PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	26/7/21	Prepared by:	BHAVANI
PO/WO no.	78647	PO / WO Date.	15/7/21
Supplier Name	Santhosh Tarpulin	PO/WO amount	2520
Firm/Company	Soham mansion owner Association	Project	HO
Sl. No.	Bill No.	Bill Date	Bill amount
1	033	17/7/21	2520
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2520

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.				□ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2520
Amount E – PO / WO value:				2520
Amount F – Difference (A – E): GST-18%				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs.____ ☑ No
Payment – due date	2/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Bavani	[signature]					
Date	26/7/21	28/7/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
To SOHAM MANSION OWNERS ASSOCIATION 5-4-187/3&4 IInd floor SOHAM MANSION MG ROAD SECUNDERABAD 500003 **GSTIN No.**	Invoice No:033 Invoice Date: 17/07/2021 P.O.No.78647/183032 P.O.Date: 15.07.2021

Sl. No.	**Descriptions**	**Code SAC HSN**	**Qty**	**Rate**	**Amount Rs. Ps.**
1	AGRO SHADNET 50% SIZE 3mtr X 50mtr	6005	150 Q mtr	@ 16/-	2400.00

Rupees in words TWO THOUSAND FIVE HUNDRED TWENTY ONLY	**Total ::**	**2,400.00**
	CGST @2.5 %	**60.00**
	SGST @2.5 %	**60.00**
	IGST 18% ::	
	adjest ::	
	Grand Total ::	**2,520.00**

Receiver Signature & Seal

For SANTHOSH TARPAULIN

SANTHOSH TARPAULIN ALWAL

Authorized Signatory

INWARD
Inward No: 198 Dt: 17/7/21
MRN No: Dt:
Received By: Samanth Sign:
MODI PROPERTIES

SUMMIT SALES LLP
IN WARD
No: 82642
Date: 23/12
Sign:
R.R. DIST.

TAX-INVOICE

SANTHOSH TARPAULIN # 2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medchal, Malkajgiri District – 500 010. Telangana State	**GSTIN :36ATWPA1307P1ZC** Email id: santhoshtarp@gmail.com Cell: 9642662732 Bank Account : AXIS BANK Acc.No.919020039284737 IFSC CODE :UTIB0001378
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	IGST 18% ::	
	adjest ::	
	Grand Total ::	**2,520.00**

Receiver Signature & Seal	**For SANTHOSH TARPAULIN** SANTHOSH TARPAULIN ALWAL **Authorized Signatory**

SUMMIT SALES LLP
IN WARD
No:
Date:
Sign:
R.R. DIST.

 15-07-2021 3:52:11 PM

Purchase Order

78647 Copy

12.07.21 11:12:23

From Company : **Soham Mansion Owners Association**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. :

Supplier Details			
Santosh Tarpaulin	**Doc No**	78647	183032
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010	**Doc Date**	15-07-2021	
	Quote No	Nil	
GSTIN 36ATWPA1307P1ZC	**Quote Date**	05-06-2021	
9642662732	**SupplyType**	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6003 - Miscellaneous - Agroshade net - other - sq. mtrs *3mtr x 50 mtr*	150.00	16.00	0.00	5.00	2,520.00
					Total Order Value . . .	**2,520.00**

Rupees : Two Thousand Five Hundred Twenty Only.

Terms and Conditions :-

Specification /	Item shall be of 'SunPack" brand, 1st qlty, green colour, 50%% shade. each bundle 150sqmtrs.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Within 3 days
Delivery Location	Head Office 5-4-187/3 & 4, II nd Floor, M.G.Road, Secunderabad - 500003 Phone. 040-66335551
Penality For Delay	Nil
Transportation	Extra. Estimated cost is Rs. 200/-
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual measurement at sit. Above order for HO purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Soham Mansion Owners Association***

Authorised Signatory

Name : 19/07/2021

Accepted the above Terms And Conditions

For ***Santosh Tarpaulin***

Name : ______

Date : __/__/____

Requisition Form

Company Name:	SMOA	Date:	13-07-21
Site & Phase:	SOHAM MANSION	Time:	12:59
Supplier		Req. No.	183082
Material required before date:		ID No.	67579

No	Description	Size	Quantity	Units	Inward No	Date
1	48mm MS ROUND PIPE	10ft	18	Nos		
2	48mm MS ROUND PIPE	15ft	6	Nos		
3	CUPLERS FOR EXTENTION	40MM	12	Nos		
4	CUPLERS FOR SIDES	40MM	26	Non		
5	AGROMESH (For safety purposes)	STD	100	SFT		
	78647					

Remarks: The above materials are required for HO Shuttering to staircase demolishing work.

Prepared By	Sarwar	Approved by	
Sign. & Date	13-07-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
19 JUL 2021
MINISH PARIKH
MANAGER PROCUREMENT