PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	04/8/21	Prepared by:	Sridevi
PO/WO no.	79096	PO / WO Date.	27/7/21
Supplier Name	Reflections Electricals Pvt Ltd	PO/WO amount	1,142/-
Firm/Company	Silver oak villas LLP	Project	Silver oak villas
Sl. No.	Bill No.	Bill Date	Bill amount
1	1192	29/7/21	1,142/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			1,142/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.			94557	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	
Amount C –Other Debits :	
Amount D (D=A+B-C) – Amount to be credited to the supplier:	1,142/-
Amount E – PO / WO value:	1,142/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	~~☐ Yes ☐ No (explained below)~~
Excess / short material received	~~☐ Approved – within acceptable limits~~ ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	09/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	Sri	[signature]					
Date	4/8/21	5/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

TAX INVOICE

Reflections Electricals Pvt Ltd. 5-4-187/7, M G Road & R P Road Junction Ranigunj, Secunderabad 500003 T.S Phone: 04027543785, 9705577776 GSTIN/UIN: 36AADCR2047Q1ZZ State Name : Telangana, Code : 36 E-Mail : reflections_hyderabad@yahoo.com	Invoice No. **1192**	Dated **29-Jul-2021**
	Delivery Note	Mode/Terms of Payment **Against Delivery**
	Reference No. & Date. **1192 dt. 29-Jul-2021**	Other References
Buyer (Bill to) **Silver Oak Villas LLP** 5-4-187/3 & 4, II Floor, MG Road, Secunderabad 500 003 GSTIN/UIN : 36ADBFS3288A2Z7 State Name : Telangana, Code : 36 Place of Supply : Telangana	Buyer's Order No. **79096/156538**	Dated **27-Jul-2021**
	Dispatch Doc No.	Delivery Note Date
	Dispatched through **Mr Raghu**	Destination
	Terms of Delivery	

Sl No.	Description of Goods	HSN/SAC	GST Rate	Quantity	Rate	per	Amount
1	**LED Bulb 9W E27 2700K N91002**	8539	12 %	12.0000 nos	85.00	nos	**1,020.00**
	OUTPUT CGST						**61.20**
	OUTPUT SGST						**61.20**
	Less : ***Rounding Off***						**(-)0.40**
	Total			**12.0000 nos**			**₹ 1,142.00**

INWARD WITH TIME:
Inward No: 15933 Dt: 29/7/21
MRN No: 94859 Dt: 30/7/21
Received By: Sign:
SILVER OAK VILLAS LLP

SUMMIT SALES LLP
IN WARD
No: 82941
Date: 31/12
Sign:
R.R. DIST.

Amount Chargeable (in words)

E. & O.E

INR One Thousand One Hundred Forty Two Only

HSN/SAC	Taxable Value	Central Tax Rate	Central Tax Amount	State Tax Rate	State Tax Amount	Total Tax Amount
8539	1,020.00	6%	61.20	6%	61.20	122.40
Total	**1,020.00**		**61.20**		**61.20**	**122.40**

Tax Amount (in words) : **INR One Hundred Twenty Two and Forty paise Only**

Date & Time :

Company's Bank Details
A/c Holder's Name : **Reflections Electricals Pvt Ltd.**
Bank Name : **State Bank of India**
A/c No. : **30033772668**
Branch & IFS Code : **M G Rod, Secunderabad & SBIN0003032**

Company's PAN : **AADCR2047Q**

Declaration
We declare that this invoice shows the actual price of the goods described and that all particulars are true and correct.

for Reflections Electricals Pvt Ltd.

Authorised Signatory

SUBJECT TO HYDERABAD JURISDICTION

This is a Computer Generated Invoice

Purchase Order

 27-07-2021 4:35:34 PM

Or 79096
26.07.21 11:55:22

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details			
Reflections Electricals Pvt. Ltd., 5-4-187/6, P.M. Modi Complex Ist Floor,M.G. Road,Sec-Bad -500 003	**Doc No**	79096	156538
	Doc Date	27-07-2021	
GSTIN 36AADCR2047Q1ZZ 27540307	**Quote No**	Nil	
27543785.. 9849875767	**Quote Date**	27-07-2021	
	SupplyType	Supply	

Kind Attn : MR.Shakib khan

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	4521 - Electrical - other - Bulb - other - nos *9w thread type F3000 E1E27*	12.00	85.00	0.00	12.00	1,142.40
					Total Order Value . . .	**1,142.40**

Rupees : One Thousand One Hundred Fourty Two and Paise Fourty Only.

Terms and Conditions :-

Specification / All items shall be of 'Wipro' brand.

Payment Terms Within 7 days of delivery.

Tax Inclusive of all taxes

Delivery Date Same Day

Delivery Location Silver Oak Villas Phase - IX
Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint
Phone. Contact: Security 65908777, 9502288244 Sanjay

Penality For Delay Nil

Transportation Transport cost shall be borne by us.

Warranty 5 yrs

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications.Payment as per actual receipt of material. Above order foramphi theter purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks Installation chagres extra Rs.500/- per piece.

For *Silver Oak Villas LLP*
Authorised Signatory

Name : ______________

Accepted the above Terms And Conditions
For *Reflections Electricals Pvt. Ltd.,*

Name : ______________

Date : __/__/____

Requisition Form

1519

Company Name:	Silver Oak Villas LLP	Date:	26-07-2021
Site & Phase :	Silver Oak Villas	Time:	10.00
Supplier		Req. No.	156538
Material required before date:	30-07-2021	ID No.	67879

No	Description	Size	Quantity	Units	Inward No	Date
1	LED Threded Blubs 9w(E1E27)	F3000	12	Nos		
2						
3	79096					
4						
5						
6						
7						

Remarks: -For amphi theter purppose

Prepared By	B.Meenakshi	Approved by	
Sign.& Date	26-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.Requisition Form

APPROVED
27 JUL 2021
P. PRABHAKAR
Sr. MANAGER PURCHASE