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PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	29/7/21	Prepared by:	HEMENDRA
PO/WO no.	78888	PO / WO Date.	22/7/21
Supplier Name	Ryl... Elect Pvt Ltd	PO/WO amount	3,629/-
Firm/Company	SS ...	Project	SL ...
Sl. No.	Bill No.	Bill Date	Bill amount
1	1175	28/7/21	3,629/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,629/-

Sl. No.	DC. No.	DC. Date	MRN No.	DC matches MRN
1.	328	28/7/21	9452	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	3,629/-
Amount E – PO / WO value:	3,629/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained~~ below)
Excess / short material received	☐ ~~Approved – within acc~~eptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ______/- ☑ No
Payment – due date	6/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			30 JUL 2021				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Reflections Electricals Pvt Ltd. 5-4-187/3, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **1175**	Dated **28-Jul-2021**
	Delivery Note **328**	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **1175 dt. 28-Jul-2021**	Other References
Buyer (Bill to) **Summit Sales LLP** 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UIN : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **78888/168841**	Dated **22-Jul-2021**
	Dispatch Doc No.	Delivery Note Date **28-Jul-2021**
	Dispatched through **Your Self**	Destination **Cherlapally**
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**Torch LED Emerald Plus CL0008**	85131010	18 %	**5 No's**	615.00	No's	**3,075.00**
	OUTPUT CGST						**276.75**
	OUTPUT SGST						**276.75**
	Rounding Off						**0.50**
	Total			**5 No's**			**₹ 3,629.00**

INWARD
Inward No: 16695 Dt: 28/7/21
MRN No: 94512 Dt: 29/7/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Amount Chargeable (in words) *E. & O.E*

INR Three Thousand Six Hundred Twenty Nine Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
85131010	3,075.00	9%	276.75	9%	276.75	553.50
Total	**3,075.00**		**276.75**		**276.75**	**553.50**

Tax Amount (in words) : **INR Five Hundred Fifty Three and Fifty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUMMIT SALES LLP * R.R. DIST. * IN WARD No: 82829 Date: 29/7 Sign:

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

DELIVERY CHALLAN

REFLECTIONS ELECTRICALS PVT. LTD.

Bright Ideas

5-4-187/7, M.G. Road, R.P. Road & M.G. Road Junction, Ranigunj, Secunderabad - 500003
Phone : 040 - 27543785, 97055 77776

GST No. : 36AADCR2047Q1ZZ

M/s. Summit sales LLP
Site : Cheelapally
Hyderabad.

Date: 28/07/21. No.: 328

Invoice No.............No.of Cases ....Date............Way Bill No............

S. No.	Description of Material	Qty.	No. of Boxes	No. PCS in Each Box	Remarks
	Doc No: 78888/16884 dt 22/07/21				
1	CL0008 Torch LED 5W	05	Nos		Invoice No: 1175 dt 28/07/21.

INWARD
Inward No: 16695 Dt: 28/7/21
MRN No: 9452 Dt: 29/7/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

SUMMIT SALES LLP
IN WARD
No: 72959
Date: 29/7
Sign:
R.R. DIST.

Received the above material in Good condition

For REFLECTIONS ELECTRICALS PVT. LTD.

Authorised Signatory

Received by

Purchase Order

78888
16.07.21 4:16:36

 22-07-2021 12:48:27 PM

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003 **GSTIN** 36AADCR2047Q1ZZ 27540307 27543785.. 9849875767	**Doc No**	78888	168841
	Doc Date	22-07-2021	
	Quote No	Nil	
	Quote Date	22-07-2021	
	SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4062 - Consumables - Torch light - Big - nos	5.00	615.00	0.00	18.00	3,628.50
					Total Order Value . . .	**3,628.50**

Rupees : Three Thousand Six Hundred Twenty Eight and Paise Fifty Only.

Terms and Conditions :-

Specification /	All items shall be of wipro brand
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Working Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for stock purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *Reflections Electricals Pvt. Ltd.,*

Name :

Date : __/__/____

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Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	19-07-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	13:15
Supplier		Req. No.	168841
Material required before date:		ID No.	67758

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Torch Light 78888	Big	5	Nos		

Remarks:For Stock Maintenance Purpose			
Prepared By	Bhavani		
Sign.& Date	19-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
21 JUL 2021
SOHAM MODI
MANAGING DIRECTOR