PURCHASE DIVISION
Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 20/7/2021 | Prepared by: | T. Murthy |
| PO/WO no. | 78436 | PO / WO Date. | 8/7/2021 |
| Supplier Name | Summit sales LLP | PO/WO amount | 14,065.60. |
| Firm/Company | SOV LLP | Project | SOV-IX |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1. | 18227 | 13/7/21 | 14,065.60/- |
| 2. | | | |
| 3. | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 14,065.60/- |

| Sl. No. | DC No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | 15560 | 13/7/21 | 93891 | ☑ Yes □ No |
| 2. | | | | □ Yes □ No |
| 3. | | | | □ Yes □ No |

| | |
|---|---|
| Amount B –Other Credits : | – |
| Amount C –Other Debits : | – |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 14,065.60/- |
| Amount E – PO / WO value: | 14,065.60/- |
| Amount F – Difference (A – E): | – |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes □ Excess received □ Short received □ Other (explained below) |
| Is difference between PO / Bill acceptable? | □ Yes ~~□ No (explained~~ below) |
| Excess / short material received | ~~□ Approved – within~~ acceptable limits □ No (explained below) |
| Close PO / W?O | ☑ Yes □ No – wait for balance material □ No (explained below) |
| Advance paid / PDC given (deduct when paying) | □ Yes – Rs. /- ☑ No |
| Payment – due date | 27/7/21 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | | APPROVED 21 JUL 2021 MINISH PARIKH MANAGER PROCUREMENT | | | | |
| Date | 20/07/21 | | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

ORIGINAL INVOICE

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | Invoice No. | 18227 |
|---|---|---|
| Silver Oak Villas LLP | Invoice Date. | 13-07-2021 |
| Sy No, 291, Phase IX, Cherlapally, Hyderabad | PO No. | 78436 |
| | PO Date. | 08-07-2021 |
| | Req ID | 67297 |
| GSTIN : 36ADBFS3288A2Z7 | Req Date | 06-07-2021 |
| | Loc Req No | 156500 |

| | Description of Goods | HSN/SAC | Qty | Rate | Gross | Tax% | Tax Amt |
|---|---|---|---|---|---|---|---|
| 1 | 5534 - Furniture - Bench - NA - nos | | 4 | 2980.00 | 11,920.00 | 18 | 2,145.60 |
| | Park Bench - STD | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
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| 15 | | | | | | | |

| IGST | CGST | SGST | Total Taxable Amount | 11,920.00 | | 2,145.60 |
|---|---|---|---|---|---|---|
| | 1,072.80 | 1,072.80 | Total Invoice Amount | 14,065.60 | | |

Rupees : Fourteen Thousand Sixty Five and Paise Sixty Only.

SUMMIT SALES LLP
INWARD
No: 52249
Date: 14/7
Sign:
R.R. DIST.

for Summit Sales LLP

*Authorised signatory*

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | DC No. | 15560 |
|---|---|---|
| Silver Oak Villas LLP | DC Date. | 13-07-2021 |
| Sy No, 291, Phase IX, Cherlapally, Hyderabad | PO No. | 78436 |
| | PO Date. | 08-07-2021 |
| | Req ID | 67297 |
| GSTIN : 36ADBFS3288A2Z7 | Req Date | 06-07-2021 |
| | Loc Req No | 156500 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 5534 - Furniture - Bench - NA - nos | | 4 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
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Subject to Hyderabad Jurisdiction

**for Summit Sales LLP**

*Authorised signatory*

# Purchase Order

 08-07-2021 14:23:23

78436
06.07.21 4:42:38

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

| **Supplier Details** | | | |
|---|---|---|---|
| Summit Sales LLP<br>5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad | **Doc No** | 78436 | 156500 |
| | **Doc Date** | 08-07-2021 | |
| | **Quote No** | Nil | |
| **GSTIN** 36ACQFS2044C1Z7 | **Quote Date** | 05-07-2021 | |
| 040-66335551 9618244433 | **SupplyType** | Supply | |

**Kind Attn : Hamendra,Prabhakar**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 5534 - Furniture - Bench - NA - nos<br>*Park Bench - STD* | 4.00 | 2,980.00 | 0.00 | 18.00 | 14,065.60 |
| | | | | | **Total Order Value . . .** | **14,065.60** |

Rupees : Fourteen Thousand Sixty Five and Paise Sixty Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification / Brand** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | All taxes included in above price. |
| **Delivery Date** | Next day. |
| **Delivery Location** | Silver Oak Villas Phase - IX<br>Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint<br>Phone. Contact: Security 65908777, 9502288244 Sanjay |
| **Penality For Delay** | Nil |
| **Transportation Cost** | Included in the above price. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for V.no. 76 Opp. line children Totlot purpose. |
| **Completion Date** | Nil |
| **Measurment** | Nil |
| **Security** | Nil |
| **Remarks** | |

For *Silver Oak Villas LLP*

Authorised Signatory

08/07/2021

Name : ____________

Accepted the above Terms And Conditions

For *Summit Sales LLP*

Name : ____________

Date : __/__/____

# Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | SOVLLP | Date: | 06-07-2021 |
| Site & Phase : | Silver Oak Villas | Time: | 12:00 |
| Supplier | | Req. No. | 156500 |
| Material required before date: | 16-07-2021 | ID No. | 67297 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Park Benches | Std | 04 | Nos | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | 78436 | | | | | |
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Remarks: For Villa no 76 Opposite line Children Totlot purpsoe

APPROVED
08 JUL 2021
MINISH PARIKH
MANAGER PROCUREMENT

| | | | |
|---|---|---|---|
| Prepared By | B.Meenakshi | Approved by | |
| Sign.& Date | 06-07-2021 | Sign. & Date | |

Note: On receipt of material at site write inward number and date in last 2 columns

DELIVERY CHALLAN

# Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

**GSTIN/UNI: 36ACQFS2044C1Z7**



| **Customer Details** | | |
|---|---|---|
| Silver Oak Villas LLP | DC No. | 15560 |
| Sy No, 291, Phase IX, Cherlapally, Hyderabad | DC Date. | 13-07-2021 |
| | PO No. | 78436 |
| | PO Date. | 08-07-2021 |
| | Req ID | 67297 |
| | Req Date | 06-07-2021 |
| GSTIN : 36ADBFS3288A2Z7 | Loc Req No | 156500 |

| | Description of Goods | HSN/SAC | Qty |
|---|---|---|---|
| 1 | 5534 - Furniture - Bench - NA - nos | | 4 |
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| 24 | INWARD WITH TIME: | | |
| 25 | Inward No 15872 Dt 13/7/21 | | |
| 26 | MRN No: 93891 Dt: | | |
| 27 | Received By: Sign | | |
| 28 | | | |
| 29 | SILVER OAK VILLAS LLP | | |
| 30 | | | |

for Summit Sales LLP

Subject to Hyderabad Jurisdiction

SUMMIT SALES LLP R.R. DIST. IN WARD No: 72614 Date: 14/7 Sign:

*Authorised signatory*