2

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	3/8/21	Prepared by:	Prabhakar
PO/WO no.	77531	PO / WO Date.	9/6/21
Supplier Name	SSLLP	PO/WO amount	5211.20
Firm/Company	GVRC	Project	Jnnopolis
Sl. No.	Bill No.	Bill Date	Bill amount
1	18497	24/7/21	2747.20
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2747.20

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	15791	24/7/21		☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2747.20
Amount E – PO / WO value:	5211.20
Amount F – Difference (A – E): GST-18%	2463.80

Quantity received as per PO /WO	☐ Yes ☐ Excess received ☑ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable~~ limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs.____/- ☑ No
Payment – due date	9/8/21
Remarks:	Send Bill

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:		[signature]					
Date		3/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Summit Sales LLP

ORIGINAL INVOICE

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

ORIGINAL INVOICE

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details		
GV Research Centres Pvt Ltd	Invoice No.	18497
Sy no, 542, Genome Valley, Thurkapally	Invoice Date.	24-07-2021
	PO No.	77531
	PO Date.	09-06-2021
	Req ID	66539
GSTIN : 36AAHCG4562D1ZP	Req Date	08-06-2021
	Loc Req No	163529

	Description of Goods	HSN/SAC	Qty	Rate	Gross	Tax%	Tax Amt
1	7584 - Stationery - other - Scribbling Pads - other -		20	12.00	240.00	18	43.20
2	7555 - Stationery - other - Paper - A4 - bundles	4810	10	220.00	2,200.00	12	264.00
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IGST	CGST	SGST			
			Total Taxable Amount	2,440.00	307.20
	153.60	153.60	Total Invoice Amount	2,747.20	

Rupees : Two Thousand Seven Hundred Fourty Seven and Paise Twenty Only.

for Summit Sales LLP

SUMMIT SALES LLP
IN WARD
No: 82215
Date: 24/2
Sign:
R.R. DIST.

Subject to Hyderabad Jurisdiction

Authorised signatory

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

GV Research Centres Pvt Ltd

Sy no, 542, Genome Valley, Thurkapally

GSTIN : 36AAHCG4562D1ZP

DC No.	15791
DC Date.	24-07-2021
PO No.	77531
PO Date.	09-06-2021
Req ID	66539
Req Date	08-06-2021
Loc Req No	163529

	Description of Goods	HSN/SAC	Qty
1	7584 - Stationery - other - Scribbling Pads - other - nos		20
2	7555 - Stationery - other - Paper - A4 - bundles	4810	10
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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

Purchase Order

 10-06-2021 09:29:59

77531
10.06.21 10:31:08

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500...
G S T No. : 36AAHCG4562D1ZP

Supplier Details

Summit Sales LLP
5-4-187/3&4,II nd floor,Soham Mansion,MG Road, Secunderabad

GSTIN 36ACQFS2044C1Z7
040-66335551 9618244433

Doc No	77531	163529
Doc Date	09-06-2021	
Quote No	Nil	
Quote Date	09-06-2021	
SupplyType	Supply	

Kind Attn : Hamendra,Prabhakar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7584 - Stationery - other - Scribbling Pads - other - nos	20.00	12.00	0.00	18.00	283.20
2	7555 - Stationery - other - Paper - A4 - bundles	20.00	220.00	0.00	12.00	4,928.00
					Total Order Value . . .	**5,211.20**

Rupees : Five Thousand Two Hundred Eleven and Paise Twenty Only.

Terms and Conditions :-

Specification / Brand	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Working Day.
Delivery Location	Innopolis Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana Phone. 9502211011
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications.Above order for site office purpose.
Completion Date	NA
Measurment	NA
Security	Nil
Remarks	.

Part Quantity Recieved
Bill No/ 17703 Dt/- 16/6/21
AMT/- 2,464/-
Bal/- AMT/- 2,747/-
24/6/21

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory
12/06/2021
Name :
Contact

Accepted the above Terms And Conditions
For *Summit Sales LLP*

Name :

Date : __/__/____

Requisition Form

Company Name:	GVRC	Date:	08.06.2021
Site & Phase :	INNOPOLIS	Time:	12:10
Supplier:		Req. No.	163529
Material required before date:		ID No.	66539

No	Description	Size	Quantity	Units	Inward No	Date
1	Scribbling pads	-	20	Nos		
2	White Papers	A4	20	pkts		
3	22531					
4						
5						
6						
7						
8						
9						

Remarks : For office staff use purpose.

Prepared By	J.Soundarya	Approved by	Ratnadeep.NG
Sign.& Date	08.06.2021	Sign. & Date	08.06.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
09 JUN 2021
MANISH PARIKH
MANAGER PROCUREMENT

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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Sy no, 542, Genome Valley, Thurkapally	DC Date.	24-07-2021
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	Req ID	66539
GSTIN : 36AAHCG4562D1ZP	Req Date	08-06-2021
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Subject to Hyderabad Jurisdiction

INWARD
Inward No: 4329 Dt: 26/7/21
MRN No: Dt:
Received By Sign
G.V.R.C. PVT. LTD.

for Summit Sales LLP

Authorised signatory

SUMMIT SALES LLP * R.R. DIST. *
INWARD
No: 22940
Date: 28/7
Sign:

DELIVERY CHALLAN

Summit Sales LLP

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

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for Summit Sales LLP

Authorised signatory

Subject to Hyderabad Jurisdiction

INWARD
Inward No: 4329 Dt: 26/7/21
MRN No: 94376 Dt: 26/7/21
Received By: Sign:
G.V.R.C. PVT. LTD.

TAX INVOICE

Summit Sales LLP

TRANSIT COPY

#5-4-187/3 & 4, II Floor, Soham Mansion, M.G.Road, Secunderabad - 500003

Email: purchase@modiproperties.com

Supplier / Customer / Transporter - Copy

GSTIN/UNI: 36ACQFS2044C1Z7

Customer Details

GV Research Centres Pvt Ltd
Sy no, 542, Genome Valley, Thurkapally

GSTIN : 36AAHCG4562D1ZP

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IGST	CGST	SGST				
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			Total Invoice Amount		2,747.20	

Rupees : Two Thousand Seven Hundred Fourty Seven and Paise Twenty Only.

Subject to Hyderabad Jurisdiction

INWARD

Inward No: 4329	Dt: 26/7/2
MRN No:	Dt:
Received By:	Sign:

G.V.R.C. PVT. LTD.

for Summit Sales LLP

Authorised signatory