

**PURCHASE DIVISION**  
Advice for approval for credit to supplier

Date: 29/7/21		Prepared by: <b>HEMENDRA</b>	
PO/WO no. 77747		PO / WO Date. 17/6/21	
Supplier Name: Reflection Elect Pvt Ltd		PO/WO amount: 17,098/-	
Firm/Company: SS LLP		Project: SHUP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	1178	28/7/21	14,125/-
2			
3			
4			
Amount A -- Bills total(Excluding Transport & Hamali Charges):			14,125/-
Sl. No.	DC. No.	DC. Date	MRN No.
1.	331	28/7/21	94508
2.			
3.			
			DC matches MRN <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
Amount B --Other Credits : Transportation charges			
Amount C --Other Debits :			
Amount D (D=A+B-C) -- Amount to be credited to the supplier:			14,125/-
Amount E -- PO / WO value:			17,098/-
Amount F -- Difference (A - E): GST-18%			2,973/-
Quantity received as per PO /WO		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> Excess received <input type="checkbox"/> Short received <input type="checkbox"/> Other (explained below)	
Is difference between PO / Bill acceptable?		<input type="checkbox"/> Yes <input type="checkbox"/> No (explained below)	
Excess / short material received		<input type="checkbox"/> Approved - within acceptable limits <input type="checkbox"/> No (explained below)	
Close PO / W?O		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No - wait for balance material <input type="checkbox"/> No (explained below)	
Advance paid / PDC given (deduct when paying)		<input type="checkbox"/> Yes - Rs. /- <input checked="" type="checkbox"/> No	
Payment - due date		6/8/21	
Remarks: <i>Final Bill</i>			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# TAX INVOICE

<b>Reflections Electricals Pvt Ltd.</b> 187/7, M G Road & R P Road Junction Punjunganj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UID: 36AADC2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com Buyer (Bill to) <b>Summit Sales LLP</b> 5-4-187/3&4, II Floor, M G Road, Secunderabad 500 003 GSTIN/UID : 36ACQFS2044C1Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Invoice No. <b>1178</b> Dated <b>28-Jul-2021</b> Delivery Note <b>331</b> Mode/Terms of Payment <b>Against Delivery</b> Reference No. & Date. <b>1178 dt. 28-Jul-2021</b> Other References Buyer's Order No. <b>77747/168751</b> Dated <b>17-Jun-2021</b> Dispatch Doc No. Delivery Note Date <b>28-Jul-2021</b> Dispatched through <b>Your Self</b> Destination <b>Cherlapally</b> Terms of Delivery
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SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	MCB 16A SP C Curve WM16ASPC	8536	18 %	24.0000 nos	105.00	nos	2,520.00
2	Venia Switch 6A 1way B0110	853650	18 %	300.0000 nos	31.50	nos	9,450.00
							11,970.00
<b>OUTPUT CGST</b>							1,077.30
<b>OUTPUT SGST</b>							1,077.30
<b>Rounding Off</b>							0.40
<b>Total</b>							<b>₹ 14,125.00</b>

INWARD	
Inward No: 6691	Dt: 28/7/21
MRN No: 94508	Dt: 29/8/21
Received By:	Sign: <i>[Signature]</i>
SUMMIT SALES LLP	

Certified by:
<i>[Signature]</i>
Stores Manager

Amount Chargeable (in words) E. & O.E

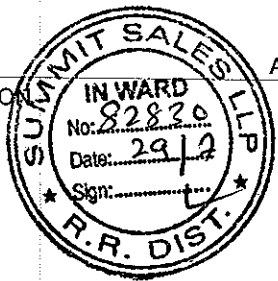
**INR Fourteen Thousand One Hundred Twenty Five Only**

HSN/SAC	Taxable Value	Central Tax		State Tax		Total Tax Amount
		Rate	Amount	Rate	Amount	
8536	2,520.00	9%	226.80	9%	226.80	453.60
853650	9,450.00	9%	850.50	9%	850.50	1,701.00
<b>Total</b>	<b>11,970.00</b>		<b>1,077.30</b>		<b>1,077.30</b>	<b>2,154.60</b>

Tax Amount (in words) : **INR Two Thousand One Hundred Fifty Four and Sixty paise Only**

Company's PAN : <b>AADC2047Q</b> Declaration We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.	Date & Time _____ Company's Bank Details A/c Holder's Name : <b>Reflections Electricals Pvt Ltd.</b> Bank Name : <b>State Bank of India</b> A/c No. : <b>30033772668</b> Branch & IFS Code : <b>M G Rod, Secunderabad &amp; SBIN0003032</b> for Reflections Electricals Pvt Ltd.
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SUBJECT TO HYDERABAD JURISDICTION  
 This is a Computer Generated Invoice



Authorised Signatory

**DELIVERY CHALLAN**



**REFLECTIONS  
ELECTRICALS PVT. LTD.**

5-4-1877, M.G. Road, R.P. Road & M.G. Road  
Junction, Ranigunj, Secunderabad - 500003  
Phone : 040 - 27543785, 97055 77776  
GST No. : 36AADCR2047Q1ZZ

M/s. Summit Sales LLP  
Site: Cherlapally  
Hyderabad  
Date: 28/07/21 No.: 331

Invoice No.....No. of Cases .....Date.....Way Bill No.....

S. No.	Description of Material	Qty.	No. of Boxes	No. PCS in Each Box	Remarks
	Doc no : 77747/168751 dt 17/06/21				
			x		
1	MCB 16A IPC	✓ 24	✓ 1		Invoice NO: 1128
2	Bollo Switch 6A	300	✓ 1		dt 28/07/21

**INWARD**

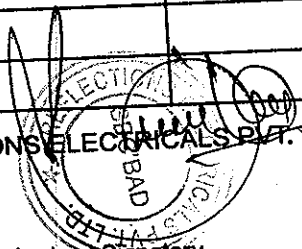
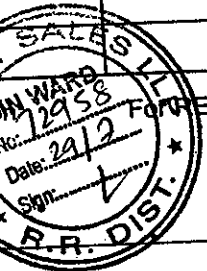
Inward No: 6691 Dt: 28/7/21  
MRN No: 94108 Dt: 29/7/21  
Received By: \_\_\_\_\_ Sign: [Signature]

**SUMMIT SALES LLP**

Certified by: \_\_\_\_\_

**Stores Manager**

Received the above material in Good condition



Received by \_\_\_\_\_

Authorised Signatory \_\_\_\_\_

REFLECTIONS ELECTRICALS PVT. LTD.

# Purchase Order

Page 1 of 1

17-06-2021 2:17:01 PM



77747

15.06.21 11:03:11

From Company : **Summit Sales LLP**  
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.  
G S T No. : 36ACQFS2044C1Z7

**Supplier Details**

Reflections Electricals Pvt. Ltd.,  
5-4-187/6, P.M. Modi Complex Ist Floor, M.G. Road, Sec-Bad -500 003

**GSTIN** 36AADCR2047Q1ZZ 27540307  
27543785.. 9849875767

<b>Doc No</b>	77747	168751
<b>Doc Date</b>	17-06-2021	
<b>Quote No</b>	Nil	
<b>Quote Date</b>	17-06-2021	
<b>SupplyType</b>	Supply	

**Kind Attn : MR.Shakib khan**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4596 - Electrical - other - MCB - 16Amps - nos	24.00	105.00	0.00	18.00	2,973.60
2 4605 - Electrical - other - MCB - 6Amps - nos	24.00	105.00	0.00	18.00	2,973.60
3 4793 - Electrical - other - Modular Switch - 6 A - nos	300.00	105.00	70.00	18.00	11,151.00
<b>Total Order Value . . .</b>					<b>17,098.20</b>

Rupees : Seventeen Thousand Ninty Eight and Paise Twenty Only.

**Terms and Conditions :-****Specification /** All items shall be of 'Wipro' brand,**Payment Terms** After Delivery & Production of bill**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Summit Housing LLP  
Cherlapally, Behind Kingston PG college, Hyderabad  
Phone. 9618244433, Hamendra**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** 10 years warranty.**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Payment as per actual receipt of material. Above order for Stock purpose.**Completion Date** Nil**Measurement** Nil**Security** Nil**Remarks**

Bill  
85  
37747  
2,974/-  
Bal - 14,124/-  
Bani  
1178  
2819

For **Summit Sales LLP**

Authorised Signatory

Name : \_\_\_\_\_

Accepted the above Terms And Conditions

For **Reflections Electricals Pvt. Ltd.,**

Name : \_\_\_\_\_

Date : \_\_\_/\_\_\_/\_\_\_

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:	14-06-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:	11:00	
Supplier				Req. No.:	168751	
Material required before date:			ID No.		66720	
S. No	Description	Size	Quantity	Units	Inward No	Date
1	MCB <i>77747</i>	16 Amps	24	Nos		
2	MCB	6 Amps	24	Nos		
3	Switch	6Amps	300	Nos		
Remarks: For Stock Maintenance Purpose						
Prepared By		BHAVANI				
Sign. & Date		14-06-2021		Sign. & Date		

**APPROVED BY**  
16 JUN 2021  
SOHAM MODI  
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.