PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	26/7/21	Prepared by:	BHAVANI
PO/WO no.	78607	PO / WO Date.	14/7/21
Supplier Name	SSUP	PO/WO amount	710
Firm/Company	MPPL	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1	18402	20/7	710
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			710

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	3754	15/7/21	-	☐ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits : Transportation charges				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				710
Amount E – PO / WO value:				710
Amount F – Difference (A – E): GST-18%				

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits ☐ No (explained below)~~
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	2/8/21
Remarks:	Incentive Rs- 20/-

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bhavani	[signature]					
Date	26/7/21	28/7/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003 ORIGINAL INVOICE

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Modi Properties Pvt. Ltd.	Invoice No.	18402
HEAD OFFICE,5-4-187/3&4,M.G ROAD SEC'BAD	Invoice Date.	20-07-2021
	PO No.	78607
	PO Date.	14-07-2021
	Req ID	67421
GSTIN : 36AABCM4761E1ZM	Req Date	10-07-2021
	Loc Req No	183026

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	8534 - Stone - granite - Tan Brown - 19mm - Sft	68022310	9	59.85	538.65	18	96.96
	3'0 x 3'0 - 01 no						
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft		9	7.00	63.00	18	11.34
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	601.65		108.30
	54.15	54.15	Total Invoice Amount	709.95		

Rupees : Seven Hundred Nine and Paise Ninty Five Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 82532 Date: 2/12 Sign: L

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

 16-07-2021 14:07:08

Purchase Order

78607
12.07.21 11:12:23

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	78607	183026
Doc Date	14-07-2021	
Quote No	Nil	
Quote Date	14-07-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	8534 - Stone - granite - Tan Brown - 19mm - Sft *3'0 x 3'0 - 01 no*	9.00	59.85	0.00	18.00	635.61
2	6188 - Miscellaneous - Hamali charges - NA - Per Sft	9.00	7.00	0.00	18.00	74.34
	Rupees : Seven Hundred Nine and Paise Ninty Five Only.				**Total Order Value . . .**	**709.95**

Terms and Conditions :-

Specification / Brand	All items shall be of 19mm thickness slabs. The above rates only for material supply.
Payment Terms	After delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in above price.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for HO CR room side table purpose at 2nd floor.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	Skirting Rs. 12/- per rft for labour only.

For *Modi Properties Pvt.Ltd.*
Authorised Signatory

Name : 14/07/2021

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	10-07-21
Site & Phase:	HO	Time:	12:59
Supplier		Req. No.	~~183207~~ 183026
Material required before date:		ID No.	~~67422~~ 67421

No	Description	Size	Quantity	Units	Inward No	Date
1	Tan brown granite	3ft x 3ft	1	Nos		
2						
	~~78607~~					

APPROVED
17 JUL 2021
MANISH PARIKH
MANAGER-PROCUREMENT

Remarks: The above materials are required for HO CR room side table 2nd floor.

NOTE :- SHOUILD BE CHAMFARED FOUR SIDES.

Prepared By	Sarwar	Approved by	
Sign. & Date	10-07-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

SUMMIT SALES LLP

5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Modi Properties (P) Ltd. (Head office)

Site:

DC No.	3754
Date	: 15/7/21
Vehicle No.	: TS10UA8113
P.O. / W.O. No.	: 78607
P.O. / W.O. Date :	

Sl. No.	PARTICULARS	Quantity
1	Tan brown granite 3'x3'	01 Nos
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		01 Nos

INWARD
Inward No: 187 Dt: 15/7/21
MRN No: Dt:
Received By: Janardh Sign:
MODI PROPERTIES

SUMMIT SALES LLP
IN WARD
No: 72674
Date: 17/7
Sign:
R.R. DIST.

GSTIN :

Received the above materials in good condition.

Received by Shivkappa

Date : 15/7/21

Stamp: Shivkappa

For SUMMIT SALES LLP

Authorised Signatory