(E)

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	5/8/21	Prepared by:	HEMENDRA
PO/WO no.	78622	PO / WO Date.	14/7/21
Supplier Name	Ganesh Tube Traders	PO/WO amount	2,124/-
Firm/Company	SSUP	Project	SHUP
Sl. No.	Bill No.	Bill Date	Bill amount
1	242	29/7/21	2,124/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2,124/-

Sl. No.	DC No.	DC. Date	MRN No.	DC matches MRN
1.	242	29/7/21	94705	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	2,124/-
Amount E – PO / WO value:	2,124/-
Amount F – Difference (A – E): GST-18%	

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved~~ – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ____/- ☐ ~~No~~
Payment – due date	12/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]	APPROVED 05 AUG 2021					
Date		MINISH PARIKH MANAGER PROCUREMENT					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GANESH TUBE TRADERS

TAX INVOICE

GSTIN: 36ADBPJ8881C1ZJ
Authorised Distributor:
Clair

Bill To :	
SUMMIT SALES LLP 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Invoice No. : **242** Ref. No. : **78622** Invoice Date : **29-Jul-2021**
Ship To : **SUMMIT SALES LLP** 5-4-187/3&4, 2 Nd Floor, Mg Road,, Secunderabad 36ACQFS2044C1Z7 Telangana	Destination : Vehicle No. : E-way Bill No : Despatch From :

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Disc. %	Amount
1	**J PASTE**	350610	18 %	**30 NO**	60.00	NO		**1,800.00**
	CGST							**162.00**
	SGST							**162.00**

INWARD
Inward No: 16722 Dt: 3/8/21
MRN No: 94705 Dt: 3/8/21
Received By: Sign:
SUMMIT SALES LLP

Certified by:
Stores Manager

Total Amount In Words: **INR Two Thousand One Hundred Twenty Four Only**	Total:	**2,124.00**

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
350610	1,800.00	9%	162.00	9%	162.00	324.00
Total	1,800.00		162.00		162.00	324.00

Tax Amount (in words) : **INR Three Hundred Twenty Four Only**

Company's Bank Details
Bank Name : **HDFC BANK**
A/c No. : **50200014835551**
Branch & IFS Code : **PG ROAD,SEC-BAD & HDFC0000042**

SUMMIT SALES LLP R.R. DIST. IN WARD No: 83026 Date: 4/8 Sign:

For GANESH TUBE TRADERS
GANESH TUBE TRADERS SEC'BAD
Authorised Signatory

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

5-2-270, PLOT NO. 29, HYDERBASTI, RANIGUNJ , SECUNDERABAD-3
TELANGANA PIN 500003
Ph.: 04066568587 9246330441
Email : ganeshtubetraders@gmail.com

Purchase Order

 14-07-2021 17:11:11

78622
12.07.21 11:12:23

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details			
Ganesh Tube Traders 5-1-373/11, old Ghasmandi, Ranigunj, Sec- 3. **GSTIN** 36ADBPJ8881C1ZJ 66568587/ 66384751 9246330441. 9949248666	**Doc No**	78622	168820
	Doc Date	14-07-2021	
	Quote No	Nil	
	Quote Date	14-05-2021	
	SupplyType	Supply	

Kind Attn : Sandeep Jain

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	6548 - Paints - Janata Paste - NA - kgs	30.00	60.00	0.00	18.00	2,124.00
					Total Order Value . . .	**2,124.00**

Rupees : Two Thousand One Hundred Twenty Four Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Next Day.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Final payment as per actual weighment. Above order for Stock maintaince purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***

Authorised Signatory

Name : ____________________

Contact - -

Accepted the above Terms And Conditions

For ***Ganesh Tube Traders***

Name : ____________________

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	13-07-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00
Supplier		Req. No.	168820
Material required before date:		ID No.	67533

S. No	Description	Size	Quantity	Units	Inward No	Date
1	OBD-Day Break	20ltrs	10	ltrs		
2	ACE Exterior-White	20ltrs	10	ltrs		
3	Jantha Paste 78622	500grms	30	Nos		

Remarks:For Stock Maintenance Purpose			
Prepared By	BHAVANI		
Sign.& Date	13-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED
14 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE