

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	4/8/21	Prepared by:	Sidewi
PO/WO no.	79000	PO / WO Date.	24/7/21
Supplier Name	Santhosh Tarpaulin	PO/WO amount	1,260/-
Firm/Company	Silver oak villas LLP	Project	Silver oak villas
Sl. No.	Bill No.	Bill Date	Bill amount
1	047	26/7/21	1,260/-
2			
3			
4			
Amount A - Bills total(Excluding Transport & Hamali Charges):			

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	/	/	94541	☒ Yes ☐ No
2.	/	/		☐ Yes ☐ No
3.	/	/		☐ Yes ☐ No

Amount B - Other Credits : Transportation charges

Amount C - Other Debits :

Amount D (D=A+B-C) - Amount to be credited to the supplier:

Amount E - PO / WO value:

Amount F - Difference (A - E): GST-18%

Quantity received as per PO / WO	☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☐ Yes ☐ No (explained below)
Excess / short material received	☐ Approved - within acceptable limits ☐ No (explained below)
Close PO / W?O	☒ Yes ☐ No - wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes - Rs. /- ☒ No
Payment - due date	

Remarks:

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts - receiver of bill	Accountant	Accounts Manager
Sign:							
Date	4/8/21	5/8/21					

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-.

TAX-INVOICE**SANTHOSH TARPAULIN**

2-9-39/7/3, Forzenguda,
Suryanagar, Old Alwal,
Medchal, Malkajgiri District - 500 010.
Telangana State

GSTIN :36ATWPA1307P1ZC

Email id: santhoshtarp@gmail.com

Cell: 9642662732

Bank Account : AXIS BANK

Acc.No.919020039284737

IFSC CODE :UTIB0001378

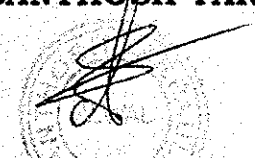
To SILLVER OAK VILLAS LLP
5-4-187/3&4 IInd floor MG ROAD
SECUNDERABAD 500003
GSTIN No. 36ADBFS3288A2Z7

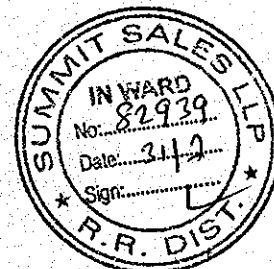
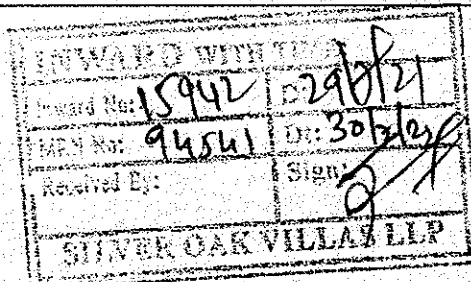
Invoice No: **047**

Invoice Date: 26/07/2021

P.O.No.79000/156530

P.O.Date: 24.07.2021

Sl. No.	Descriptions	Code SAC HSN	Qty	Rate	Amount Rs. Ps.
1	RAIN COATS XXXL 1 XXL 2	6201	NOS 3	@400/-	1,200
Rupees in words ONE THOUSAND TWO HUNDRED SIXTY only				Total ::	1,200.00
				CGST @ 2.5 % ::	30.00
				SGST @ 2.5 % ::	30.00
				IGST 18% ::	
				adjust ::	
				Grand Total ::	1,260.00
Receiver Signature & Seal				For SANTHOSH TARPAULIN  Authorized Signatory	



Purchase Order

Page(s) 1 Of 1

24-07-2021 16:37:40

Ori



79000

22.07.21 4:01:00

From Company : **Silver Oak Villas LLP**
5-4-187/3 & 4, IInd Floor, M.G.Road, Secunderabad - 500003
G S T No. : 36ADBFS3288A2Z7

Supplier Details

Santosh Tarpaulin
2-9-39/7/3, Forzenguda, Suryanagar, Old Alwal, Medical Malkagiri Dist
-500010

GSTIN 36ATWPA1307P1ZC

9642662732

Doc No	79000	156530
Doc Date	24-07-2021	
Quote No	Nil	
Quote Date	16-07-2021	
SupplyType	Supply	

Kind Attn : Santosh Kumar

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 4052 - Consumables - Raincoats - NA - nos XXXL 1 no. XXL 2 nos	3.00	400.00	0.00	5.00	1,260.00
Total Order Value . . .					1,260.00

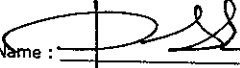
Rupees : One Thousand Two Hundred Sixty Only.

Terms and Conditions :-

Specification /	As per details given in the quotation.
Payment Terms	After Delivery & Production of bill
Tax	Inclusive of all taxes
Delivery Date	Next Day.
Delivery Location	Silver Oak Villas Phase - IX Sy. No. 291, Cherlapally, Hyderabad, next to Govt. of india mint Phone. Contact: Security 65908777, 9502288244 Sanjay
Penalty For Delay	Nil
Transportation	Transport cost shall be borne by us.
Warranty	Nil
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for site eng use purpose
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For **Silver Oak Villas LLP**

Authorised Signatory

Name : 
Contact :-

Accepted the above Terms And Conditions

For **Santosh Tarpaulin**

Name : _____

Date : __/__/__

Requisition Form

Company Name:		Silver Oak Villas LLP		Date:		21-07-2021	
Site & Phase :		Silver Oak Villas		Time:		13.00	
Supplier				Req. No.		156530	
Material required before date:		27-07-2021		ID No.		67746	
No	Description	Size	Quantity	Units	Inward No	Date	
1	Rain Coat	XXXL	1	NO			
2	Rain Coat	XXL	2	NO			
3							
4							
5							
6							
7							
8							
9							
10							
Remarks: -For Silver oak welfare association security purpose							
Prepared By		B.Meenakshi		Approved by			
Sign.& Date		21-07-2021		Sign. & Date			

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
23 JUL 2021
SOHAM MGD
MANAGING DIRECTOR

For MDs APPROVAL

- ☐ High Value/quantity beyond limits.
- ☐ Po/Req. requires MD approval.
- ☐ Approval and clarification details/clarification.
- ☐ Replenishing LLP stock
- ☒ Other