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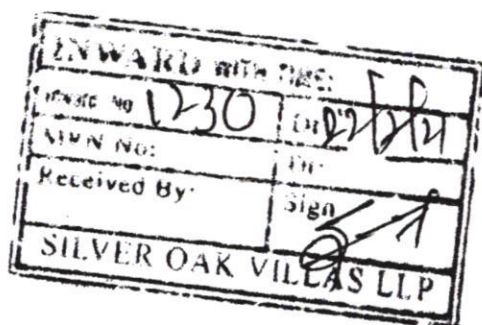
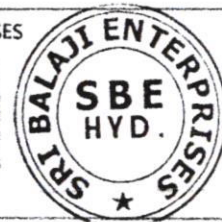
PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 28/07/21		Prepared by: Sridevi	
PO/WO no. 78857		PO / WO Date. 21/07/21	
Supplier Name Sri Balaji enterprises		PO/WO amount 6,343/-	
Firm/Company SOV LLP		Project SOV	
Sl. No.	Bill No.	Bill Date	Bill amount
1	56	22/7/21	6,343/-
2			/
3			/
4			/
Amount A – Bills total(Excluding Transport & Hamali Charges):			6,343/-
Sl. No.	DC .No	DC. Date	MRN No.
1.	/	/	/
2.	/	/	/
3.	/	/	/
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			6,343/-
Amount E – PO / WO value:			6,343/-
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. ___/- ☒ No	
Payment – due date		02/08/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			
Date	28/7/21	28/7	

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Tax Invoice

SRI BALAJI ENTERPRISES # 14-1-418, NEAR ROCKET GROUND NEW AGHAPURA HYDERABAD 500001 T.S Phone no.: 9030605690 Email: seetaram.joshi@yahoo.com GSTIN: 36AEIPJ0494H1ZF State: 36-Telangana		Invoice No. 56		Date 22-07-2021				
		Place of supply 36-Telangana		PO date 21-07-2021				
		PO number 78857		Vehicle Number TS12UC8002				
Bill To SILVER OAK VILLAS LLP 5-4-187/3&4, IInd Floor, MG Road, Secunderabad - 03 GSTIN Number: 36ADBFS3288A2Z7 State: 36-Telangana								
#	Item name	HSN/ SAC	Quantity	Unit	Price/ Unit	GST	Amount	
1	SS SCREWS 32X8MM (100 PER PKT)		15	BOX	₹ 145.00	₹ 391.50 (18%)	₹ 2,566.50	
2	SCREWS 100X8MM (100 PER PKT)		10	PKT	₹ 320.00	₹ 576.00 (18%)	₹ 3,776.00	
	Total		25			₹ 967.50	₹ 6,342.50	
Invoice Amount In Words Six Thousand Three Hundred Forty Three Rupees only				Amounts: Sub Total ₹ 6,342.50 Round off ₹ 0.50 Total ₹ 6,343.00 Received ₹ 0.00 Balance ₹ 6,343.00				
HSN/ SAC		Taxable amount		CGST		SGST		Total Tax Amount
				Rate	Amount	Rate	Amount	
		₹ 5,375.00		9%	₹ 483.75	9%	₹ 483.75	₹ 967.50
Total		₹ 5,375.00			₹ 483.75		₹ 483.75	₹ 967.50
Terms and conditions: Thanks for doing business with us!				Company's Bank details: Bank Name: KOTAK MAHINDRA BANK LIMITED, HYDERABAD - NAMPALLY Bank Account No.: 4312001151 Bank IFSC code: KKBK0000553 Account Holder Name: SRI BALAJI ENTERPRISES				
				For, SRI BALAJI ENTERPRISES  Authorized Signatory				



Purchase Order



78857

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From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Sri Balaji Enterprises
H,no.14-1-418, Near ROCKET Ground, New Aghapura Hyderabad-500001

GSTIN 36AEIPJ0494H1ZF

9030605690

Doc No	78857	183616
Doc Date	21-07-2021	
Quote No	Nil	
Quote Date	21-07-2021	
SupplyType	Supply	

Kind Attn : Mr.Seetaram Joshi

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 2156 - Carpentry - hardware - S.S. Screws - other - pkts 32 x 8 star screw	15.00	145.00	0.00	18.00	2,566.50
2 2156 - Carpentry - hardware - S.S. Screws - other - pkts 100 x 10 100 pkt	10.00	320.00	0.00	18.00	3,776.00
Total Order Value . . .					6,342.50

Rupees : Six Thousand Three Hundred Fourty Two and Paise Fifty Only.

Terms and Conditions :-**Specification /** As per details given in the quotation.**Payment Terms** After Delivery & Production of bill .**Tax** Inclusive of all taxes**Delivery Date** Next Day.**Delivery Location** Silver Oak Villas Part III
Sy .No.11,12,14,15,16,17,18 , 294
Phone. 0**Penalty For Delay** Nil**Transportation** Transport cost shall be borne by us.**Warranty** Nil**Advance Paid** Nil**Other Terms** We reserve the right to reject items not conforming to quality and specifications. Above order for WPC Doors section
Fixing purpose**Completion Date** Nil**Measurmen:** Nil**Security** Nil**Remarks**For **Silver Oak Villas LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Sri Balaji Enterprises**

Name : _____

Name : _____

Date : ____/____/____

1494 .
Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		20-07-2021	
Site & Phase :		Silver Oak Villas		Time:		13.00	
Supplier				Req. No.		183616	
Material required before date:			25-07-2021		ID No.		67723

No	Description	Size	Quantity	Units	Inward No	Date
1	SS Star Screws	32X8mm	1500	NOS		
2	SS Screws	100X8mm	1000	Nos		
3						
4						
5						
6						
7						
8						
9						
10						

Remarks: -For frames fixing work purpose

Prepared By		B.Meenakshi		Approved by	
Sign.& Date		20-07-2021		Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

