PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	2/8/21	Prepared by:	HEMENDRA
PO/WO no.	78J24	PO / WO Date.	12/7/21
Supplier Name	Sai Balaji MKTG Associates	PO/WO amount	80,000/-
Firm/Company	SSLLP	Project	SRUP GMR
Sl. No.	Bill No.	Bill Date	Bill amount
1	1355	12/7/21	80,000/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			80,000/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	–	–	94165	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B – Other Credits : Transportation charges	—
Amount C – Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	80,000/-
Amount E – PO / WO value:	80,000/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs. ____ /- ☐ No Paid 80,000/-
Payment – due date	—
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			02 AUG 2021				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

Email - sbma233@gmail.com

ORIGINAL

TAX INVOICE

Phone No : 040 66784365
Cell No : 09246524365
09346524365

SRI BALAJI MARKETING ASSOCIATES

DEALERS :KCP, PARASAKTI,BIRLASHAKTI,RAMCO & SUVARNA Cements.

SHOP NO3,SRT343,JAWAHARNAGAR,ASHOKNAGAR,HYDERABAD.500020.TELANGANA

GSTIN No:36ACPPC4261Q1Z3

Billing Address	Shipping Address	
SUMMIT SALES LLP	GULMOHAR SITE	INV NO: 1355
5-4-187/3&4,2ND FLOOR,MG ROAD		DATE : 12-07-2021
SECUNDERABAD	MALLAPUR NEAR NFC	PO NO: 78524/168814
GSTIN No. 36ACQFS2044C1Z7	MR.RAMPRASAD	DATE :
PAN / AADHAR.NO		TRUCK NO : AP23W0184
Phone No lavanya@modipropert	PH 8309938133	E WayBill No 131352249282

Sl. No	Description Of Goods	HSN	QTY	RATE	TAXABLE AMOUNT	CGST 14%	SGST 14%	IGST 28%
1	PARASAKTI 53 GRD	25232910	250	320.00	62,500.00	8,750.00	8,750.00	
	Total		250		62,500.00			

CGST AMT :	8,750.00	IGST AMT :	TOTAL GST AMOUNT -	17,500.00
SGST AMT :	8,750.00		TAXABLE AMOUNT -	62,500.00
			TOTAL TCS AMOUNT-	
Value in Rs:				
EIGHTY THOUSAND ONLY			R.off :	
			TOTAL:	**80000.00**

Our Bank Details
Bank Name : S.B.I (ASHOKNAGAR BR)
Account No : 35706838384
RTGS/IFSC: SBIN0011658

Our Bank Details
Bank Name: HDFC BANK (RTC X ROAD BR)
Account No : 50200050652389
RTGS/IFSC : HDFC0000472

16631
19/7

INWARD	
Inward No: 16631	Dt: 19/7/21
MRN No:	Dt:
Received By:	Sign:
SUMMIT SALES LLP	

For SRI BALAJI MARKETING ASSOCIATES

Certified by:
Stores Manager

AUTHORISED SIGNATORY

Terms & Conditions:

1) Interest @ 24% will be charged if bill is not settled within 8 days.
2) Subject to HYDERABAD JURISDICTION.

CERTIFICATE : Certified that the particulars given above are true and correct and the amount indicated represents the price actually charged and that there is no flow of additional consideration directly or indirectly from the

 12-07-2021 12:18:29 PM

Purchase Order

78524
2.07.21 11:10:49

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Balaji Marketing Associates
Shop no 3, SRT 343, Jawahar Nagar, Ashok nagar, Hyderabad-500020

9246524365
9246524365

Doc No	78524	168814
Doc Date	12-07-2021	
Quote No	NIL	
Quote Date	12-07-2021	
SupplyType	Supply	

Kind Attn : Gganshyam

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST%	Amount
1	3001 - Cement - 53 grade - 50kgs - bags *OPC*	250.00	250.00	0.00	28.00	80,000.00
					Total Order Value . . .	**80,000.00**

Rupees : Eighty Thousand Only.

Terms and Conditions :-

Specification / Brand	All items shall be of PARASAKTHI brand/company
Payment Terms	100% as advance
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	NIL
Transportation Cost	Included in the above price.
Warranty	NIL
Advance Paid	RS 80,000/- Dt---
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Material for GMR purpose
Completion Date	NIL
Measurment	NIL
Security	NIL
Remarks	Delivery at Mallapur GMR-Contact Person Mr Ramprasad-8309938133.

For MDs APPROVAL

- [ ] High Value/quantity beyond limits.
- [x] Po/Req. processed-post approval.
- [ ] Approval for technical details/clarification
- [ ] Replenishing SSLLP stock
- [ ] Other

APPROVED BY
12 JUL 2021
SOHAM MODI
MANAGING DIRECTOR

For *Summit Sales LLP*
Authorised Signatory

12/07/2021

Name : ____________

Accepted the above Terms And Conditions
For *Sri Balaji Marketing Associates*

Name : ____________

Date : _/_/___

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	12-07-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00
Supplier		Req. No.	168814
Material required before date:		ID No.	67431

S. No	Description	Size	Quantity	Units	Inward No	Date
1	Cement- OPC		250	Bags	250+28	

Remarks:For GMR			
Prepared By	BHAVANI		APPROVED BY
Sign.& Date	12-07-2021	Sign. & Date	12 JUL 2021 SOHAM MODI MANAGING DIRECTOR

PO 78524

Note: On receipt of material at site write inward number and date in last 2 columns.

12/07/21

Purpu?

OPC Cement 50 kg - 250 Bags

VEHICLE NO - AP23W 0184

INWARD
Inward No: 16631 Dt: 19/7/21
MRN No: 94165 Dt: 20/7/21
Received By: Sign:
SUMMIT SALES LLP

250 Bags

INWARD
MODI REALTY MALLAPUR LLP
Inward No 4441 Dt 13/7/21
MRN No Dt
Received By Sign

78526 - Site PO
78524 - Supplier PO