PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	31/7/14 3/7/21	Prepared by:	HEMENDRA
PO/WO no.	78920	PO / WO Date.	22/7/14
Supplier Name	Sri Laxmi Ganesh Steel & Hardware	PO/WO amount	12,083/-
Firm/Company	SSLCP	Project	SLICP Sw
Sl. No.	Bill No.	Bill Date	Bill amount
1	139	28/7/21	12,083/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			12,083/-

Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN
1.	139	28/7/21	9460	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	12,083/-
Amount E – PO / WO value:	12,083/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs.____/- ☐ No 12,083/- Paid
Payment – due date	—
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		[signature] APPROVED 31 JUL 2021				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN - 36ARPPK9655D2ZA
VAT TIN - 36513674953

TAX Invoice

Ph : 09542575725

SRI LAXMI GANESH STEELS & HARDWARE

Dealers in : Iron & Steel, Casting, Wire Mesh, Design Articals

6-6-125/A/2, Beside SBH, Kavadiguda, Secunderabad, Telangana - 500080.

Email : srilaxmiganeshsteels@gmail.com

Po No 78920

M/s. Summit Sales LLP
M.G. Road

Party's GSTIN 36ACQFS2044C1Z7

Invoice No.: 139
Date : 28/7/21
Transporter :
L.R. No. :

HSN	Description	Qty.	Rate	Amount Rs.	Ps.
	Machine Blade 4"	25 Nos	25/-	625=	00
	Machine Blade 14"	25 Nos	135/-	3375=	00
	Welding Rod Box	2 Box	3120/-	6240=	00
			Total	10240	00
			SGST @ 9 %	921	60
			CGST @ 9 %	921	60
			IGST @ 18 %		
			Roundup		20
			Grand Total	12,083=	00

INWARD
Inward No: 10519 Dt: 29/7/21
MRN No: Dt:
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 82923 Date: 31/7 Sign: 4

Bank Details :
Sri Laxmi Ganesh Steels & Hardware
C/A : 36998265647
Bank: SBI, Kavadiguda, Sec-bad.
IFSC Code No. : SBIN0020312

Rupees In words :

INWARD
Inward No: 16702 Dt: 30/7/21
MRN No: 94602 Dt: 3/7/21
Received By: Sign:
SUMMIT SALES LLP

For Sri Laxmi Ganesh Steels & Hardware

Signature

E & O.E
Terms & Conditions
Subject to hyderabad jurisdiction only
Goods once sold will not be taken back or Exchange

 22-07-2021 16:36:44

Purchase Order

78920
22.07.21 4:00:59

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Laxmi Ganesh Steels & Hardware
Shop no. 6-6-125/A/2, Kavadiguda main road, Beside SBH, Secunderabad

GSTIN 36ARPPK9655D2ZA

9246205245/9542575725

Doc No	78920	183059
Doc Date	22-07-2021	
Quote No	Nil	
Quote Date	20-05-2021	
SupplyType	Supply	

Kind Attn : G. Anil

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	9550 - Tools - Machine Blade - other - nos *4" cutting wheel*	25.00	25.00	0.00	18.00	737.50
2	9550 - Tools - Machine Blade - other - nos *14" cutting blade*	25.00	135.00	0.00	18.00	3,982.50
3	9574 - Tools - Welding Rod - NA - nos	2.00	3,120.00	0.00	18.00	7,363.20
	Rupees : Twelve Thousand Eighty Three and Paise Twenty Only.				**Total Order Value . . .**	**12,083.20**

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	100% as advance payment.
Tax	Included in the above price
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	NIL
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Rs. 12,083/- to be pay vide cheque no. dt.
Other Terms	We resreve the right to reject the item not confirming to the specifications . Above order for MS Fabrication work purpose.
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	

For *Summit Sales LLP*
Authorised Signatory

Name : 22/07/2021

Accepted the above Terms And Conditions
For *Sri Laxmi Ganesh Steels & Hardware*

Name : ______________

Date : __/__/____

1504

Requisition Form

Company Name:	SSLLP	Date:	19-07-2021
Site & Phase :	SSLLP	Time:	10.00
Supplier		Req. No.	183059
Material required before date:	19-07-2021	ID No.	67788

No	Description	Size	Quantity	Units	Inward No	Date
1	Cutting Wheel	4"	25	Nos		
2	Cutting Wheel	14"	25	Nos		
3	Welding Rods		2	boxs		
4	Lock pattis		5	kgs		
5	Hinges	10"	20	Nos		
6	Flat Hings(GVDC gate purpose)	(6mm thick)	20	Nos		
7						
8						
9						
10						

78920

Remarks: -For SSLLP Welding work purpose

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	19-07-2021	Sign. & Date	

APPROVED
22 JUL 2021
MINISH PARIKH
MANAGER PROCUREMENT

Note: On receipt of material at site write inward number and date in last 2 columns.