PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/07/21	Prepared by:	T.D. Murthy.
PO/WO no.	78701	PO / WO Date.	16/7/21
Supplier Name	SSLLP	PO/WO amount	2807/-
Firm/Company	SOV LLP	Project	SOV
Sl. No.	Bill No.	Bill Date	Bill amount
1	18345	17/07/21	2807/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,807/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	15657	17/7/21	94074	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				
Amount C –Other Debits :				
Amount D (D=A+B-C) – Amount to be credited to the supplier:				2807/-
Amount E – PO / WO value:				2,807/-
Amount F – Difference (A – E): GST-18%				

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable~~ limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	02/08/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sri	DSS					
Date	28/7/21	28/7/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	18345
Sy No, 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	17-07-2021
	PO No.	78701
	PO Date.	16-07-2021
	Req ID	66873
GSTIN : 36ADBFS3288A2Z7	Req Date	21-06-2021
	Loc Req No	156479

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7663 - Stationery -other - Executive bag - NA - nos	4202	3	793.00	2,379.00	18	428.22
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST				
			Total Taxable Amount	2,379.00		428.22
	214.11	214.11	Total Invoice Amount		2,807.22	

Rupees : Two Thousand Eight Hundred Seven and Paise Twenty Two Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No: 82419 Date: 19/7 Sign: L

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	15657
Silver Oak Villas LLP	DC Date.	17-07-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad	PO No.	78701
	PO Date.	16-07-2021
	Req ID	66873
	Req Date	21-06-2021
GSTIN : 36ADBFS3288A2Z7	Loc Req No	156479

	Description of Goods	HSN/SAC	Qty
1	7663 - Stationery -other - Executive bag - NA - nos	4202	3
2			
3			
4			
5			
6			
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for Summit Sales LLP

Subject to Hyderabad Jurisdiction

Authorised signatory

Purchase Order

 16-Jul-21 3:16:39 PM Oric 78701 ?.07.21 4:14:06

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	78701	156479
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	16-07-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	16-07-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7663 - Stationery -other - Executive bag - NA - nos	3.00	793.00	0.00	18.00	2,807.22
					Total Order Value . . .	**2,807.22**

Rupees : Two Thousand Eight Hundred Seven and Paise Twenty Two Only.

Terms and Conditions :-

Specification / Brand	Item shall be HP 14 ultra thin and light 14 inch laptop, 10th gen i3-1005G1/8GB/256GB SSD/Win 10 home/MS Office/1.47 kg/Jet black, 14s-cf3074TU, B08G24RGKS
Payment Terms	After Delivery & Production of bill
Tax	Included in the above prices
Delivery Date	Tomorrow
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Nil
Warranty	One year
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, damages if any in suppliers account at the time of delivery and instalation, above order is for Praveen, Balakrishna, Ravi , purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	Nil

For *Silver Oak Villas LLP*

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SILVER OAK VILLAS LLP	Date:	21-06-2021
Site & Phase :	SILVER OAK VILLAS	Time:	10.00
Supplier		Req. No.	156479
Material required before date:	urgent	ID No.	66873

No	Description	Size	Quantity	Units	Inward No	Date
1	Executive Bags		03	Nos		
2						
3						
4						
5	7870					
6						
7						
8						
9						
10						

Remarks: - For audit praveen sir,balakirshna sir,Ravi sir

Prepared By	B.Meenakshi	Approved by	APPROVED 22 JUN 2021
Sign.& Date	08-04-2021	Sign. & Date	P. PRABHAKAR Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

given
21/14/2/21
to madhu

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	15657
Silver Oak Villas LLP	DC Date.	17-07-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad	PO No.	78701
	PO Date.	16-07-2021
	Req ID	66873
GSTIN : 36ADBFS3288A2Z7	Req Date	21-06-2021
	Loc Req No	156479

	Description of Goods	HSN/SAC	Qty
1	7663 - Stationery -other - Executive bag - NA - nos	4202	3
2			
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INWARD WITH TIME:
Inward No 15894 Dt 17/7/21
MRN No: 91034 Dt 17/7/21
Received By: Sign
SILVER OAK VILLAS LLP

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: 72692
Date: 20/7
Sign:

Authorised signatory