(E)

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	29/7/21	Prepared by:	HEMENDRA
PO/WO no.	78772	PO / WO Date.	19/7/21
Supplier Name	Veerabhadra Gupta	PO/WO amount	33,810/-
Firm/Company	SSLLP	Project	SLLP
Sl. No.	Bill No.	Bill Date	Bill amount
1	276	21/7/21	34,094/-
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges): 34,094/-

Sl. No.	DC .No.	DC. Date	MRN No.	DC matches MRN
1.	276	21/7/21	94504	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	34,094/-
Amount E – PO / WO value:	33,810/-
Amount F – Difference (A – E): GST-18%	284/-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	6/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			30 JUL 2021				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN No. 36AEMPG9276J1ZV

TAX INVOICE / CASH / CREDIT

Ph : 66338850
Cell : 7989596166

Veerabhadra Enterprises

Dealers in : Chemicals, Acids & General Goods

D. No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003. | Email : veerabhadra1930@gmail.com

Name : Summit Sales LLP

Address : Doc - ~~78772~~ - 168831

GSTIN No : 36ACQFS2044C1Z7

State : T.S State Code : 36

Invoice No. : 276

Invoice Date : 21/7/2021

DC No. :

State : Telangana State Code : 36

Transportation Mode : Vehicle Number : Date of Supply :

S. No	Description of Goods	HSN Code	Qty.	Rate	Taxable Value 5%	Taxable Value 18%	Taxable Value ~~12%~~ - 0%
1)	S/Brooms Gold		50nos	68/-			3400=00
2)	Saroor H/wch.		48nos	80/-		3840=00	
3)	Bucket with mugs		10nos	220/-		2200=00	
4)	Harpic 500mL		48nos	88/-		4224=00	
5)	mop stic		30nos	120/-		3600=00	
6)	Scented Phenile		40Bot	40/-		1600=00	
7)	Vim Bar. 500gs.		24nos	42/-		1008=00	
8)	Lizol		48Bot	76/-		3648=00	
9)	Soda Stick		20nos	110/-		2200=00	
10)	Water Bottles.		30nos	40/-		1200=00	
11)	Yellow cloth		120nos	15/-	1800=00		
12)	Door mat		20nos	50/-	1000=00		

Certified by:

Stores Manager

INWARD

Inward No: 16686 Dt: 28/2/21

MRN No: 94504 Dt: 29/2/21

Received By: Sign:

SUMMIT SALES LLP

Amount in words

	5%	18%	0%
Total Amount before Tax	2800=00	23520=00	
Add SGST	70=00	2116=80	
Add CGST	70=00	2116=80	
Add IGST			
Round Off		+0=40	
Total Amount after Tax	2940=00	27754=00	3400=00
Total Tax Amount		GRAND TOTAL	34094=00

Bank Details :
A/c No. **303011023425**
Branch : **General Bazar, Secunderabad,**
IFSC Code : **KKBK0007450**
Main Branch : **Kotak Mahindra Bank**

Terms & Conditions :
- All Cheques Should be in Favour of M/s. Veerabhadra Enterprises, Hyderabad only
- Cheques Subject to realisation.
- Goods once sold will not be taken back.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 82844 Date: 29/2 Sign:

Certified that the particulars given above are true and correct

For Veerabhadra Enterprises

Authorised Signatory

Purchase Order

 19-07-2021 15:13:59

78772
16.07.21 4:14:06

Iiv.Copy

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Veerabhadra Enterprises D.No. 3-2-188, Raja Mudaliar Street, Secunderabad - 500 003.	**Doc No**	78772	168831
	Doc Date	19-07-2021	
	Quote No	Nil	
GSTIN 36AEMPG9276J1ZV	**Quote Date**	23-04-2021	
040 - 66338850 9246269111	**SupplyType**	Supply	

Kind Attn : Mr. Venkatesh.

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4003 - Consumables - Bombay Broom - Big - nos	50.00	68.00	0.00	0.00	3,400.00
2	4022 - Consumables - Dettol - NA - nos *Hand wash Santoor*	48.00	80.00	0.00	18.00	4,531.20
3	4006 - Consumables - Bucket - other - nos *Bucket with Mug*	10.00	220.00	0.00	18.00	2,596.00
4	4035 - Consumables - Harpic - Cleaner - 500ml - nos	48.00	84.00	0.00	18.00	4,757.76
5	4041 - Consumables - Mopping stick - NA - nos	30.00	120.00	0.00	18.00	4,248.00
6	4046 - Consumables - Phinyle - 1Ltr - nos	40.00	40.00	0.00	18.00	1,888.00
7	4065 - Consumables - Vim bar - NA - nos	24.00	40.00	0.00	18.00	1,132.80
8	4039 - Consumables - Lisol Cleaning Liquid - NA - ltrs	48.00	76.00	0.00	18.00	4,304.64
9	4005 - Consumables - Broom with stick - NA - nos	20.00	110.00	0.00	18.00	2,596.00
10	4108 - Consumables - Water Bottle - NA - Nos	30.00	40.00	0.00	18.00	1,416.00
11	4008 - Consumables - Cleaning Cloth - other - nos *Yellow*	120.00	15.00	0.00	5.00	1,890.00
12	4025 - Consumables - Door Mat - other - nos	20.00	50.00	0.00	5.00	1,050.00
					Total Order Value . . .	**33,810.40**

Rupees : Thirty Three Thousand Eight Hundred Ten and Paise Fourty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra

For ***Summit Sales LLP***

Authorised Signatory

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ____________

Name : ____________

Date : __/__/____

Contact - -

Purchase Order

 19-07-2021 15:13:59 Original / Office Copy / Purchase Div.Copy

Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Morgage villas cleaning purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***Summit Sales LLP***

Authorised Signatory

Name : ______________________

Contact - -

Accepted the above Terms And Conditions

For ***Veerabhadra Enterprises***

Name : ______________________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	15-07-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	04:00
Supplier		Req. No.	168831
Material required before date:		ID No.	67656

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Bombay Broom	Big	50	Nos		
2	Coconut Brooms		100	Nos		
3	Dettol-Hand Wash-Santoor		48	Nos		
4	Sponges		500	Nos		
5	Bombay Brooms	Small	300	Nos		
6	PVC Bucket		10	Nos		
7	Harpic Cleaner	500ml	48	Nos		
8	Mopping Stick		30	Nos		
9	Phinyle	1ltr	40	Nos		
10	Vim Bar		24	Nos		
11	Lizol	1ltr	48	Nos		
12	Cob web Stick		20	Nos		
13	Water Bottles		30	Nos		
14	Grey Colour Door Mat		8	Nos		
15	Yellow Cloth		120	Nos		
16	Cloth Door Mat		20	Nos		

Remarks:For Stock maintenance Purpose

Prepared By	BHAVANI		
Sign.& Date	15-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.