PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	20/7/2021	Prepared by:	T. Murthy
PO/WO no.	78548	PO / WO Date.	13/7/2021
Supplier Name	Summit Sales LLP	PO/WO amount	867.30/-
Firm/Company	Sov LLP	Project	SOV-IX
Sl. No.	Bill No.	Bill Date	Bill amount
1.	18319	16/7/21	867.30/-
2.			/
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			867.30/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	15645	16/7/21	94058	☑ ~~Yes~~ □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits :				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				867.30/-
Amount E – PO / WO value:				867.30/-
Amount F – Difference (A – E):				–

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	□ ~~Approved – within~~ acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	26/7/2021
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED 21 JUL 2021 MINISH PARIKH MANAGER PROCUREMENT				
Date	20/7/21						

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

ORIGINAL INVOICE

TAX INVOICE

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	Invoice No.	18319
Sy No, 291, Phase IX, Cherlapally, Hyderabad	Invoice Date.	16-07-2021
	PO No.	78548
	PO Date.	13-07-2021
	Req ID	67462
GSTIN : 36ADBFS3288A2Z7	Req Date	12-07-2021
	Loc Req No	156505

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	4022 - Consumables - Dettol - NA - nos	3401	6	85.00	510.00	18	91.80
2	4065 - Consumables - Vim bar - NA - nos	3405	5	45.00	225.00	18	40.50
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15							

IGST	CGST	SGST			
			Total Taxable Amount	735.00	132.30
	66.15	66.15	Total Invoice Amount	867.30	

Rupees : Eight Hundred Sixty Seven and Paise Thirty Only.

for Summit Sales LLP

SUMMIT SALES LLP * R.R. DIST. *
IN WARD
No: S2395
Date: 17/7
Sign:

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details	DC No.	15645
Silver Oak Villas LLP	DC Date.	16-07-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad	PO No.	78548
	PO Date.	13-07-2021
	Req ID	67462
GSTIN : 36ADBFS3288A2Z7	Req Date	12-07-2021
	Loc Req No	156505

	Description of Goods	HSN/SAC	Qty
1	4022 - Consumables - Dettol - NA - nos	3401	6
2	4065 - Consumables - Vim bar - NA - nos	3405	5
3			
4			
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Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

 13-07-2021 11:20:10 Or

78548
12.07.21 11:10:50

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	78548	156505
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	13-07-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	10-05-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4022 - Consumables - Dettol - NA - nos	6.00	85.00	0.00	18.00	601.80
2	4065 - Consumables - Vim bar - NA - nos	5.00	45.00	0.00	18.00	265.50
					Total Order Value . . .	**867.30**

Rupees : Eight Hundred Sixty Seven and Paise Thirty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

For ***Silver Oak Villas LLP***
Authorised Signatory

Name : ____________

Contact - -

Accepted the above Terms And Conditions
For ***Summit Sales LLP***

Name : ____________

Date : __/__/____

Requisition Form

Company Name:	SILVER OAK VILLAS LLP	Date:	12-07-21
Site & Phase :	SILVER OAK VILLAS	Time:	12.00
Supplier		Req. No.	156505
Material required before date:	urgent	ID No.	67462

No	Description	Size	Quantity	Units	Inward No	Date
1	Hand washs		6	nos		
2	Vim bar		5	nos		
3						
4						
5						
6	78548					
7						
8						
9						
10						

Remarks: - For site use purpose.

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	12-07-21	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
13 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	DC No.	15645
Silver Oak Villas LLP	DC Date.	16-07-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad	PO No.	78548
	PO Date.	13-07-2021
	Req ID	67462
	Req Date	12-07-2021
GSTIN : 36ADBFS3288A2Z7	Loc Req No	156505

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INWARD WITH TIME:
Inward No 15891 Dt 16/7/21
MRN No: 94058 Dt 16/7/21
Received By: Sign
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction