PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	20/7/2021	Prepared by:	T. Murthy
PO/WO no.	78379	PO / WO Date.	6/7/2021
Supplier Name	Summit Sales LLP	PO/WO amount	3,696.00/-
Firm/Company	SOV LLP	Project	SOV - IV
Sl. No.	Bill No.	Bill Date	Bill amount
1.	18318	16/7/2021	2,464.00
2.			
3.			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,464.00/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	15644	16/7/21	94057	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits :	–
Amount C –Other Debits :	–
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,464.00/-
Amount E – PO / WO value:	3,696.00/-
Amount F – Difference (A – E):	1,182/-
Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No (explained below)~~
Excess / short material received	~~□ Approved – within acceptable limits □ No (explained below)~~
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs. /- ☑ No
Payment – due date	26/7/2021
Remarks:	— Final Bill —

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		APPROVED				
Date	20/7/21		21 JUL 2021				

MINISH PARIKH MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy **GSTIN/UNI: 36ACQFS2044C1Z7**

Customer Details	Invoice No.	18318
Silver Oak Villas LLP	Invoice Date.	16-07-2021
Sy No, 291, Phase IX, Cherlapally, Hyderabad	PO No.	78379
	PO Date.	06-07-2021
	Req ID	67161
	Req Date	01-07-2021
GSTIN : 36ADBFS3288A2Z7	Loc Req No	156496

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10	220.00	2,200.00	12	264.00
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							
15							

IGST	CGST	SGST	Total Taxable Amount	2,200.00		264.00
	132.00	132.00	Total Invoice Amount	2,464.00		

Rupees : Two Thousand Four Hundred Sixty Four Only.

SUMMIT SALES LLP R.R. DIST. IN WARD No. 82291 Date: 17/7 Sign: L

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	15644
Sy No, 291, Phase IX, Cherlapally, Hyderabad	DC Date.	16-07-2021
	PO No.	78379
	PO Date.	06-07-2021
	Req ID	67161
GSTIN : 36ADBFS3288A2Z7	Req Date	01-07-2021
	Loc Req No	156496

	Description of Goods	HSN/SAC	Qty
1	7555 - Stationery - other - Paper - A4 - bundles	4810	10
2			
3			
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of. made

Subject to Hyderabad Jurisdiction

for Summit Sales LLP

Authorised signatory

Purchase Order

 06-07-2021 16:33:19

78379
06.07.21 4:40:58

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Summit Sales LLP	**Doc No**	78379	156496
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad	**Doc Date**	06-07-2021	
	Quote No	Nil	
GSTIN 36ACQFS2044C1Z7	**Quote Date**	06-07-2021	
040-66335551 9618244433	**SupplyType**	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7555 - Stationery - other - Paper - A4 - bundles Bal. 10.	15.00	220.00	0.00	12.00	3,696.00
					Total Order Value . . .	**3,696.00**

Rupees : Three Thousand Six Hundred Ninty Six Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for Site use purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

1) Part Bill received of Rs. 1,232/-
R.No: 18162 and Bal. Bill of
8/7/21
Rs. 2,464/- to be received.
14/7/21.

2) final Bill received
20/7/21

For *Silver Oak Villas LLP*
Authorised Signatory
Name : ______
Contact ..

Accepted the above Terms And Conditions
For ***Summit Sales LLP***
Name : ______

Date : __/__/____

Requisition Form

Company Name:	Silver Oak Villas0	Date:	01-07-2021
Site & Phase :	Silver Oak Villas-III	Time:	12:00
Supplier		Req. No.	156496
Material required before date: 03-07-2021		ID No.	67161

No	Description	Size	Quantity	Units	Inward No	Date
1	Paper Bundles	A4	15	Nos		
2						
3						
4						
5						
6	78379					
7						
8						
9						
10						

Remarks: For SOV Site admin purpose

Prepared By	P.Aishwarya	Approved by	APPROVED 05 JUL 2021 P. PRABHAKAR Sr. MANAGER PURCHASE
Sign.& Date	28-06-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

Company Name:	Silver Oak Villas LLP	Date:	28-06-2021
Site & Phase :	Silver Oak Villas	Time:	12.00
Supplier		Req. No.	
Material required before date: 30-06-2021		ID No.	

No	Description	Size	Quantity	Units	Inward No	Date
1						

Remarks: For MHPL SOV-III site purpose

Prepared By	P.Aishwarya	Approved by	
Sign.& Date	28-06-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
Silver Oak Villas LLP	DC No.	15644
Sy No, 291, Phase IX, Cherlapally, Hyderabad	DC Date.	16-07-2021
	PO No.	78379
	PO Date.	06-07-2021
	Req ID	67161
GSTIN : 36ADBFS3288A2Z7	Req Date	01-07-2021
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	Description of Goods	HSN/SAC	Qty
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INWARD WITH TIME:
Inward No 15890 Dt 16/7/21
MRN No: 94057 Dt: 16/7/21
Received By: Sign
SILVER OAK VILLAS LLP

for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction