NO

# PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 28/7/21 | Prepared by: | T.D. Murthy. |
| PO/WO no. | 78169 | PO / WO Date. | 30/6/21 |
| Supplier Name | SSLLP | PO/WO amount | 1,233/- |
| Firm/Company | SOVLLP | Project | SOV |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 18229 | 13/7/21 | 1,233/- |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 1,233/- |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 15562 | 13/7/21 | 93889 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | |
| Amount C –Other Debits : | |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 1,233/- |
| Amount E – PO / WO value: | 1,233/- |
| Amount F – Difference (A – E): GST-18% | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | □ Yes ~~□ No (explained be~~low) |
| Excess / short material received | ~~□ Approved – within acc~~eptable limits □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs._____/- ☑ No |
| Payment – due date | 02/08/21 |
| Remarks: | — |
| | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | [signature] | [signature] | | | | | |
| Date | 28/7/21 | 28/7 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

# Summit Sales LLP ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7** 

| **Customer Details** | Invoice No. | 18229 |
|---|---|---|
| Silver Oak Villas LLP | Invoice Date. | 13-07-2021 |
| Sy No, 291, Phase IX, Cherlapally, Hyderabad | PO No. | 78169 |
| | PO Date. | 30-06-2021 |
| | Req ID | 67112 |
| GSTIN : 36ADBFS3288A2Z7 | Req Date | 29-06-2021 |
| | Loc Req No | 156495 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 4041 - Consumables - Mopping stick - NA - nos | 9603 | 4 | 128.00 | 512.00 | 18 | 92.16 |
| 2 | 4000 - Consumables - Acid - NA - ltrs | 2806 | 10 | 21.00 | 210.00 | 18 | 37.80 |
| 3 | 4025 - Consumables - Door Mat - other - nos | | 5 | 55.00 | 275.00 | 18 | 49.50 |
| 4 | 4098 - Consumables - Dust pan - NA - nos | | 3 | 16.80 | 50.40 | 12 | 6.04 |
| 5 | | | | | | | |
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| IGST | CGST | SGST | | | | |
|---|---|---|---|---|---|---|
| | | | Total Taxable Amount | 1,047.40 | | 185.50 |
| | 92.75 | 92.75 | Total Invoice Amount | 1,232.91 | | |

Rupees : One Thousand Two Hundred Thirty Two and Paise Ninty One Only.

**for Summit Sales LLP**

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP IN WARD No: 82250 Date: 14/7 Sign: R.R. DIST.

*Authorised signatory*

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 15562 |
|---|---|---|
| Silver Oak Villas LLP | DC Date. | 13-07-2021 |
| Sy No, 291, Phase IX, Cherlapally, Hyderabad | PO No. | 78169 |
| | PO Date. | 30-06-2021 |
| | Req ID | 67112 |
| GSTIN : 36ADBFS3288A2Z7 | Req Date | 29-06-2021 |
| | Loc Req No | 156495 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4041 - Consumables - Mopping stick - NA - nos | 9603 | 4 |
| 2 | 4000 - Consumables - Acid - NA - ltrs | 2806 | 10 |
| 3 | 4025 - Consumables - Door Mat - other - nos | | 5 |
| 4 | 4098 - Consumables - Dust pan - NA - nos | | 3 |
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M. madh

Subject to Hyderabad Jurisdiction

**for Summit Sales LLP**

*Authorised signatory*

# Purchase Order

 28-07-2021 12:35:32

78169
24.06.21 12:06:18

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP | **Doc No** | 78169 | 156495 |
| 5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc Date** | 30-06-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 30-06-2021 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 4041 - Consumables - Mopping stick - NA - nos | 4.00 | 128.00 | 0.00 | 18.00 | 604.16 |
| 2 | 4000 - Consumables - Acid - NA - ltrs | 10.00 | 21.00 | 0.00 | 18.00 | 247.80 |
| 3 | 4025 - Consumables - Door Mat - other - nos | 5.00 | 55.00 | 0.00 | 18.00 | 324.50 |
| 4 | 4098 - Consumables - Dust pan - NA - nos | 3.00 | 16.80 | 0.00 | 12.00 | 56.45 |
| | | | | | **Total Order Value . . .** | **1,232.91** |

Rupees : One Thousand Two Hundred Thirty Two and Paise Ninty One Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next Working Day. |
| **Delivery Location** | Silver Oak Villas Phase - IX<br>Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint<br>Phone. Contact: Security 65908777, 9502288244 Sanjay |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose. |
| **Completion Date** | NA |
| **Measurment** | NA |
| **Security** | Nil |
| **Remarks** | . |

For *Silver Oak Villas LLP*
Authorised Signatory

28/07/2021

Name : ______

Contact ...

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name : ______

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | Silver Oak Villas LLP | Date: | 29-06-2021 |
| Site & Phase : | Silver Oak Villas | Time: | 12:00 |
| Supplier | | Req. No. | 156495 |
| Material required before date: | 01-07-2021 | ID No. | 57112 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Mopping sticks | | 4 | | | |
| 2 | Door mats | | 5 | | | |
| 3 | Acids | | 10 | | | |
| 4 | Dust pans | | 3 | | | |
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Remarks: For SOV Site cleaning purpose

| | | | |
|---|---|---|---|
| Prepared By | P.Aishwarya | Approved by | |
| Sign.& Date | 28-06-2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

| | | | |
|---|---|---|---|
| Company Name: | Silver Oak Villas LLP | Date: | 28-06-2021 |
| Site & Phase : | Silver Oak Villas | Time: | 12.00 |
| Supplier | | Req. No. | |
| Material required before date: | 30-06-2021 | ID No. | |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
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Remarks: For MHPL SOV-III site purpose

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|---|---|---|---|
| Prepared By | P.Aishwarya | Approved by | |
| Sign.& Date | 28-06-2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 15562 |
|---|---|---|
| Silver Oak Villas LLP | DC Date. | 13-07-2021 |
| Sy No, 291, Phase IX, Cherlapally, Hyderabad | PO No. | 78169 |
| | PO Date. | 30-06-2021 |
| | Req ID | 67112 |
| GSTIN : 36ADBFS3288A2Z7 | Req Date | 29-06-2021 |
| | Loc Req No | 156495 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 4041 - Consumables - Mopping stick - NA - nos | 9603 | 4 |
| 2 | 4000 - Consumables - Acid - NA - ltrs | 2806 | 10 |
| 3 | 4025 - Consumables - Door Mat - other - nos | | 5 |
| 4 | 4098 - Consumables - Dust pan - NA - nos | | 3 |
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| 24 | Inward No 15873 13/7/21 | | |
| 25 | MRN No: 93889 13/7/21 | | |
| 26 | Received By: Sign | | |
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| 28 | SILVER OAK VILLAS LLP | | |
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP IN WARD No: 72616 Date: 14/7 Sign: R.R. DIST.