PURCHASE DIVISION

Advice for approval for credit to supplier

Date:	04/8/21	Prepared by:	Sridevi
PO/WO no.	78064	PO / WO Date.	25/6/21
Supplier Name	Serene coir and foam Products	PO/WO amount	10,766/-
Firm/Company	Modi Realty Murahaspally LLP	Project	NRK - Bio-tech.
Sl. No.	Bill No.	Bill Date	Bill amount
1	208	19/7/21	10,766/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			10,766/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			94174	☑ Yes □ No
2.				□ Yes □ No
3.				□ Yes □ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	10,766/-
Amount E – PO / WO value:	10,766/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes □ Excess received □ Short received □ Other (explained below)
Is difference between PO / Bill acceptable?	~~□ Yes □ No~~ (explained below)
Excess / short material received	□ Approved – within acceptable limits □ No (explained below)
Close PO / W?O	☑ Yes □ No – wait for balance material □ No (explained below)
Advance paid / PDC given (deduct when paying)	☑ Yes – Rs._____/- □ No 10,766/-
Payment – due date	09/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sri	[signature]					
Date	4/8/21	5/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GST No. 36AAZFS7542J1ZA

TAX INVOICE
CASH / CREDIT

Ph : 9866117901
9849890049

SERENE COIR & FOAM PRODUCTS

20-3-711, Shahgunj, Hyderabad - 500 002.
Works : Plot No. 183, Mallapur, R.R. Dist.

INVOICE No. 208 Date 19.07.21

M/s. Modi Reality Muraharipally LLP
5-4-187/3&4, IInd Floor, Soham Mansion M G Road Sec Bad.

GST No. 36 ABJFM5257F1Z3

HSN Code NO	PARTICULARS	Rate per PC/MTR/Kgs.	Qty. in PC/MTR/Kgs.	AMOUNT Rs.	Ps.
9404 2910	Mattress 75x36x4 T1 + 3 Pillows	3041.25	3	9124	-
		CGST 9%		821	-
		SGST 9%		821	-
	Po No: 78064 186009 Dt 25.6.2021 M. Shekar 17/07/21 9000978917 M. Shekar				
	Bank Details : Central Bank of India Monda Branch, Sec'bad. A/c. No : 1061703313 IFSC Code : CBIN0280815	Rs Ten thousand seven hundred and sixty six only			
L.R. No.	Through TS10UB3122		TOTAL	10766-	

INWARD

Inward No: 1042	Dt: 20/7/21
MRN No: 94174	Dt: 20/7/21
Received By:	Sign:
Modi Realty Muraharipally LLP	

TERMS & CONDITIONS :

1. Goods supplied once will not be taken back or exchanged.
2. Interest@24% per annum will be charged on all invoices not paid within 7 days.
3. Our responsibility ceases after the goods are delivered to the carrier.
4. All disputes are subject to Hyderabad Juridication only.

For SERENE COIR & FOAM PRODUCTS

Partner

SUMMIT SALES LLP R.R. DIST.
IN WARD
No: 82569
Date: 21/7

Purchase Order

 01-07-2021 17:45:20

78064

24.06.21 12:03:58

From Company : **Modi Reality Muraharipally LLP**
5-4-187/3&4, II nd floor, SOham Mansion, MG Road, Secunderabad-...
G S T No. : 36ABJFM5257F1Z3

Supplier Details			
Serene Coir and Foam Products	**Doc No**	78064	186009
#183, IDA, Mallapur, Nacharam, Hyderabad - 500076.	**Doc Date**	25-06-2021	
	Quote No	Nil	
GSTIN -	**Quote Date**	20-03-2021	
040 - 65121895 9849101948	**SupplyType**	Supply	

Kind Attn : Mr. Nikit Agarwal

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	IGST	Amount
1	5523 - Furniture - Mattress - Other - Nos *75" x 36" x 4" with 1 pillows*	3.00	5,521.00	35.00	0.00	10,765.95
				Total Order Value . . .		**10,765.95**

Rupees : Ten Thousand Seven Hundred Sixty Five and Paise Ninty Five Only.

Terms and Conditions :-

Specification / Brand	Items shall be of 'Hello Sleep' brand with Pillows. Jolly One.
Payment Terms	Against delivery of all materials.
Tax	Inclusive of all taxes
Delivery Date	Within 2days.
Delivery Location	NRK Biotech . Phone. .
Penality For Delay	Nil
Transportation Cost	Transport cost shall be borne by you.
Warranty	1 year.
Advance Paid	Rs. 10,766/- advance pay vide cheque no.............., dtd.
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Office staff staying at site purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Modi Reality Muraharipally LLP***

Authorised Signatory

Name : 01/07/2021

Accepted the above Terms And Conditions

For ***Serene Coir and Foam Products***

Name : ____________

Date : __/__/____

(pur)

Requisition Form

Company Name	Modi Realty Murahanpally LLP	Date	02.06.2021
Site & Phase	NRK Bio tech	Time	11.00
Supplier		Req. No	186009
Material required before date		ID No	66392

No	Description	Size	Quantity	Units	Inward No	Date
1	Bed with mattress	STD	03	No's		
2	pillows with cover	STD	03	No's		
3	Bed spread	STD	03	No's		
4						
5						
6						
7						
8						
9						
10						

Single bed

APPROVED BY
04 JUN 2021
SOHAM MODI
MANAGING DIRECTOR

78063

78064

78127

Remarks: For office staff staying at site purpose.

Prepared By	Mallikarjun.B	Approved by	K Narsinga Rao
Sign & Date	02.06.2021	Sign. & Date	02.06.2021

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
10 JUN 2021
SOHAM MODI
MANAGING DIRECTOR

APPROVED BY
02 JUN 2021
Project

Carpenter to make frame for change in design

Requisition Form

Company Name		Date:	
Site & Phase		Time	
Supplier		Req. No	
Material required before date		ID No	

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						

Remarks

Prepared By			
Sign & Date		Approved by	
		Sign. & Date	