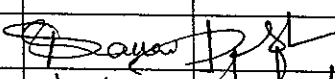


PURCHASE DIVISION
Advice for approval for credit to supplier

✓

Date: 5/8/21		Prepared by: BHAVANI	
PO/WO no. 78766		PO / WO Date. 19/7/21	
Supplier Name Santosh Parvaulin		PO/WO amount 2134	
Firm/Company Nilgiri Estates		Project NE	
Sl. No.	Bill No.	Bill Date	Bill amount
1	37	20/7/21	2134
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			2134
Sl. No.	DC No	DC. Date	MRN No. DC matches MRN
1.	/	/	94455 ☐ Yes ☐ No
2.	/	/	☐ Yes ☐ No
3.			☐ Yes ☐ No
Amount B –Other Credits : Transportation charges			-
Amount C –Other Debits :			-
Amount D (D=A+B-C) – Amount to be credited to the supplier:			2134
Amount E – PO / WO value:			2134
Amount F – Difference (A – E): GST-18%			
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☐ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		9/8/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement Manager
Sign: 			
Date: 5/8/21	5/8/21		

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX-INVOICE

SANTHOSH TARPAULIN

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District - 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC

Email id: santhoshtarp@gmail.com

Cell: 9642662732

Bank Account : AXIS BANK

Acc.No.919020039284737

IFSC CODE :UTIB0001378

To NILAGIRI ESTATES
5-4-187/3&4 IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36AAHFN0766F1ZA

Invoice No: **37**

Invoice Date: 20/07/2021

P.O.No.78766/175320

P.O.Date: 19.07.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	RAIN COATS	6201	NOS 3	@400/-	1,200.00
2	UMBRELLA	4064	NOS 3	@260/-	780.00

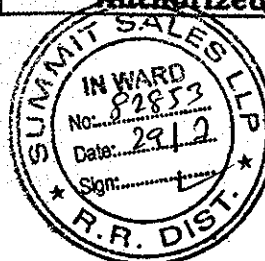
Rupees in words TWO THOUSAND ONE HUNDRED THIRTY THREE and SIXTY PAISE only

INWARD	
Inward No: 2853	Di: 23/7/21
MRN No: 94455	Di: 28/7/21
Received By: <i>Ashish</i>	Sign: <i>[Signature]</i>
Nilgiri Estates	

Total ::	1,980.00
CGST @ 2.5+6% ::	30+46.80
SGST @ 2.5+6% ::	30+46.80
IGST 18% ::	
adjust ::	
Grand Total ::	2,133.60
For SANTHOSH TARPAULIN	

Receiver Signature & Seal

Authorized Signatory



Purchase Order

Page(s) 1 Of 1

19-07-2021 14:56:48



78766

16.07.21 4:14:06

From Company : **Nilgiri Estates**

5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003.

G S T No. : 36AAHFN0766F1ZA

Supplier Details

Santosh Tarpaulin

2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist -500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	78766	175320
Doc Date	19-07-2021	
Quote No	Nil	
Quote Date	16-07-2021	
SupplyType	Supply	

Kind Attn : **Santosh Kumar**

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4064 - Consumables - Umbrella - other - nos	3.00	260.00	0.00	12.00	873.60
2 4052 - Consumables - Raincoats - NA - nos	3.00	400.00	0.00	5.00	1,260.00
Total Order Value . . .					2,133.60

Rupees : Two Thousand One Hundred Thirty Three and Paise Sixty Only.

Terms and Conditions :-

Specification / Brand As per details given in the quotation.

Payment Terms After Delivery & Production of bill

Tax Inclusive of all taxes

Delivery Date Next Day.

Delivery Location Nilgiri Estate
Sy.No.143/133/134/135/136, Rampally Village.
Phone. 9030931172

Penalty For Delay Nil

Transportation Cost Transport cost shall be borne by us.

Warranty Nil

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for site eng use purpose

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Nilgiri Estates**

Authorised Signatory

Name :

Name : _____

Accepted the above Terms And Conditions

For **Santosh Tarpaulin**

Date : __/__/__

Requisition Form

Company Name:		NILGIRI ESTATES		Date:		14-07-2021	
Site & Phase :		NILGIRI ESTATE		Time:		17:21	
Supplier				Req. No.		175320	
Material required before date:				ID No.		67550	

No	Description	Size	Quantity	Units	Inward No	Date
1	Umbrella	STD	03	No's		
2	Rain coats	STD	03	No's		
3						
4						

78766

For MDs APPROVAL

☒ High Value/quantity beyond limits.
☐ Po/Req. processed-post approval.
☐ Approval for technical details/clarification.
☐ Replenishing SSLLP stock
☐ Other

APPROVED BY
 17 JUL 2021
 SOHAM MOH...
 APPROVED BY

Remarks: - For Staff use purpose

Prepared By	Sadhana	Approved by	
Sign. & Date	14-07-2021	Sign. & Date	

Certified by:

 Project Manager
 Nilgiri Estates

Note: On receipt of material at site write inward number and date in last 2 columns

Company Name:				Date:			
Site & Phase :				Time:			
Supplier				Req. No.			
Material required before date:		Urgent		ID No.			

No	Description	Size	Quantity	Units	Inward No	Date
1						
2						
3						
4						

Remarks:

Prepared By		Approved by	
Sign. & Date		Sign. & Date	