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PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	28/7/21	Prepared by:	BHAVANI
PO/WO no.	78802	PO / WO Date.	20/7/21
Supplier Name	Santhosh Tarpaulin	PO/WO amount	840
Firm/Company	MPPL	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1	043	22/7/21	840
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			840

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	840
Amount E – PO / WO value:	840
Amount F – Difference (A – E): GST-18%	–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____/- ☑ No
Payment – due date	2/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bhavani	[signature]					
Date	28/7/21	28/7/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To MODI PROPERTIES PVT.LTD 5-4-187/3&3 IInd floor MG ROAD SECUNDERABAD 500003 **GSTIN No. 36AABCM4761E1ZM**	Invoice No:**043** Invoice Date: 22/07/2021 P.O.No.78802/183039 P.O.Date: 20.07.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	RAIN COATS	6201	2 NOS	@ 400/-	800.00

Rupees in words EIGHT HUNDRED FOURTY ONLY	**Total ::**	**800.00**
	CGST @2.5 %	**20.00**
	SGST @2.5 %	**20.00**
	IGST 18% ::	
	Grand Total ::	**840.00**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

Authorized Signatory

INWARD
Inward No: 206 Dt: 22/7/21
MRN No: Dt:
Received By: Samaraj Sign:
MODI PROPERTIES

SUMMIT SALES LLP
IN WARD
No: 82785
Date: 28/7
Sign:
R.R. DIST.

Purchase Order

 22-07-2021 12:15:20 PM

78802
16.07.21 4:16:35

From Company : **Modi Properties Pvt.Ltd.**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36AABCM4761E1ZM

Supplier Details			
Santosh Tarpaulin	**Doc No**	78802	183039
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	20-07-2021	
	Quote No	Nil	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	16-07-2021	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4052 - Consumables - Raincoats - NA - nos	2.00	400.00	0.00	5.00	840.00
					Total Order Value . . .	**840.00**

Rupees : Eight Hundred Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for E & D eng use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Modi Properties Pvt.Ltd.*

Authorised Signatory

22/07/2021

Name :

Accepted the above Terms And Conditions

For *Santosh Tarpaulin*

Name :

Date : __/__/____

Requisition Form

Company Name:	MPPL	Date:	14-07-2021
Site & Phase :	Head office	Time:	11:10
Supplier		Req. No.	183039
Material required before date:	Urgent	ID No.	675382

No	Description	Size	Quantity	Units	Inward No	Date
1	Rain coats	std	02	Nos		
2	78802					
3						
4						
5						
6						
7						
8						
9						
10						

Remarks .: towards E&D TEAM purpose.

Prepared By	Meenakshi. N	Approved by	APPROVED BY 15 JUL 2021 SOHAM MODI MANAGING DIRECTOR
Sign.& Date	14-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [ ] Po/Req. [illegible]d-post approval.
- [ ] App[illegible] [illegible]ical details/clarification.
- [ ] Re[illegible] [illegible]LLP stock
- [ ] O[illegible]

For MDs APPROVAL
- [ ] High Value/quantity beyond limits.
- [ ] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification.
- [ ] Replenishing [illegible]BLLP stock
- [x] Other