

PURCHASE DIVISION
Advice for approval for credit to supplier

②

150

Date:		29/Jul		Prepared by:		PIEMENDRA	
PO/WO no.		78852		PO / WO Date.		21/Jul	
Supplier Name		Sathyaanapu Hardware		PO/WO amount		12,720/-	
Firm/Company		SSW		Project		skur	
Sl. No.	Bill No.	Bill Date	Bill amount				
1	384	26/Jul	12,720/-				
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):				12,720/-			
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	384	26/Jul	94491	<input type="checkbox"/> Yes <input type="checkbox"/> No			
2.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
3.				<input type="checkbox"/> Yes <input type="checkbox"/> No			
Amount B –Other Credits :_Transportation charges				_____			
Amount C –Other Debits :				_____			
Amount D (D=A+B-C) – Amount to be credited to the supplier:				12,720/-			
Amount E – PO / WO value:				12,720/-			
Amount F – Difference (A – E): GST-18%				_____			
Quantity received as per PO /WO			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)				
Is difference between PO / Bill acceptable?			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (explained below)				
Excess / short material received			<input checked="" type="checkbox"/> Approved – within acceptable limits <input type="checkbox"/> No (explained below)				
Close PO / W?O			<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No – wait for balance material <input type="checkbox"/> No (explained below)				
Advance paid / PDC given (deduct when paying)			<input type="checkbox"/> Yes – Rs. _____/- <input type="checkbox"/> No				
Payment – due date			6/8/21				
Remarks:							
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date			30 JUL 2021				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



GSTIN:36BCBPS4784B1ZJ

PAN: BCBPS4784B

TAX INVOICE-CASH/CREDIT

Sathyavarapu Hardwares

Dealers in : Kitchen Accessories & Exclusive Hardware

2-3-576/2/2/A, Minister Road, Nallagutta, Secunderabad.

☎ : 040-66610337 📠 : 98853 16000, ✉ : sathyavarapu_ravi@yahoo.com

- Original for Receipt
- Duplicate for Transporter
- Triplicate for Supplier

Invoice No. : /19 - 20
 Invoice Date : **384** 21/07/2021
 State : Telangana State Code 36

Transportation Mode: LR No:
 Vehicle Number: No. of Cases:
 P.O. Number : Place of Supply:

DETAILS OF CONSIGNEE: BILLED TO DETAILS OF RECEIVER: SHIPPED TO

NAME: Sumit Sales Corp.
 Address: 2nd floor, main, Sec.
 GSTIN: 36A CQFS 2014 C127
 State: Telangana State Code: 36

NAME: 78852 21/07/21
 Address: _____
 GSTIN: _____
 State: _____ State Code: _____

S. No.	HSN/SAC Code	Description of Goods	Qty.	UoM	Rate	Disc %	GST %	Taxable Amount (Rs.)
1	7318	50x6 SS Screws ✓	10 ✓	pc	185		18	1850.00
2	7318	30x6 H Screws ✓	20 ✓	pc	109		18	2180.00
3	7318	38x8 H Screws ✓	20 ✓	pc	165		18	3300.00
4	7318	25x6 H Screws ✓	10 ✓	pc	95		18	950.00
5	7318	35x8 H Screws ✓	20 ✓	pc	125		18	2500.00
6								
7								
8								
9								

11 12720

INWARD

Inward No: <u>16671</u>	Dt: <u>28/7/21</u>
MRN No: <u>94491</u>	Dt: <u>29/7/21</u>
Received By: _____	Sign: <u>SC</u>

SUMMIT SALES LLP

HSN Code	Taxable Amount	GST%	CGST	SGST	IGST	Transport / If any
						Total Amount before Tax <u>10180.00</u>
						Add: CGST <u>97.00</u> <u>970.00</u>
						Add: SGST <u>97.00</u> <u>970.00</u>
						Add: IGST
						GRAND TOTAL <u>12720.00</u>

Amount in words: Twelve thousand seven hundred and twenty only

We Bank with:
 HDFC BANK,
 Paradise Branch, Secunderabad
 Current Account: 00422000029168
 RTGS/IFSC Code : HDFC0000042

* Goods once sold will not be taken back
 Subject to Secunderabad Jurisdiction E&O.E.

M. Shekar
90009789
 Receiver's Signature with Stamp

Sathyavarapu Hardwares

INWARD

No: 82849
 Date: 29/7
 Sign: _____
 Authorised Signatory

R.R. DIST.

27/7/21

Purchase Order



78852

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21-07-2021 11:52:45 AM

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sathyavarapu Hardwares,
#2-3-576/2/2, Minister Road, Nallagutta, Sec-Bad.

GSTIN 36BCBPS4784B1ZJ
65910337.

9885316000.

Doc No	78852	168829
Doc Date	21-07-2021	
Quote No	Nil	
Quote Date	21-07-2021	
SupplyType	Supply	

Kind Attn : Mr. S. Ravi Kumar.

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2156 - Carpentry - hardware - S.S. Screws - other - pkts 50 x 6	10.00	185.00	0.00	18.00	2,183.00
2 2156 - Carpentry - hardware - S.S. Screws - other - pkts 32 x 6	20.00	109.00	0.00	18.00	2,572.40
3 2156 - Carpentry - hardware - S.S. Screws - other - pkts 38 x 8	20.00	165.00	0.00	18.00	3,894.00
4 2156 - Carpentry - hardware - S.S. Screws - other - pkts 25 x 6	10.00	95.00	0.00	18.00	1,121.00
5 2156 - Carpentry - hardware - S.S. Screws - other - pkts 35 x 8	20.00	125.00	0.00	18.00	2,950.00
Total Order Value . . .					12,720.40

Rupees : Twelve Thousand Seven Hundred Twenty and Paise Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally, Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Summit Sales LLP**

Authorised Signatory

Name : _____

22/07/2021

Accepted the above Terms And Conditions

For **Sathyavarapu Hardwares,**

Name : _____

Date : ___/___/___

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:	14-07-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:	11:00	
Supplier				Req. No.	168829	
Material required before date:			ID No.		67662	
S. No	Description	Size	Quantity	Units	Inward No	Date
1	Fisher Plug-Bosh <i>78851</i>	5mm	50 ✓	Pkts		
2	SS Screws-Pin Head	25x6mm	10 ✓	Pkts		
3	SS Screws-Pin Head <i>78852</i>	32x6mm	20 ✓	Pkts		
4	SS Screws-Pin Head	50x6mm	10 ✓	Pkts		
5	SS Screws-CSK	38x8mm	20 ✓	Pkts		
6	Measurement Tape <i>78853</i>	5mtrs	20	Nos		
7	Bombay Nails	2"	30 ✓	Kgs		
8	Bombay Nails	2 1/2"	30 ✓	Kgs		
9	Bombay Nails <i>78809</i>	3"	20 ✓	Kgs		
10	Plastic Gampa	17"	60 ✓	Nos		
11	SS Screws	35x8mm	20	Pkts		
Remarks: For Stock maintenance Purpose						
Prepared By		BHAVANI				
Sign. & Date		14-07-2021		Sign. & Date		

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
17 JUL 2021
SOHAM MODI
MANAGING DIRECTOR