PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/7/21	Prepared by:	HEMENDRA
PO/WO no.	79069	PO / WO Date.	27/7/21
Supplier Name	Veerabhadra Enterp'	PO/WO amount	4,531/-
Firm/Company	SSLLP	Project	Sh LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	293	27/7/21	4,531/-
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges): 4,531/-

Sl. No.	DC. No.	DC. Date	MRN No.	DC matches MRN
1.	293	27/7/21	94585	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	4,531/-
Amount E – PO / WO value:	4,531/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ___/- ☑ No
Payment – due date	6/8/21

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			30 JUL 2021				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 66338850
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit sales LLP
Address : ~~Doc~~ - 36ACQFS2044C1Z7
DOC - 79069 - 168861
GSTIN No : 36ACQFS2044C1Z7
State :
State Code :

Invoice No. : 293
Invoice Date : 27/7/2021
DC No. :
State : Telangana
State Code : 36

Transportation Mode :
Vehicle Number :
Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	Taxable Value 18%	Taxable Value 12% - 0%
1)	Saroor Hlwerme		48 Nos	80/-		3840=00	

Certified by:
Stores Manager

INWARD
Inward No: 16688 Dt: 28/7/21
MRN No: 94505 Dt: 29/7/21
Received By: Sign:
SUMMIT SALES LLP

Amount in words :

Total Amount before Tax	3840=00	
Add SGST	345=60	
Add CGST	345=60	
Add IGST		
Round Off	-0=20	
Total Amount after Tax	4531=00	
Total Tax Amount	GRAND TOTAL	4531=00

Bank Details :
A/c No. 303011023425
Branch : General Bazar, Secunderabad,
IFSC Code : KKBK0007450
Main Branch : Kotak Mahindra Bank

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

SUMMIT SALES LLP
IN WARD
No: 82846
Date: 29/7
Sign:
R.R. DIST.

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

 27-07-2021 16:02:31

79069
26.07.21 11:52:28

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.	**Doc No**	79069	168861
	Doc Date	27-07-2021	
	Quote No	Nil	
GSTIN 36AEMPG9276J1ZV	**Quote Date**	27-07-2021	
040 - 66338850 9246269111	**SupplyType**	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4022 - Consumables - Dettol - NA - nos *Hand wash (Santoor)*	48.00	80.00	0.00	18.00	4,531.20
					Total Order Value . . .	**4,531.20**

Rupees : Four Thousand Five Hundred Thirty One and Paise Twenty Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Working Day.

Delivery Location Summit Housing LLP
Cherlapally,Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Above order for Stock Maintenance purpose.

Completion Date NA

Measurment NA

Security Nil

Remarks .

For ***Summit Sales LLP***
Authorised Signatory

Name : 27/07/2021

Contact - -

Accepted the above Terms And Conditions
For ***Veerabhadra Enterprises***

Name : ______________

Date : __/__/____

1521

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	23-07-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	13:15
Supplier		Req. No.	168861
Material required before date:		ID No.	67888

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Dettol Handwash- Santoor 79069		48	Nos		
2	Sponges		500	Nos		
3	PVC Bucket		20	Nos		

Remarks:For Stock Maintenance Purpose

Prepared By	Bhavani		
Sign.& Date	23-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
23 JUL 2021
SOHAM MODI
MANAGING DIRECTOR