PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	03/08/2021	Prepared by:	MINISH.
PO/WO no.	77650.	PO / WO Date.	14/06/2021
Supplier Name	Rita Seed's store.	PO/WO amount	3,600/-
Firm/Company	Mehta & Modi Realty Kowkur LLP.	Project	GHT.
Sl. No.	Bill No.	Bill Date	Bill amount
1	383.	27/07/2021	3,300/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			3,300/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			94658	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No
Amount B –Other Credits : Transportation charges				–
Amount C –Other Debits :				–
Amount D (D=A+B-C) – Amount to be credited to the supplier:				3,300/-
Amount E – PO / WO value:				3,600/-
Amount F – Difference (A – E): GST-18%				300/-

Quantity received as per PO /WO	□ Yes □ Excess received ☑ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes □ No (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	□ Yes ☑ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	□ Yes – Rs._____/- ☑ No
Payment – due date	06/08/2021
Remarks:	Part Quantity recieved.

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:			03 AUG 2021				
Date							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN : 36AKAPK8182D1Z8 **TAX INVOICE** ☎ : 23222835 : 66778470

RITA SEEDS STORE

DEALERS IN : ALL KINDS OF SEEDS, FERTILIZERS & PESTICIDES OF MAHYCO, RALLIS INDOFIL, CIBA, STANES PRODUCTS & AGRICULTURAL IMPLEMENTS ETC.

 # 3-6-295/4, Hyderguda, Hyderabad-29 (T.S.) INDIA

No. 383 Date. 27/7/2021

M/s. Mehta & Modi Reality Kowkur LLP.

Secbad Doc no: 7765a/140602 dt14/4/21

Sl. No.	PARTICULARS	Qty.	Rate	Amount Rs.	Ps.
1.	Neem pack	2 kg	650/-	1300	-00
2.	Compost	10 kgs	200/-	2000	-00
			TOTAL	3300	-00

INWARD
Inward No: 11348 Dt: 27/07/21
MRN No: Dt:
Received By: Sign:
MEHTA & MODI REALTY KOWKUR LLP

15:46

8977637106

Goods once sold will not be taken back or exchanged.
Subject to Hyderabad Jurisdiction.

For RITA SEEDS STORE

Signature

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 82865
Date: 30/12
Sign:

Purchase Order

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77650
15.06.21 10:50:25

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Rita Seeds	**Doc No**	77650	140602
Basheerbagh, Secunderabad.	**Doc Date**	14-06-2021	
	Quote No	Nil	
GSTIN 36AKAPK8182D1Z8	**Quote Date**	14-06-2021	
23222835,65168470 9949015953	**SupplyType**	Supply	

Kind Attn : Mr. Suresh

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	3142 - Chemicals - Urea - NA - kgs	20.00	15.00	0.00	0.00	300.00
2	3121 - Chemicals - Neem care powder - NA - kgs *40 kgs bag*	2.00	650.00	0.00	0.00	1,300.00
3	3167 - Chemicals - Vermicompost - NA - bags	10.00	200.00	0.00	0.00	2,000.00
					Total Order Value . . .	**3,600.00**

Rupees : Three Thousand Six Hundred Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for gardening purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

Part Quantity Received
Bill No)- 383 Dt:- 27/7/21 Amt 3,300/-
Bal. Amt 300/-
03/08/21

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions

For ***Rita Seeds***

Name : ____________

Date : __/__/____

Requisition Form

Name:	MMR Kowkur llp	Date:	04-06-2021
Phase :	GHT	Time:	10.00
plier		Req. No.	140602
terial required before date: 07-06-2021		ID No.	66419

	Description	Size	Quantity	Units	Inward No	Date
	GULMOHAR PLANTS - RED COLOR	5' TO 6'	20	Nos		
	TECOMA PLANTS	3'.0"	30	Nos		
	CEASELPINIA	3'.0"	10	Nos		
	Niriam plants	3'.0	15	Nos		
	UREA	KG	20	KGS		
	NEEM POWDER	40 KG	02	Bags		
	VARMI COMPOST	Bags	10	Bags		
	14 JUN 2021					
0						

emarks. - For GHT SITE GHMC PARK PLANTAION PURPOSE

epared By	N .Sharvya	Approved by	A Suresh
gn.& Date	04-06-2021	Sign. & Date	04-06-2021

ote: On receipt of material at site write inward number and date in last 2 columns.

11 JUN 2021

11 JUN 2021

Tax	Inclusive of all taxes
Delivery Date	Within 7 days
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penality For Delay	Nil
Transportation	Extra.
Warranty	Nil
Advance Paid	Rs.....
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for GHMC park purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Mehta & Modi Realty Kowkur LLP***

Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions

For ***Green Belt Services***

Name : ______________

Date : / /