

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 5/8/21		Prepared by: HEMENDRA	
PO/WO no. 78622		PO / WO Date. 14/7/21	
Supplier Name Ganesh Trade Traders		PO/WO amount 2,12,41/-	
Firm/Company S S L W		Project SH W P	
Sl. No.	Bill No.	Bill Date	Bill amount
1	242	29/7/21	2,12,41/-
2			
3			
4			
Amount A - Bills total (Excluding Transport & Hamali Charges):			2,12,41/-
Sl. No.	DC No.	DC Date	MRN No.
1.	242	29/7/21	94705
2.			
3.			
Amount B - Other Credits : Transportation charges			
Amount C - Other Debits :			
Amount D (D=A+B-C) - Amount to be credited to the supplier:			2,12,41/-
Amount E - PO / WO value:			2,12,41/-
Amount F - Difference (A - E): GST-18%			
Quantity received as per PO / WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☒ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved - within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No - wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes - Rs. /- ☒ No	
Payment - due date		12/8/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign:			
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/-. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-



**GANESH TUBE
TRADERS**

TAX INVOICE

GSTIN: 36ADBPJ8881C1ZJ

Authorised Distributor



Bill To :

SUMMIT SALES LLP

5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad

36ACQFS2044C1Z7

Telangana

Ship To :

SUMMIT SALES LLP

5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad

36ACQFS2044C1Z7

Telangana

Invoice No. : 242

Ref. No. : 78622

Invoice Date : 29-Jul-2021

Destination :

Vehicle No. :

E-way Bill No :

Despatch From :

SI No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	J PASTE ✓	350610	18 %	30 NO ✓	60.00	NO		1,800.00
	CGST							162.00
	SGST							162.00

INWARD

Inward No: 16922 Dt: 3/8/21

MRN No: 94805 Dt: 3/8/21

Received By: Sign: 84

SUMMIT SALES LLP

Certified by:

Stores Manager

Total Amount In Words: **INR Two Thousand One Hundred Twenty Four Only** Total: 2,124.00

HSN/SAC	Taxable Value	Central Tax	State Tax	Total Tax Amount
350610	1,800.00	Rate 9% Amount 162.00	Rate 9% Amount 162.00	324.00
Total	1,800.00	162.00	162.00	324.00

Tax Amount (in words) : **INR Three Hundred Twenty Four Only**

Company's Bank Details

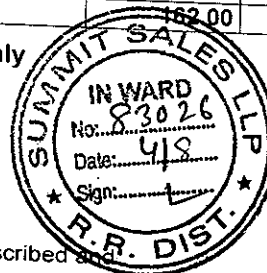
Bank Name : HDFC BANK

A/c No. : 50200014835551

Branch & IFS Code: PG ROAD, SEC-BAD & HDFC0000042

Declaration

We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.



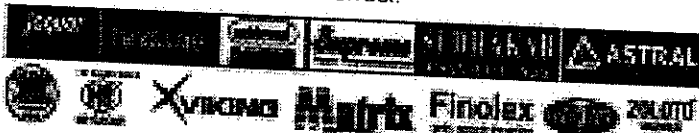
For GANESH TUBE TRADERS



5-2-270, PLOT NO. 29, HYDERBASTI,
RANIGUNJ, SECUNDERABAD-3
TELANGANA PIN 500003

Ph.: 04066568587 9246330441

Email : ganeshtubetraders@gmail.com



Purchase Order

Page(s) 1 Of 1

14-07-2021 17:11:11



78622

12.07.21 11:12:23

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Ganesh Tube Traders
5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3.

GSTIN 36ADBPJ8881C1ZJ
9246330441.

66568587/ 66384751

9949248666

Doc No	78622	168820
Doc Date	14-07-2021	
Quote No	Nil	
Quote Date	14-05-2021	
SupplyType	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 6548 - Paints - Janata Paste - NA - kgs	30.00	60.00	0.00	18.00	2,124.00
Total Order Value . . .					2,124.00

Rupees : Two Thousand One Hundred Twenty Four Only.

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax All taxes included in above price.

Delivery Date Next Day.

Delivery Location Summit Housing LLP
Chertapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment.
Above order for Stock maintainance purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Name : _____

Contact : _____

Accepted the above Terms And Conditions

For **Ganesh Tube Traders**

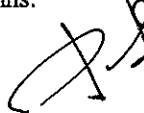
Name : _____

Date : ____/____/____

Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		13-07-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		11:00	
Supplier				Req. No.		168820	
Material required before date:					ID No.		67533
S. No	Description	Size	Quantity	Units	Inward No	Date	
1	OBD-Day Break	20ltrs	10	ltrs			
2	ACE Exterior-White	20ltrs	10	ltrs			
3	Jantha Paste 78622	500grms	30	Nos			
Remarks: For Stock Maintenance Purpose							
Prepared By		BHAVANI					
Sign. & Date		13-07-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.



APPROVED
 11 JUL 2021
 P. PRABHAKAR
 Sr. Manager Purchase