PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	28/07/21	Prepared by:	T. D. Murthy
PO/WO no.	78752	PO / WO Date.	19/7/21
Supplier Name	SSLLP	PO/WO amount	2,685/-
Firm/Company	Silver oak villas LLP	Project	Silver oak villas
Sl. No.	Bill No.	Bill Date	Bill amount
1	18405	20/7/21	2,277/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,277/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	15712	20/7/21	94752.	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2277/-
Amount E – PO / WO value:	2685/-
Amount F – Difference (A – E): GST-18%	408/-

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	□ ~~Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within acceptable limits~~ □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	02/08/21
Remarks:	Final Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	[signature]					
Date	28/7/21	28/7/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

OFFICE COPY

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	Invoice No.	18405
Silver Oak Villas LLP	Invoice Date.	20-07-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad	PO No.	78752
	PO Date.	19-07-2021
	Req ID	67600
GSTIN : 36ADBFS3288A2Z7	Req Date	16-07-2021
	Loc Req No	156517

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	2115 - Carpentry - hardware - Measuring tape - PVc	9017	2	425.00	850.00	18	153.00
2	2119 - Carpentry - hardware - Measuring tape - other 100 ntrs	9017	1	1080.00	1,080.00	18	194.40
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15							

IGST	CGST	SGST			
			Total Taxable Amount	1,930.00	347.40
	173.70	173.70	Total Invoice Amount	2,277.40	

Rupees : Two Thousand Two Hundred Seventy Seven and Paise Fourty Only.

SUMMIT SALES LLP
IN WARD
No: 82537
Date: 2/1/7
Sign:
R.R. DIST.

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	15712
Silver Oak Villas LLP	DC Date.	20-07-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad	PO No.	78752
	PO Date.	19-07-2021
	Req ID	67600
GSTIN : 36ADBFS3288A2Z7	Req Date	16-07-2021
	Loc Req No	156517

	Description of Goods	HSN/SAC	Qty
1	2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos	9017	2
2	2119 - Carpentry - hardware - Measuring tape - other - nos	9017	1
3			
4			
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

 19-07-2021 14:56:48

78752
16.07.21 4:14:06

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	78752	156517
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	19-07-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	19-07-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2117 - Carpentry - hardware - Measuring tape - 5mtrs - nos	3.00	115.00	0.00	18.00	407.10
2	2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos *PVc*	2.00	425.00	0.00	18.00	1,003.00
3	2119 - Carpentry - hardware - Measuring tape - other - nos *100 mtrs*	1.00	1,080.00	0.00	18.00	1,274.40
					Total Order Value . . .	**2,684.50**

Rupees : Two Thousand Six Hundred Eighty Four and Paise Fifty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	10 years warranty.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order for site purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

⇒ Part Bill received of Rs. 2,277/- D.no: 18405 20/7/21 and Bal. Bill of Rs. 408/- to be receivable
28/7/21.

For *Silver Oak Villas LLP*
Authorised Signatory

Name :

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name :

Date : _/_/__

Requisition Form

Company Name:	SILVER OAK VILLAS LLP	Date:	16-07-21
Site & Phase :	SILVER OAK VILLAS	Time:	12.00
Supplier		Req. No.	156517
Material required before date:	20-07-21	ID No.	67600

No	Description	Size	Quantity	Units	Inward No	Date
1	Measurement tapes	5m	03	Nos		
2	Fiber tape	30m	02	nos		
3	Fiber tape	100m	01	nos		
4						
5						
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8						
9						
10						

78752

Remarks: - For meenakshi,chandrakanth,kiran sir

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	16-07-21	Sign. & Date	

APPROVED
19 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

Note: On receipt of material at site write inward number and date in last 2 columns.

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	15712
Silver Oak Villas LLP	DC Date.	20-07-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad	PO No.	78752
	PO Date.	19-07-2021
	Req ID	67600
GSTIN : 36ADBFS3288A2Z7	Req Date	16-07-2021
	Loc Req No	156517

	Description of Goods	HSN/SAC	Qty
1	2115 - Carpentry - hardware - Measuring tape - 30mtrs - nos	9017	2
2	2119 - Carpentry - hardware - Measuring tape - other - nos	9017	1
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24	INWARD WITH TIME:		
25	Inward No: 15905 Dt: 20/7/21		
26	MRN No: 9452 Dt: 20/7/21		
27	Received By: Sign		
28	SILVER OAK VILLAS LLP		
29			
30			

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST.
INWARD No: 72228 Date: 21/7 Sign: