

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 29/7/21		Prepared by: ME MENDRA	
PO/WO no. 78642		PO / WO Date. 15/7/21	
Supplier Name: Pragati Sanitary		PO/WO amount: 25,79/-	
Firm/Company: SS LLP		Project: shop	
Sl. No.	Bill No.	Bill Date	Bill amount
1	365	26/7/21	25,79/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges): 25,79/-			
Sl. No.	DC. No.	DC. Date	MRN No.
1.	365	26/7/21	94502
2.			
3.			
DC matches MRN			
☐ Yes ☐ No ☐ Yes ☐ No ☐ Yes ☐ No			
Amount B –Other Credits :Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			
Amount E – PO / WO value: 25,79/-			
Amount F – Difference (A – E): GST-18% 25,79/-			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		6/8/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

Buyer	
-------	--

Invoice No.	Dated
PS/21-22/ 365	26-Jul-2021
Delivery Note	
Invoice	
Supplier's Ref.	Other Reference(s)
	Credit
Buyer's Order No.	Dated
78642	19-Jul-2021
Despatch Document No.	Delivery Note Date
Invoice	26-Jul-2021
Despatched through	Destination
Self	Cherlapally

Amount Chargeable (in words)	Total	250 No:	₹ 25,791.00
Indian Rupees Twenty Five Thousand Seven Hundred and Ninety One only			E. & O.E

Tax Amount (in words) : **Indian Rupees Three Thousand Nine Hundred Thirty Four and Twenty Six paise Only**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

Authorized Signatory

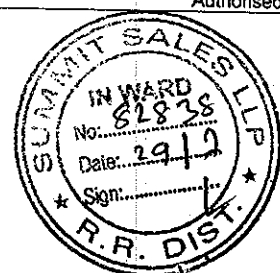
SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

INWARD	
Inward No: 16684	Dt: 28/7/11
MRN No: 94502	Dt: 29/7/11
Received By:	Sign: <i>Et</i>
SUMMIT SALES LLP	

Certified by: 

Stores Manager



Purchase Order

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19-07-2021 12:48:07 PM



78642

2.07.21 11:12:23

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG
65526886.

40077300

9849624797

Doc No	78642	168821
Doc Date	15-07-2021	
Quote No	Nil	
Quote Date	15-07-2021	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7041 - Plumbing - CP - Sq. Jali without hole - 6 In x6 In - nos	20.00	179.00	35.00	18.00	2,745.86
2 7026 - Plumbing - CP - Extension Nipple - 1/2 In - nos 1"	100.00	60.00	20.00	18.00	5,664.00
3 7028 - Plumbing - CP - Extension Nipple - other - nos 1 1/2"	90.00	90.00	20.00	18.00	7,646.40
4 7047 - Plumbing - CP - Waste coupling - 1/2 thread - nos	40.00	275.00	25.00	18.00	9,735.00
Total Order Value . . .					25,791.26

Rupees : Twenty Five Thousand Seven Hundred Ninty One and Paise Twenty Six Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms Within 30 days of delivery.

Tax All taxes included in above price.

Delivery Date Within 3 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Included by us !

Warranty 7 years warranty

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name :

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name :

Date : _/_/

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		13-07-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		11:00	
Supplier				Req. No.		168821	
Material required before date:				ID No.		64534	

S. No	Description	Size	Quantity	Units	Inward No	Date
1	CP-Wall Mixture		20	Nos		
2	CP-sink Coak		15	Nos		
3	CP-Shower Arm		20	Nos		
4	CP-Shower Head		20	Nos		
5	CP-Bib Cock		5	Nos		
6	CP-Pillar Cock		14	Nos		
7	CP-Angle Cock		20	Nos		
8	CP Double Sq Jalli		20	Nos		
9	CP-Extension Nipple	1/2"x1"	100	Nos		
10	CP-Extension Nipple	1/2"x1.5"	90	Nos		
11	CP-Wash Basin		40	Nos		
12	CP-Health Faucet		20	Nos		
13	Sanitary-SS Sink	20"x17"	10	Nos		

Remarks: For Stock Maintenance Purpose

Prepared By	BHAVANI	Sign. & Date	
Sign. & Date	13-07-2021	Sign. & Date	

APPROVED BY
17 JUL 2021
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.

For MDs APPROVAL

- ☒ High Value/quantity beyond limits.
- ☐ Po/Req. for material approval.
- ☐ Approval for material clarification.
- ☒ Rep. for material approval.
- ☐ Other

Estimate/Draft PO

Page(s) 1 Of 2

15-07-2021 5:02:07 PM

Original / Office Copy / Purchase Div. Copy

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
GST No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG
65526886.

40077300

9849624797

Doc No	78641	168821
Doc Date	15-07-2021	
Quote No	Nil	
Quote Date	16-05-2020	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Estimate/Draft PO for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7045 - Plumbing - CP - Wall Mixer - other - nos F200020	20.00	3,850.00	37.28	18.00	56,987.39
2 7036 - Plumbing - CP - Shower arm - NA - nos F200028	20.00	550.00	37.28	18.00	8,141.06
3 7037 - Plumbing - CP - Shower head - NA - nos F160025	20.00	750.00	37.28	18.00	11,101.44
4 7033 - Plumbing - CP - Pillar cock - NA - nos F200001	14.00	950.00	37.28	18.00	9,843.28
5 7377 - Plumbing - CP - Sink Cock With Swivel Spout - NA - Nos F200024	15.00	1,425.00	37.28	18.00	15,819.55
6 7023 - Plumbing - CP - Bib cock - other - nos F200004	5.00	1,175.00	37.28	18.00	4,348.06
7 7042 - Plumbing - CP - Stop Cock - 1/2 In - nos F200005	20.00	750.00	37.28	18.00	11,101.44
8 7302 - Plumbing - sanitary - Health Faucet - NA - nos	20.00	800.00	37.28	18.00	11,841.54
Total Order Value ...					129,183.76
Rupees : One Lakh(s) Twenty Nine Thousand One Hundred Eighty Three and Paise Seventy Six Only.					

Terms and Conditions :-

Specification / All items shall be of 'Hindware' brand, Classic series
Payment Terms Within 30 days of delivery.
Tax All taxes included in above price.
Delivery Date Within 3 days
Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra
Penalty For Delay Nil
Transportation Included by us !
Warranty 7 years warranty
Advance Paid Nil
Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for stock maintain purpose.

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Date : ____/____/____

PO NO II

25791

PO NO III

25694

To Tel -

1,80,668

Estimate/Draft PO

Page(s) 1 Of 1

15-07-2021 5:02:07 PM

Original / Office Copy / Purchase Div. Copy

From Company : **Summit Sales LLP**
5-4-187/384, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG 40077300
65526886. 9849624797

Doc No	78642	168821
Doc Date	15-07-2021	
Quote No	Nil	
Quote Date	15-07-2021	
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Penalty For Delay Nil

Transportation Included by us !

Warranty 7 years warranty

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Name : _____

Date : __/__/__