PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 26/7/21 | Prepared by: | BHAVANI |
| PO/WO no. | 78653 | PO / WO Date. | 16/7/21 |
| Supplier Name | SSLLP | PO/WO amount | 33,600 |
| Firm/Company | Soham mansion owners Association | Project | HO |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 18483 | 24/7/21 | 27,180 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 27,180 |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 3758 | 20/7/21 | – | □ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 27,180 |
| Amount E – PO / WO value: | 33,600 |
| Amount F – Difference (A – E): GST-18% | 6420 |
| Quantity received as per PO /WO | □ Yes □ Excess received ☑ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~□ Yes □ No (explained below)~~ |
| Excess / short material received | □ ~~Approved – within acceptable limits □ No (explained~~ below) |
| Close PO / W?O | □ Yes ☑ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs._____/- ☑ No |
| Payment – due date | 2/8/21 |
| Remarks: Part Bill | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | Bhavani | [signature] | | | | | |
| Date | 26/7/21 | 28/7/21 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

ORIGINAL INVOICE

TAX INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Soham Mansion Owners Association | Invoice Date. | 24-07-2021 |
| 5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003 | PO No. | 78653 |
| | PO Date. | 16-07-2021 |
| | Req ID | 67328 |
| | Req Date | 07-07-2021 |
| GSTIN : 36 | Loc Req No | 183017 |
| | Invoice No. | 18483 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 8507 - Stone - granite - Steel Grey - 19mm - sft<br>4'8" x 12" - 50 nos | 6802 | 153.78 | 68.25 | 10,495.48 | 18 | 1,889.20 |
| 2 | 8507 - Stone - granite - Steel Grey - 19mm - sft<br>3'4" x 12" - 30 nos | 6802 | 99.9 | 68.25 | 6,818.18 | 18 | 1,227.28 |
| 3 | 8507 - Stone - granite - Steel Grey - 19mm - sft<br>7'6" x 12" - 06 nos | 6802 | 45 | 68.25 | 3,071.25 | 18 | 552.84 |
| 4 | 6188 - Miscellaneous - Hamali charges - NA - Per Sft | | 378.4 | 7.00 | 2,648.80 | 18 | 476.78 |
| 5 | | | | | | | |
| 6 | | | | | | | |
| 7 | | | | | | | |
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| 12 | | | | | | | |
| 13 | | | | | | | |
| 14 | | | | | | | |
| 15 | | | | | | | |

| IGST | CGST | SGST | | | |
|---|---|---|---|---|---|
| | | | Total Taxable Amount | 23,033.71 | 4,146.10 |
| | 2,073.05 | 2,073.05 | Total Invoice Amount | 27,179.78 | |

Rupees : Twenty Seven Thousand One Hundred Seventy Nine and Paise Seventy Eight Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 82694
Date: 24/7
Sign: ..........
R.R. DIST.

Authorised signatory

Subject to Hyderabad Jurisdiction

# Purchase Order

 16-07-2021 14:07:08

78653
12.07.21 11:12:23

From Company : **Soham Mansion Owners Association**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. :

**Supplier Details**

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

**GSTIN** 36ACQFS2044C1Z7
040-66335551 9618244433

| | | |
|---|---|---|
| **Doc No** | 78653 | 183017 |
| **Doc Date** | 16-07-2021 | |
| **Quote No** | Nil | |
| **Quote Date** | 16-07-2021 | |
| **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 8507 - Stone - granite - Steel Grey - 19mm - sft<br>*4'8" x 12" - 50 nos* | 233.50 | 68.25 | 0.00 | 18.00 | 18,804.92 |
| 2 | 8507 - Stone - granite - Steel Grey - 19mm - sft<br>*3'4" x 12" - 30 nos* | 99.90 | 68.25 | 0.00 | 18.00 | 8,045.45 |
| 3 | 8507 - Stone - granite - Steel Grey - 19mm - sft<br>*7'6" x 12" - 06 nos* | 45.00 | 68.25 | 0.00 | 18.00 | 3,624.08 |
| 4 | 6188 - Miscellaneous - Hamali charges - NA - Per Sft | 378.40 | 7.00 | 0.00 | 18.00 | 3,125.58 |
| | | | **Total Order Value . . .** | | | **33,600.03** |

Rupees : Thirty Three Thousand Six Hundred and Paise Three Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | All items shall be of 19mm thickness slabs. The above rates only for material supply. |
| **Payment Terms** | After delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next day. |
| **Delivery Location** | Head Office<br>5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003<br>Phone. 040-66335551 |
| **Penality For Delay** | Bills must be submitted to H.O. within 30days of completion of work.10% plty on value of order will be deducted for delay in submission of bills. |
| **Transportation Cost** | Included in above price. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for HO steps and soffit entrance/opening work purpose. |
| **Completion Date** | Nil |
| **Measurment** | Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost. |
| **Security** | Supplier shall be responsible for security and storage of material at site at its risk and cost. |
| **Remarks** | Skirting Rs. 12/- per rft for labour only. |

Part Bill received @
18483 - 24/7/21 - 27,180
Bal amount: 6420
26/7

For *Soham Mansion Owners Association*
Authorised Signatory
17/07/2021
Name :

Accepted the above Terms And Conditions
For *Summit Sales LLP*
Name :

Date : / /

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | SMOA | Date: | 07-07-21 |
| Site & Phase: | SOHAM MANSION | Time: | 11:36 |
| Supplier | | Req. No. | 183017 |
| Material required before date: | | ID No. | 67328 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Steel grey Granite | 4ft 8inch X 12inch | 50 | Nos | | |
| 2 | Steel grey Granite | 3ft 4inch X 12inch | 30 | Nos | | |
| 3 | Steel grey Granite | 7ft 6inch X 12inch | 6 | Nos | | |
| | | | | | | |
| | | | | | | |
| | 78657 | | 17/7/21 | | | |
| | | | | | | |
| | | | | | | |

Remarks: The above materials are required for HO Steps and soffit entrances/opening work purposes
**NOTE – ALL THESE GRANITES SHOULD BE CHAMFARING 2 SIDES ( L )**

| | | | |
|---|---|---|---|
| Prepared By | Sarwar | Approved by | |
| Sign. & Date | 07-07-21 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# SUMMIT SALES LLP

# 5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Soham mansion owners association Headoffice.

Site:

DC No. 3758

Date : 20/7/21.

Vehicle No. : TS10UA6143

P.O. / W.O. No. : 78653

P.O. / W.O. Date : 15/7/21

| Sl. No. | PARTICULARS | Quantity |
|---|---|---|
| 1 | Granite steel (19mm) 4.8" x 12" = 33 (Nos) | 153.78 Sft |
| 2 | — do — " 3.4 x 12" = 30 ( " ) | 99.90 Sft |
| 3 | — do — 7.6 x 12" = 06 ( " ) | 45.00 " |
| 4 | Kadi | 378.4 |
| 5 | | |
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| 19 | | |
| 20 | | |

GSTIN :

Received the above materials in good condition.

Received by : Shivkappa

Stamp: Shivkappa

Date : 20/7/21.

For SUMMIT SALES LLP

Authorised Signatory

DELIVERY CHALLAN

# SUMMIT SALES LLP

# 5-4-187/3 & 4 II Floor, M.G. Road, secunderabad - 500 003.
Tel : 040 - 6633 5551

M/s Soham mansion owners association Headoffice

Site:

DC No. 3758

Date : 20/7/21.

Vehicle No. TS10UA0143

P.O. / W.O. No. : 78653

P.O. / W.O. Date : 16/7/21

| Sl. No. | PARTICULARS | Quantity |
|---|---|---|
| 1 | Granite steel (19mm) 4'8" x 12' = 33 (N/o | 153.78 sft |
| 2 | — do — 3'0" x 12" = 30 ( " | 99.90 sft |
| 3 | — do — 7'6 x 12" = 06 ( " | 45.00 " |
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| 20 | | |

INWARD
Inward No: 201 Dt: 20/7/21
MRN No:
Received By: Samarjit

GSTIN :

Received the above materials in good condition.

Received by : Shivkappa

Date : 20/7/21.

Stamp: Shivkappa

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 72836
Date: 23/7
Sign: L

For SUMMIT SALES LLP

Authorised Signatory