## PURCHASE DIVISION

Advice for approval for credit to supplier

| | | | |
|---|---|---|---|
| Date: | 3/8/21 | Prepared by: | Prabhakar |
| PO/WO no. | 78655 | PO / WO Date. | 16/7/21 |
| Supplier Name | Sree Mahaveer Engg & Electricals | PO/WO amount | 8100-00 |
| Firm/Company | GKRC | Project | Inopolis |
| Sl. No. | Bill No. | Bill Date | Bill amount |
| 1 | 1154 | 28/7/21 | 8100-00 |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| Amount A – Bills total(Excluding Transport & Hamali Charges): | | | 8100-00 |

| Sl. No. | DC .No | DC. Date | MRN No. | DC matches MRN |
|---|---|---|---|---|
| 1. | | | 94224 | ☑ Yes ☐ No |
| 2. | | | | ☐ Yes ☐ No |
| 3. | | | | ☐ Yes ☐ No |

| | |
|---|---|
| Amount B –Other Credits : Transportation charges | — |
| Amount C –Other Debits : | — |
| Amount D (D=A+B-C) – Amount to be credited to the supplier: | 8100-00 |
| Amount E – PO / WO value: | 8100-00 |
| Amount F – Difference (A – E): GST-18% | — |

| | |
|---|---|
| Quantity received as per PO /WO | ☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below) |
| Is difference between PO / Bill acceptable? | ~~☐ Yes ☐ No (explained below)~~ |
| Excess / short material received | ~~☐ Approved – within~~ acceptable limits ☐ No (explained below) |
| Close PO / W?O | ☑ Yes ☐ No – wait for balance material ☐ No (explained below) |
| Advance paid / PDC given (deduct when paying) | ☐ Yes – Rs.____/- ☑ No |
| Payment – due date | 9/8/21 |
| Remarks: | |

| Approved by | Purchase Officer | Purchase Manager | Procurement Manager | M D | Accounts – receiver of bill | Accountant | Accounts Manager |
|---|---|---|---|---|---|---|---|
| Sign: | | [signature] | | | | | |
| Date | | 3/8/21 | | | | | |

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

# Tax Invoice

(ORIGINAL FOR RECIPIENT)

| | | |
|---|---|---|
| **Sree Mahaveer Engg. & Electricals**<br>5-5-89 & 89/1,Sara Iron Market,<br>Ranigunj,Secunderabad<br>Ph:04027714562<br>GSTIN/UIN: 36AYMPS1825R1ZJ<br>State Name : Telangana, Code : 36<br>E-Mail : dipeshshah1977@yahoo.com | Invoice No.<br>**1154** | Dated<br>**20-Jul-2021** |
| | Delivery Note | Mode/Terms of Payment<br>**3 DAYS** |
| | Supplier's Ref. | Other Reference(s) |
| Buyer<br>**G V RESEARCH CENTERS PVT LTD**<br>5-4-187/3&4, IIND FLOOR, SOHAM MANSION<br>M.G ROAD SECUNDERABAD<br>7680971999<br>GSTIN/UIN : 36AAHCG4562D1ZP<br>State Name : Telangana, Code : 36 | Buyer's Order No.<br>**78655** | Dated<br>**16-Jul-2021** |
| | Despatch Document No. | Delivery Note Date |
| | Despatched through | Destination |
| | Terms of Delivery | |

| Sl No | Description of Goods | HSN/SAC | Quantity | Rate | per | Amount |
|---|---|---|---|---|---|---|
| 1 | **APEX COTTON HOSE 21/2"** | 59090010 | **90.0000 Mts** | 80.36 | Mts | **7,232.14** |
| | ***CGST OUTPUT@6%*** | | | 6 | % | **433.93** |
| | ***SGST OUTPUT@6%*** | | | 6 | % | **433.93** |
| | Total | | **90.0000 Mts** | | | **₹ 8,100.00** |

INWARD
Inward No: 4202 Dt: 22/7/21
GRN No: 94224 Dt: 22/7/21
Received By: Sign:
G.V.R.C. PVT. LTD.

Amount Chargeable (in words)

**INR Eight Thousand One Hundred Only**

E. & O.E

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.
TERMS & CONDITIONS :
1.Our risk & responsibility ceases on delivery of the goods to the carrier.
2.Goods once sold will not be taken back under any circumstances
3.Note Rs 500/- will be charged if cheque bounce

Company's Bank Details
Bank Name : State Bank of India.
A/c No. : 36782706609
Branch & IFS Code : Ranigunj,Secunderabad & SBIN0003032

for Sree Mahaveer Engg. & Electricals

Authorised Signatory

This is a Computer Generated Invoice

SUMMIT SALES LLP
INWARD
No: S2625
Date: 23/12
Sign:
R.R. DIST.

# Purchase Order

 20-07-2021 11:33:17 AM Orig

78655
12.07.21 11:12:23

From Company : **G V Reserch Centers Pvt Ltd**
5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-50000.
G S T No. : 36AAHCG4562D1ZP

**Supplier Details**

Sree Mahaveer Engg. & Electricals
5-5-89 & 89/1, Sara Iron Market, Ranigunj, Secunderbad

**GSTIN** 36AYMPS1825R1ZJ 27714562
65643548/27714529 9848192829

| | | |
|---|---|---|
| **Doc No** | 78655 | 163624 |
| **Doc Date** | 16-07-2021 | |
| **Quote No** | Nil | |
| **Quote Date** | 06-07-2021 | |
| **SupplyType** | Supply | |

**Kind Attn : Dipesh R. Shah**

Purchase Order for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7375 - Plumbing - other - PVC Pipe - NA - nos<br>*white canavas pipe 2 1/2" 30 mtrs* | 3.00 | 2,700.00 | 0.00 | 0.00 | 8,100.00 |
| | | | | | **Total Order Value . . .** | **8,100.00** |

Rupees : Eight Thousand One Hundred Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Innopolis<br>Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana<br>Phone. Mr. Sanjay - 9502288244 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for dewatering purpose |
| **Completion Date** | NIL |
| **Measurment** | NIL |
| **Security** | Nil |
| **Remarks** | |

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Name : 22/07/2021

Accepted the above Terms And Conditions
For ***Sree Mahaveer Engg. & Electricals***

Name : ____________

Date : __/__/____

Requisition Form

| | | | |
|---|---|---|---|
| Company Name: | GVRC | Date: | 15-07-2021 |
| Site & Phase : | INNOPOLIS | Time: | 11:38 |
| Supplier: | | Req. No. | 163624 |
| Material required before date: | | ID No. | 67576 |

| No | Description | Size | Quantity | Units | Inward No | Date |
|---|---|---|---|---|---|---|
| 1 | Canvas hose pipe | 2'1/2" | 100 | mts | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |

78655

APPROVED BY
17 JUL 2021
SOHAM MODI
MANAGING DIRECTOR

Remarks : For Dewatering purpose.

| | | | |
|---|---|---|---|
| Prepared By | J.Soundarya | Approved by | G.Venkatesh |
| Sign & Date | 15-07-2021 | Sign. & Date | 15-07-2021 |

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
15 JUL 2021
G. Venkatesh
Project Manager

## For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. processed post approval.
- ☐ Approval for technical details/clarification.
- ☐ Replenishing SLLP stock
- ☑ Other

Non standard items.

# Estimate/Draft PO

 16-07-2021 11:26:07 AM

Original / Office Copy / Purchase Div.Copy

| | |
|---|---|
| From Company : | **G V Reserch Centers Pvt Ltd**<br>5-4-187/3&4, II nd Floor, Soham Mansion, MG Road, Secunderabad-500003<br>G S T No. : 36AAHCG4562D1ZP |

| Supplier Details | | | |
|---|---|---|---|
| Sree Mahaveer Engg. & Electricals<br>5-5-89 & 89/1, Sara Iron Market, Ranigunj, Secunderbad<br><br>**GSTIN** 36AYMPS1825R1ZJ 27714562<br>65643548/27714529 9848192829 | **Doc No** | 78655 | 163624 |
| | **Doc Date** | 16-07-2021 | |
| | **Quote No** | Nil | |
| | **Quote Date** | 06-07-2021 | |
| | **SupplyType** | Supply | |

**Kind Attn : Dipesh R. Shah**

Estimate/Draft PO for the Supply of following Items.

| | Item Name | Qty | Rate | Dis% | GST | Amount |
|---|---|---|---|---|---|---|
| 1 | 7375 - Plumbing - other - PVC Pipe - NA - nos<br>*white canavas pipe 2 1/2" 30 mtrs* | 3.00 | 2,700.00 | 0.00 | 0.00 | 8,100.00 |
| | | | | | **Total Order Value . . .** | **8,100.00** |

Rupees : Eight Thousand One Hundred Only.

Terms and Conditions :-

| | |
|---|---|
| **Specification /** | As per details given in the quotation. |
| **Payment Terms** | After Delivery & Production of bill |
| **Tax** | Inclusive of all taxes |
| **Delivery Date** | Next Day. |
| **Delivery Location** | Innopolis<br>Sy no-542, Genome Valley, Thurkapally, Hyderabad, Telangana<br>Phone. Mr. Sanjay - 9502288244 |
| **Penality For Delay** | Nil |
| **Transportation** | Transport cost shall be borne by us. |
| **Warranty** | Nil |
| **Advance Paid** | Nil |
| **Other Terms** | We reserve the right to reject items not conforming to quality and specifications. Above order for dewatering purpose |
| **Completion Date** | NIL |
| **Measurment** | NIL |
| **Security** | Nil |
| **Remarks** | |

APPROVED BY
17 JUL 2021
SOHAM MODI
MANAGING DIRECTOR

18/7

T. Bhasker

For *G V Reserch Centers Pvt Ltd*
Authorised Signatory

Accepted the above Terms And Conditions
For *Sree Mahaveer Engg. & Electricals*

Name : ________ Name : ________ Date : __/__/____