

# PURCHASE DIVISION Advice for approval for credit to supplier

Date:		28/7	[2]			Prepared	by:		BHAVANI		
PO/WO no		782	09			PO / WO	Date.		3/7/21		
Supplier N	ame	maa sai		rings		PO/WO amount			24,780		
Firm/Comp	any	MPP Bill No.	1			Project			Ho		
Sl. No.		Bill No.				Bill Date	:		Bill amount		
1		61	64			24/6/21			24,780		
2									1		
3											
4											
Amount A – Bills total(Excluding Transport & Ha			ort & Har	nali Charg	ges):			24,78	10		
Sl. No.	DC .N	О		DC. Date	2		MRN 1	No.	DC matches MI	RN	
1.		/ /			/		/	/	□ Yes □ No		
2.									□ Yes □ No		
3.					□ Yes □ No						
Amount B -Other Credits: Transportation charges					_						
Amount C -Other Debits:					_						
Amount D (D=A+B-C) – Amount to be credited to the				the suppli	er:			24,780			
Amount E – PO / WO value:							24,780				
Amount F -	Differe	ence (A – E)	: GST-189	%							
Quantity re	ceived a	as per PO /W	O								
Is differenc	e betwe	en PO / Bill	acceptable	e?	□ Yes □ No (explained below)						
Excess / she	ort mate	rial received			☐ Approved — within acceptable limits ☐ No (explained below)						
Close PO / W?O			Yes □ No - wait for balance material □ No (explained below)								
Advance paid / PDC given (deduct when paying)				□ Yes – Rs. /- □ No							
Payment – due date				2(8/2)							
Remarks:											
Approve by	d	Purchase Officer	Purch Mana		Procurement Manager		ſ D	Accounts – receiver of bill	Accountant	Accounts Manager	
Sign:	21	aug 1	120								
Date	2	8/7/4	28	7							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

## Tax Invoice

#### MAA SAI SEATINGS

5th FLOOR,5-5-33,PLOT NO.105 TO 113/1 RK'S ELITE,MYTHRINAGAR ALLWYN COLONY KUKATPALLY,HYDERABAD

PH.NO.9246243243 , 9246366366 GSTIN/UIN: 36AJZPK4074G1ZO State Name : Telangana, Code : 36 E-Mail: maasaiseatings@gmail.com

## MODI PROPERTIESPVT LTD

5-4-187/3&4, IIND FLOOR, M.G.ROAD, SECUNDERABAD.

GSTIN/UIN : 36AABCM4761E1ZM : Telangana, Code: 36 State Name

Invoice No.	Dated
64	24-Jul-2021
Delivery Note	Mode/Terms of Payment
Supplier's Ref.	Other Reference(s)
	K.V.CHANDRASEKHAR
Buyer's Order No.	Dated
78209/182902	3-Jul-2021
Despatch Document No.	Delivery Note Date
Despatched through	Destination
Terms of Delivery	

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
.1	CONFERENCE TABLE SIZE: 1800X900X750	9403	1 nos	21,000.00	nos	21,000.00
	CGST-9% SGST 9%					1,890.00 1,890.00
	.3					
		and 200 minutes in the	The state of the s	7		
	Inward No:	2-8 D	24/7/2	j!		
	MRN No:	y <del>4</del> 8		-		
	S IN WARD OF MOI	FOROPI	RTIES			

Amount Chargeable (in words)

E. & O.E.

₹ 24,780.00

### INR Twenty Four Thousand Seven Hundred Eighty Only

HSN/SAC		Taxable	Central Tax		State Tax		Total
		Value	Rate	Amount	Rate	Amount	Tax Amount
9403		21,000.00	9%	1,890.00	9%	1,890.00	3,780.00
0.100	Total	21,000.00		1,890.00		1,890.00	3,780.00

Total

Tax Amount (in words): INR Three Thousand Seven Hundred Eighty Only

Company's Bank Details

Bank Name

: ICICI BANK

1 nos

: AJZPK4074G

Company's PAN

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct. Branch & IFS Code: KUKATPALLY & ICIC 6006312

for MAA SAI SEATINGS

uthorised Signatory

DERA

This is a Computer Generated Invoice

### Tax Invoice

## MAA SAI SEATINGS

State Name: Telangana, Code: 36 E-Mail: maasaiseatings@gmail.com Buyer

MODI PROPERTIESPVT LTD

5-4-187/3&4, IIND FLOOR, M.G.ROAD, SECUNDERABAD.

GSTIN/UIN : 36AABCM4761E1ZM State Name : Telangana, Code: 36

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Despatched through	Destination
Terms of Delivery	

SI No.	Description of Goods	HSN/SAC	Quantity	Rate	per	Amount
1	CONFERENCE TABLE SIZE: 1800X900X750	9403	1 nos	21,000.00	nos	21,000.00
	CGST-9% SGST 9%					1,890.00 1,890.00
		T. W				
	Total		1 nos			₹ 24.780.00

Amount Chargeable (in words)

INR Twenty Four Thousand Seven Hundred Eighty Only Central Tax State Tax Taxable HSN/SAC Rate Amount Rate Amount Value 1,890.00 1,890.00 9% 21,000.00 9% 9403

Total

Tax Amount (in words) : INR Three Thousand Seven Hundred Eighty Only

Company's Bank Details

**ICICI BANK** Bank Name

631205501075 A/c No.

Branch & IFS Code: KUKATPALLY & ICICORO6312 EA for MAA SAI SEATINGS

1,890.00

E. & O.E

Total

Tax Amount

uthorised Signatory

1,890.00

3,780.00

3,780.00

Declaration

Company's PAN

: AJZPK4074G

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

This is a Computer Generated Invoice

21,000.00

## **Purchase Order**

Page(s) 1 Of 1

03-07-2021 15:35:48

78209 20, 06, 21, 10:48:5

From Company: Modi Properties Pvt.Ltd.

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36AABCM4761E1ZM

Supplier Details			
Maa Sai Seatings	Doc No	78209	182902
5-5-33, F 505,RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72.	Doc Date	03-07-202	21
	Quote No	Nil	
GSTIN 36AJZPK4074G1ZO	<b>Quote Date</b>	30-06-202	21
9246243243	SupplyType	Supply	

Kind Attn: K.V. Chandra Sekhar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5583 - Furniture - Conference Table - NA - Sft 6'0 x 3'6" - 01 nos	21.00	1,000.00	0.00	18.00	24,780.00
		Total Or	der Value	e	24,780.00

#### Terms and Conditions :-

Specification / Brand Brand as standard rate approved by MD. above furniture all vertical surface light grey and horizantal surface in dark grey.

**Payment Terms** 

50% Advance and balance 50% after delivery and completion of the work.

Tax

All taxes included in above price.

**Delivery Date** 

Within 10days.

**Delivery Location** 

Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

Penality For Delay

Nil

**Transportation Cost** 

Included in above price.

Warranty

One year

Advance Paid

Rs. 12,390/- to be pay vide cheque no. dt.

Other Terms

We reserve the right to reject items not conforming to quality and specifications, Above order is for Head office 2nd floor CR 3 room purpose.

**Completion Date** 

Work shall be completed within 3days from the date of the work order.

Measurment

Nil Nil

Security Remarks

Nil

For **Modi Properties Pvt.Ltd.**Authorised Signatory

Accepted the above Terms And Conditions
For **Maa Sai Seatings** 

Name : \_\_\_\_\_

Date : \_\_/\_\_/\_\_\_

Requisition Form Company Name: MPPL 14-06-21 Date: Site & Phase: Time: 11:19 HO Supplier Reg. No. 182902 Material required before date: ID No. 66625 Inward No Date No Description Size Quantity Units 3ft 6 inch X Table NOS 6ft 2 3 4 5 6 7 8 9 10 Remarks: THE TABLE IS REQUIERD FOR 2<sup>ND</sup> FLOOR CR 3 ROOM Prepared By Sarwar Approved by Sign. & Date 14-06-21 Sign.& Date Note: On receipt of material at site write inward number and date in last 2 columns.

Requisition Form

Date: Company Name:

Page(s) 1 Of 1

01-07-2021 14:39:54

Original / Office Copy / Purchase Div.Copy

From Company: Modi Properties Pvt.Ltd.

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003

G S T No.: 36AABCM4761E1ZM

Supplier Details			
Maa Sai Seatings	Doc No	78209	182902
5-5-33, F 505,RKs Elite, Vignanpuri Colony, Kukatpally, Hyderabad - 72.	Doc Date	01-07-202	21
	Quote No	Nil	
GSTIN 36AJZPK4074G1ZO	<b>Quote Date</b>	30-06-202	21
9246243243	SupplyType	Supply	

Kind Attn: K.V. Chandra Sekhar

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 5583 - Furniture - Conference Table - NA - Sft 6'0 x 3'6" - 01 nos	21.00	1,000.00	0.00	18.00	24,780.00
		Total Or	der Value	e	24,780.00

## Terms and Conditions :-

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**Payment Terms** 

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Tax

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**Delivery Date** 

Within 10days.

**Delivery Location** 

Head Office

5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003

Phone. 040-66335551

**Penality For Delay** 

**Transportation Cost** 

Included in above price.

Warranty

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Rs. 12,390/- to be pay vide cheque no. dt.

Other Terms

We reserve the right to reject items not conforming to quality and specifications, Above order is for Head office 2nd floor CR 3 room purpose.

**Completion Date** 

Work shall be completed within 3days from the date of the work order.

Measurment

Nil

Security Remarks

Nil

For MDs APPROVAL

☐ High Value/quantity beyond limits.

☐ Po/Req. processed-post approval.

Approval for technical details/clarification. ☐ Replenishing SSLLP stock

Prince Co.		- 1	
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	- K 3		No.

T.D. Muine	١.
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Authorised Signatory

Accepted the above Terms And Conditions

For Maa Sai Seatings

Date : \_\_/\_/\_

# Furniture order for head office:

From: aruna@modiproperties.com

To: purchase@modiproperties.com

Cc: prabhakar@modiproperties.com; sys\_admin@modiproperties.com; murthy@modiproperties.com; lavanya@modiproperties.com; bhaskar@modiproperties.com; minish@modiproperties.com; sohammodi@modiproperties.com; venkatesh@modiproperties.com

Date: Saturday, 26 June, 2021, 05:58 pm IST

## Furniture order for head office:

- 1. Cubical partition for  $3^{rd}$  floor Ma sai seating.
- 2. Chairs required for 3<sup>rd</sup> floor Ma Sai seating
- 3. Conference table for 2<sup>nd</sup> floor 6' x 3' Ma sai seating.
- 4. Work stations 4 nos filing room + 2 sides 4 ft partition KBD3<sup>rd</sup> floor cubicals, storage and desks KBD.

For above furniture all vertical surfaces light grey and horizontal surfaces in dark grey (subject to vendor confirmation).

# Furniture quote comparison 29-06-21 ver5 (2).xlsx Office Furniture

J.	/			erunn				
AC:		Office Furniture neg	gotiated rates					
ompai	ny name:	SSLLP						
repare		Murthy/Prabhakar						
ate:		29 June 2021						
atc.			30.					
upplie	er - Linus Consultants PVT LTD (KBD)							
	Description	Indicative size	Area in sft	Units	Rate to be calculated	Final rate given -	Final amount	Soham's Remarks
S.no		(Height x Width)			on	including GST	including GST	
1 4	4ft Desk - 2'6" Height	5 x 2		-	Horizontal surface	915	9,150	Approved
	5ft Desk - 2'6" Height	4 x 2	-	*	Horizontal surface	1,062		Approved
	4ft Desk without Upper Storage - as per design	6.5 x 4			Vertical surface	700 - 740	19,240	
	Low Storage - 2' Depth	6 x 2.5	15.00	per sft	Vertical surface	1,121	16,815	Approved
	Conference Table - all sizes	7 x 3	21.00	per sft	Horizontal surface	885	18,585	Approved
	Partitions - 4 ft ht	8 x 4 + 5 x 4	52.00	per sft	Vertical surface	413	21,476	Sample?
	2 Drawer Pedestal(H x D x W)	2.25 x 1.5 x 1.33	1.00	per unit	NA	8,024	8,024	
Suppl	ier of Maa Sai Seating						-	
S.no	Description	Indicative size (Height x Width)	Area in sft	Units		Final rate given - including GST	Final amount including GST	Soham's Remark
1	4ft Desk - 2'6" Height	5 x 2	10.00	per sft	Horizontal surface	1,180	11,800	Approved
	5ft Desk - 2'6" Height	4 x 2	8.00	per sft	Horizontal surface	1,180	9,440	Approved
	4ft Desk without Upper Storage - as per design	6.5 x 4			Vertical surface	755 - (708)	18,408	
6	Work Stations - Lenior	4 x2	10.00	per sft	Horizontal surface	1,180	11,800	Drawing?
	Conference Table - all sizes	7 x 3	21.00	per sft	Horizontal surface	1,180	24,780	Approved
	Work Station Chairs with casters - Kabil	-	1.00	per uni	NA	5,310	5,310	Approved
	Visitor Chairs -		1.00	per uni	NA	3,540	3,540	Approved
10	Storage Units - 18" to 2" depth - all sizes	5 x 2.5	12.50	per sft	Vertical surface	1,050	13,125	Approved
1	1 2 Drawer Pedestal(H x D x W)	2.25 x 1.5 x 1.33	1.00	per uni	NA	4,720	THE CONTRACTOR OF THE PERSON AS A STREET OF THE PERSON AS A PERSON	Approved
	2 Partitions - 4 ft ht	8 x 4 + 5 x 4	52.00	per sft	Vertical surface	560		Approved

T. D. Muccey 29/0/21

29/06/2021

3 O JUN 2021

Nx5: 8008

Price # 31

(DU64)

