Remarks from site on the 'Requisition by Site Report' of purchase division

Company: Modi		ealty Mallapur LLP		Date:		31.07.2021			
Site: Gulmoha		r Residency		Prepared by:		М. Деера			
Report From / To 25.07.202		021 Sunday	21 Sunday						
Report Date	31.07.2	021 Saturday							
List of requisit	tions numbers mi	ssing in the repor	t': Req no);					
Req No.	nons where PO/V	serial no of		days after requis	ition:	D C DOWN			
Req No. Req Date		iteam in Req	Item Description		Reason for not preparing PO/WO#				
					ved at	site beyond the lead time:			
Req No.	Req Date	Serial no of item in Req.	Item Description		Reason for not preparing PO/WO				
68968	28.04.21	1	MS Z templa	-	РО	PO NO -76908 No stock at SSLLP			
68969	28.04.21	1 to 4	MS Z	angle tes		NO -76907 N stock at SSLLP			
187011	01.06.21	7&9to10&	Bathroom tiles		PO NO -77351 partly receiving MPL on vista				
187012	22.05.21	1 to 2	Vitrified floor tiles			PO NO 77394 partly receiving			
187035	09.06.21	1 to 10	Bath room wall tiles		PO NO -77605 partly receiving				
187077	29.06.21	1	Ispira carrara		PO NO - 78330 partly receiving				
187089	02.07.21	1 to 12	Bath room wall tiles		PO NO - 78313 partly receiving				
187115	23.07.21	1	Cera boards		PO NO - 78952 by Wednesday will be delivery				
187124	15.07.21	1	MS stand		PO NO -78714 by Tuesday will be delivery				
187136	20.07.21	1	Cpvc pipe		deliv	PO NO 79198 by Wednesday will be delivery			
187137	20.07.21	1	Dozin chemical		PO NO -78973 by Wednesday will be delivery				
187138	20.07.21	1	Machine screws with thread		deliv	PO NO -78958 by Wednesday will be delivery			
187141	21.07.21	1	U clamps		1	PO NO -78977 by Wednesday will be delivery			
187143	23.07.21	1 to 4	Tiles country rosso			PO NO -79086 partly receiving			
187147	24.07.21	1 to 7	Panel doors		deliv	PO NO -79066 by Wednesday will be delivery			
187153	26.07.21	1 to 15	Pvc pipes		PO NO -79023,79047 by Wednesday will be delivery				
187154	27.07.21	1 to 2	Safety	shoe	deliv				
187155	27.07.21	1 to 7	Tan bro	own granite	PON	PO NO -79112 by Wednesday will be			

			T		delivery									
187156	28.07.21	1& 5 &8	Dryg mine											
18/130	26.07.21	100 3 000	Pvc pipe		PO NO -79121 by Wednesday will be									
187158	20 07 21	14.5	T . 1		delivery									
18/138	28.07.21	1 to 5	Tan brown	granite	PO NO -79113 by Wednesday will be									
107161	20.01.01		-		delivery									
187161	29.06.21	1 to 2	Labour hel	ments	PO NO - 79140 by Wednesday will									
					delivery									
							T							
No of gate passes issued this weak				From No.	nill	To No.	nill							
Delivery v	an site visit on	:		27.07.21 (Tuesday) 29.07.21 (Thursday) &										
			31.07.21(S											
Inward report (MRN/other) & stock report emailed in pdf format to purchase Yes														
Item not o	Item not ordered but received													
Detail of s	teel & cement	stock												
SI NO	Tor size	Wt per mtr	Wt. for 12 mtr	Stock at site	S		·	Previous stock						
150		kgs	rod – kgs	– no of rods				in kgs						
1.	8mm	0.395	4.68		3100			nill						
2.	10mm	0.617	7.32	150	2700			nill						
3.	12mm	0.888	10.66	200	1600			nill						
4.	16mm	1.580	18.96		5100			nill						
5.	20mm	2.469	29.52			6350		nill						
6.	25mm	3.86	46.3			6300		nill						
7.	32mm	6.32	75.84			nill		nill						
8.	Binding wire		18	nill	nill			nill						
OPC stock	nil	OPC last	nil	PPC/PSC	50 bag	- 1	PPC/PSC last nil weeks stock							
		weeks stock		stock		we	eks stock							
Details Project M		Project Manage	<u> </u>	Admin Offi	Admin Officer/Manager		Admin Audit							
Sign		A COLL		Dell	Dell									
Data		1/		317/21										

Date
Notes: 1. * Send a copy of the missing requisitions to Purchase immediately. 2. Send this report to purchase@modiproperties.com, ashaiya@modiproperties.com and Notes: 1. Send a copy of the missing requisitions to rurenase immediately. 2. Send this report to <u>purenase@modiproperties.com</u>, <u>ashaiya@modiproperties.com</u> and <u>rajkumarn@modiproperties.com</u> on every Saturday. 3. Admin offices shall not leave the site without ompleting this report. 4. Ensure that inward numbers are written the Requisitions, clearly showing the items not received on a daily basis.

5. Mention PO & MRN no. on DCs / bills. 6. Report to be signed by Admin manager & Project manager at site and filed at site. 7. #Suggested remarks – For technical details from site, For negotiations/quotations, Local purchase, For MDs approval/input, 8. Suggested remarks – Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under fabrication, WO - material for fabrication not provided WO - material received fabrication and started Delivery van delay.

Delay by purchase assistant Supplier extending for material. 9. Dypobase to and apply to purchase assistant Supplier extending for material. 3 Suggested remarks - Ready with supplier, Supplier not contacted, Supplier not reachable, Material in transit, WO - under labrication, WO - material for labrication not received, WO - material received fabrication not started, Delivery van delay, Delay by purchase assistant, Supplier arranging for material, 9. Purchase to send reply to this report within one week. 10. Follow up for WO is the responsibility of engineers at site – purchase to write 'NA' in reply to this report. 11. Admin officers/managers must call all suppliers on a daily basis for follow-up – DO NOT CALL PURCHASE!