PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	04/08/2021	Prepared by:	T.D. Murthy
PO/WO no.	79334	PO / WO Date.	04/08/2021
Supplier Name	Sri Sai Rohith Marketing Co.	PO/WO amount	Rs. 21,181/-
Firm/Company	Summit Sales LLP	Project	Summit Housing LLP
Sl. No.	Bill No.	Bill Date	Bill amount
1.	62	28/07/2021	Rs. 21,181/-
2.	-	-	-
3.	-	-	-
Amount A – Bills total(Excluding Transport & Hamali Charges):			Rs. 21,181/-

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	905	27/07/2021	94722	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No
Amount B –Other Credits :				-
Amount C –Other Debits :				-
Amount D (D=A+B-C) – Amount to be credited to the supplier:				Rs. 21,181/-
Amount E – PO / WO value:				Rs. 21,181/-
Amount F – Difference (A – E):				-

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☑ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☑ No
Payment – due date	**09/08/2021**
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	M D	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:	[signature]		[signature]				
Date			04				

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 5,000/-, Purchase Manager and Procurement Manager to approve all bills from 5,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

GSTIN NO. 36AMHPC9678H1ZM

TAX INVOICE

Orginal for Recepient
Duplicate for Supplier/Transporter
Triplicate for Supplier

SRI SAI ROHIT MARKETING .CO

Dealers In: All Kinds of Aluminium Section Sheets, Glass, Plywood & Hardware Etc.,

New Narsimha Nagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad-76. T.S. CELL: 98665 12288

TAX IS PAYABLE ON REVERSE CHARGE (YES/NO)
INVOICE NO: 62
INVOICE DATE: 28-7-21

TRANSPORTATION NAME:
VEHICLE NO: TS08UG4855 L/R.NO:
DATE & TIME OF SUPPLY:
PLACE OF SUPPLY:

DETAILS OF RECEIVER (BILLED TO)

M/S Summit Sales LLP
5-4-187/3&4, IInd Floor, M.G. Road.
Secbad - 500003
STATE CODE GSTIN NO: 36ACQFS2044C1Z7

DETAILS OF CONSIGNEE (SHIPPED TO)

-do-
STATE CODE GSTIN NO:

S.No.	HSN CODE	THICKNESS	DISCRIPTION	NO. OF.PCS	QUANTITY IN.SQ.MTRS	RATE PER.SQ.MTR	Amount Rs.	Ps.
1	7610		Window Labour Charges. →		359 Sft	50/-	17950	00
					TOTAL BEFORE TAX		17950	00
					ADD:CGST	9%	1615	50
					ADD:SGST	9%	1615	50
					ADD:IGST			
					TAX AMOUNT GST			
					GRAND TOTAL		21181	00

SUMMIT SALES LLP
IN WARD
No: 82823
Date: 29/2
Sign:
R.R. DIST.

BANK DETAILS: HDFC BANK, HABSIGUDA BRANCH
SRI SAI ROHIT MARKETING.CO
A/C NO. 50200007478658 IFSC CODE: HDFC0000368

Rupees in Words.....................................

1. Once goods sold will not be taken back
2. Interest @24% p.a. will be charged if payment is not made within 15 days from the date of the Bill.
3. Subject to Secunderabad juridiction only.
4. Our Responsibilty ceases sooner the goods leave our premises

E.&O.E

Receiver Stamp & Signature.............................

For SRI SAI ROHIT MARKETING.CO

Authorised Signature

QUOTATION / ESTIMATION

Cell : 9866512288
9700057664

SRI SAI ROHITH MARKETING CO.

All Kinds of Aluminium Section, Hardware, Plywood, Glass & Grills
Aluminium Windows, Partitions & Elevation Works

Plot # 66, Krishna Nagar, Road # 8, NFC Main Road, H.B. Colony, Moula-Ali, Hyderabad - 040. E-mail : srisaimark.co@gmail.com

No. 905

M/s. Summit Sales Ltd

Date : 27/7/21

S.No	PARTICULARS	Qty.	Rate	AMOUNT Rs.	Ps.
1	Sliding window 3 Track 36"x3 →	2			
2	Fixed window 2x4 →	5			
3	Openable window 2x4½ →	2			
4	Openable window 2x2 →	70			
		79			
	TOTAL				

Certified by:

Stores Manager

INWARD

Inward No: 16669 Dt: 27/7/21

MR. No: [illegible] Dt: [illegible]

Received By: Sign:

SUMMIT SALES LLP

For SRI SAI ROHITH MARKETING CO.

Authorised Signature

Purchase Order

 04-08-2021 11:29:35

79334
31.07.21 2:18:25

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Sri Sai Rohith Marketing Company
New Narsimhanagar Colony, Near Noma Kalyana Vedika, Mallapur, Hyderabad - 500 076.

GSTIN 36AMHPC9678H1ZM

9866512288

Doc No	79334	168894
Doc Date	04-08-2021	
Quote No	Nil	
Quote Date	04-08-2021	
SupplyType	Supply	

Kind Attn : Mr. C. Laxman Kumar

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	2214 - Carpentry - windows - Al. Sliding - other - sft *3 track - 3'6" x 3'0 - 02 nos*	21.00	50.00	0.00	18.00	1,239.00
2	2187 - Carpentry - windows - Al. Fixed - other - sft *2'0 x 4'0 - 05 nos*	40.00	50.00	0.00	18.00	2,360.00
3	2205 - Carpentry - windows - Al. Openable - other - sft *2'0 x 4'6" - 02 nos*	18.00	50.00	0.00	18.00	1,062.00
4	2414 - Carpentry - windows - Al. Ventilator - Top hung - 2 ft X 2 ft - Sft *70 nos*	280.00	50.00	0.00	18.00	16,520.00
	Rupees : Twenty One Thousand One Hundred Eighty One Only.			**Total Order Value . . .**		**21,181.00**

Terms and Conditions :-

Specification / Brand	Aluminium Sections shall be of 'Agarvanshi' brand
Payment Terms	After Delivery & Production of bill
Tax	All taxes included in above price.
Delivery Date	Material delivered.
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Bills must be submitted to H.O. within 30days of completion of work. 10% plty on value of order will be deducted for delay in submission of bills.
Transportation Cost	Included in the above price.
Warranty	1 year on workmanship.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for SSLLP unusable stock resize making purpose.
Completion Date	Nil
Measurment	Payment will be made as per measurement of laid and fixed material. Wastage at suppliers cost.
Security	Supplier shall be responsible for security and storage of material at site at its risk and cost.
Remarks	

For *Summit Sales LLP*
Authorised Signatory

04/08/2021

Name :

Accepted the above Terms And Conditions
For *Sri Sai Rohith Marketing Company*

Name :

Date : __/__/____

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	04/08/2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	11:00
Supplier		Req. No.	168894
Material required before date:		ID No.	68149

No	Description	Size	Quantity	Units	Inward No	Date
1	AL. SLIDING WINDOWS - 3T	3'6'' X 3'	02	NOS		
2	AL. FIXED WINDOWS	2' X 4'	05	NOS		
3	AL. OPENABLE WINDOWS	2' X 4'6''	02	NOS		
4	AL. VENTILATORS	2' X 2'	70	NOS		
5						
6						
7	79314					
8						
9						
10						
11						
12						
13						

Remarks: ABOVE ORDER FOR RESIZE DONE FOR ODD SIZES(DC NO. 905, DT. 27/07/2021).

Prepared By	T.D. MURTHY	Sign. & Date	
Date:	04/08/2021		

Note: On receipt of material at site write inward number and date in last 2 columns.