

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:		03/08/2021		Prepared by:		MINUH.	
PO/WO no.		78725		PO / WO Date.		16/07/2021	
Supplier Name		Rifa Seeds store.		PO/WO amount		1,630/-	
Firm/Company		Mehra G Modi Realty Kowkur C.P.		Project		GHT.	
Sl. No.	Bill No.	Bill Date		Bill amount			
1	384	16/07/2021		1,830/-			
2							
3							
4							
Amount A – Bills total(Excluding Transport & Hamali Charges):						1,830/-	
Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN			
1.	/	/	94688	☒ Yes ☐ No			
2.	/	/		☐ Yes ☐ No			
3.	/	/		☐ Yes ☐ No			
Amount B –Other Credits :_Transportation charges							
Amount C –Other Debits :							
Amount D (D=A+B-C) – Amount to be credited to the supplier:						1,830/-	
Amount E – PO / WO value:						1,630/-	
Amount F – Difference (A – E): GST-18%						200/-	
Quantity received as per PO /WO			☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)				
Is difference between PO / Bill acceptable?			☐ Yes ☐ No (explained below)				
Excess / short material received			☐ Approved – within acceptable limits ☐ No (explained below)				
Close PO / W?O			☒ Yes ☐ No – wait for balance material ☐ No (explained below)				
Advance paid / PDC given (deduct when paying)			☐ Yes – Rs. ____/- ☒ No				
Payment – due date			06/08/2021				
Remarks:			Rates Increased, 200/-				
Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date:							

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

STIN : 36AKAPK8182D1Z8

TAX INVOICE

☎ : 23222835
: 66778470

RITA SEEDS STORE

DEALERS IN : ALL KINDS OF SEEDS, FERTILIZERS & PESTICIDES OF MAHYCO, RALLIS
INDOFIL, CIBA, STANES PRODUCTS & AGRICULTURAL IMPLEMENTS ETC.

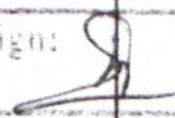
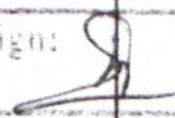
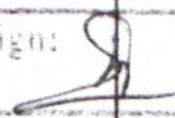
3-6-295/4, Hyderguda, Hyderabad-29 (T.S.) INDIA

D. 384

Date.....

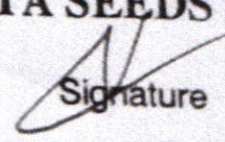
/s. Mehta & Modi Realty Kowthur LLP

Acc. No. Doc - 78725/140670 dt 16/7/2021

No.	PARTICULARS	Qty.	Rate	Amount									
				Rs.	Ps.								
	Sichles	20	2401	480	00								
	plat culti	1		600	00								
	Head culti	1		750	00								
INWARD <table><tr><td>Inward No: 11349</td><td>Dt: 27/07/21</td></tr><tr><td>MRN No:</td><td>Dt:</td></tr><tr><td>Received By:</td><td>Sign: </td></tr><tr><td colspan="2">MEHTA & MODI REALTY KOWTHUR LLP</td></tr></table> 2077657 15:46  TOTAL 1830 - 00						Inward No: 11349	Dt: 27/07/21	MRN No:	Dt:	Received By:	Sign: 	MEHTA & MODI REALTY KOWTHUR LLP	
Inward No: 11349	Dt: 27/07/21												
MRN No:	Dt:												
Received By:	Sign: 												
MEHTA & MODI REALTY KOWTHUR LLP													

Goods once sold will not be taken back or exchanged.
Subject to Hyderabad Jurisdiction.

For RITA SEEDS STORE

Signature 

Purchase Order



78725

16.07.21 4:14:06

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17-07-2021 12:12:44 PM

From Company : **Mehta & Modi Realty Kowkur LLP**
5-4-187/3&4, II nd floor, MG Road, Soham Mansion, Secunderabad-500003
G S T No. : 36ABLFM7631F1Z3

Supplier Details			
Rita Seeds Basheerbagh, Secunderabad. GSTIN 36AKAPK8182D1Z8 23222835,65168470 9949015953	Doc No	78725	140670
	Doc Date	16-07-2021	
	Quote No	Nil	
	Quote Date	29-09-2020	
	SupplyType	Supply	

Kind Attn : Mr. Suresh

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 9568 - Tools - Sickles - NA - nos	2.00	240.00	0.00	0.00	480.00
2 9552 - Tools - Plant cutter - NA - nos Pruning Cutter	1.00	600.00	0.00	0.00	600.00
3 9552 - Tools - Plant cutter - NA - nos Hedge Cutter	1.00	550.00	0.00	0.00	550.00
Total Order Value . . .					1,630.00

Rupees : One Thousand Six Hundred Thirty Only.

Terms and Conditions :-

Specification /	As per-details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Greenwood Heights Sy no: 196, Kowkur. Phone. 040-66335551
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications, Above order for gardening purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Mehta & Modi Realty Kowkur LLP**

Authorised Signatory

Name : _____

Accepted the above Terms And Conditions

For **Rita Seeds**

Date : __/__/__

Requisition Form

Company Name:		MMR Kowkur llp		Date:		10-07-2021	
Site & Phase :		GHT		Time:		15:32	
Supplier				Req. No.		140670	
Material required before date:		13-07-2021		ID No.		67438	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Scythe	Big	04	Nos			
2	Gardening hand scissors	Small	01	Nos			
3							
4							
5							
6							
7							
8							
09							
10							
Remarks: - For site gardening purpose							
Prepared By		K.Sneha		Approved by		A.Suresh	
Sign.& Date		10-07-2021		Sign. & Date		10-07-21	

Note: On receipt of material at site write inward number and date in last 2 columns.

