

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: <u>31/7/21</u>		Prepared by: <u>Prabhakar</u>	
PO/WO no. <u>78138</u>		PO / WO Date. <u>30/6/21</u>	
Supplier Name <u>Sandesh Daurpalm</u>		PO/WO amount <u>1747.20</u>	
Firm/Company <u>GVRRC</u>		Project <u>Imupolis</u>	
Sl. No.	Bill No.	Bill Date	Bill amount
1	<u>024</u>	<u>30/6/21</u>	<u>1747.20</u>
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			<u>1747.20</u>
Sl. No.	DC .No	DC. Date	MRN No.
1.			
2.			
3.			
Amount B –Other Credits : Transportation charges			
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			<u>1747.20</u>
Amount E – PO / WO value:			<u>1747.20</u>
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. <u>1/-</u> ☒ No	
Payment – due date		<u>9/8/21</u>	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:	<u>[Signature]</u>		
Date	<u>8/8/21</u>		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-. Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District - 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC

Email id: santhoshtarp@gmail.com

Cell: 9642662732

Bank Account : AXIS BANK

Acc.No.919020039284737

IFSC CODE :UTIB0001378

To G V RESERCH CENTERS PVT LTD
5-4-187/3&4IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36AAHCG4562D1ZP

Invoice No: **024**

Invoice Date: 30/06/2021

P.O.No.78138/163558

P.O.Date: 30.06.2021

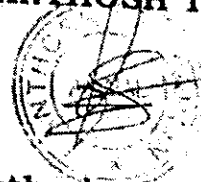
Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	Consumables - umbrella	4064	6 nos	@ 260/-	1,747.20

Rupees in word ONE THOUSAND SEVEN HUNDRED FOURTY SEVEN AND PAISE TWENTY only

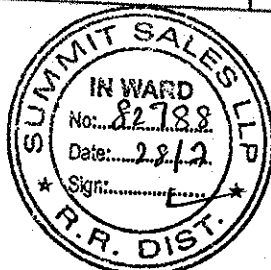
INWARD	
Inward No: 4228	Dt: 10/7/21
Received By: [Signature]	Sign: [Signature]
G.V.R.C. PVT. LTD.	

Receiver Signature & Seal

Total ::	1747.20
CGST @ 6% ::	104.83
SGST @ 6% ::	104.83
IGST 12% ::	
Total GST ::	
Grand Total ::	1,747.20
For SANTHOSH TARPAULIN	



Authorized Signatory



Purchase Order

Page(s) 1 Of 1

30-06-2021 1:49:15 PM



78138

24.06.21 12:06:17

From Company : **G V Reserch Centers Pvt Ltd**

5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500005

G S T No. : 36AAHCG4562D1ZP

Supplier Details

Santosh Tarpaulin

2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	78138	163558
Doc Date	30-06-2021	
Quote No	Nil	
Quote Date	30-06-2021	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4064 - Consumables - Umbrella - other - nos	6.00	260.00	0.00	12.00	1,747.20
Total Order Value ...					1,747.20
Rupees : One Thousand Seven Hundred Fourty Seven and Paise Twenty Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Innopolis

Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana

Phone. Mr. Sanjay - 9502288244

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for office use purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **G V Reserch Centers Pvt Ltd**

Authorised Signatory

02/07/2021

Accepted the above Terms And Conditions

For **Santosh Tarpaulin**

Name :

Name :

Date : / /

Requisition Form

Company Name:		GVRC		Date:		17.06.2021	
Site & Phase :		INNOPOLIS		Time:		16:45	
Supplier:				Req. No.		163558	
Material required before date:				ID No.		66799	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Torch lights	Std	04	Nos			
2	Umbrellas	Big	6	Nos			
3							
4							
5							
6							
7							
8							
9							
Remarks : For office Staff and site work use purpose.							
Prepared By		J.Soundarya		Approved by		G.Venkatesh	
Sign. & Date		17.06.2021		Sign. & Date		17.06.2021	

Note: On receipt of material at site write inward number and date in last 2 columns.

REMARKS APPROVAL

- ☐ quantity beyond limits.
- ☒ Excessed-post approval.
- ☐ Additional technical details/clarification.
- ☐ Rejected by SCLLP stock
- ☐ Other

