager