

PURCHASE DIVISION
Advice for approval for credit to supplier

(B)

(E)✓

Date:	7/8/21	Prepared by:	Hemendra
PO/WO no.	79011	PO / WO Date.	24/7/21
Supplier Name	Commodore R. L. W.	PO/WO amount	29,547/-
Firm/Company	SSUP	Project	Shul
Sl. No.	Bill No.	Bill Date	Bill amount
1	672	4/8/21	29,547/-
2			
3			
4			

Amount A – Bills total(Excluding Transport & Hamali Charges):

Sl. No.	DC No	DC. Date	MRN No.	DC matches MRN
1.	672	4/8/21	94774	☒ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits :Transportation charges

Amount C –Other Debits :

Amount D (D=A+B-C) – Amount to be credited to the supplier:

Amount E – PO / WO value:

Amount F – Difference (A – E): GST-18%

Quantity received as per PO /WO	☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☒ Yes ☐ No (explained below)
Excess / short material received	☒ Approved – within acceptable limits ☐ No (explained below)
Close PO / WO?	☒ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. /- ☒ No
Payment – due date	12/8/21

Remarks:

Approved by	Purchase Officer	Purchase Manager	APPROVED MD Procurement Manager 09 AUG 2021	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:						
Date			MINISH PARIKH MANAGER PROCUREMENT			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve attachment'. 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

COSMO DURABLES PVT LTD

Depot: Warehouse No 1 Kssp Warehousing, Complex, Sanath Nagar, Hyderabad-500 018.

GSTIN : 36AABCC5116H1ZZ

TAN-HYDC00938A

TAX INVOICE

Ph: 040-23813399

Fax: 040-23818586

Email: cosmodurables@yahoo.in

CIN: U32106TG1997PTCO27648

Invoice No : SGT-672

Date : 04-08-2021

State : TS Code : 36

Salesmen : PRASANTH B

Bill Ref : PURCHASE ORDER

Transporter :

BANK NAME: THE FEDERAL BANK LTD

BRANCH: LAKDIKAPOL

ANC NO.: 13325500012683

IFSC CODE: FDRL0001332

RECEIVER ADDRESS :

SHIPMENT ADDRESS :

M/s. SUMMIT SALES LLP

5-4-187/3 & 4, II ND FLOOR,

M.G. ROAD,
SECUNDERABAD

50003

9618244433

GSTIN: 36ACQFS2044C1Z7 State Name/ Code T.S

36

PO NO: 79011, SUMMIT HOUSING LLP, CHERLAPALLY, BEHIND
KINGSTON PG COLLEGE, HYDERABAD. CONTACT
PERSON: MR. HAMENDRA-9618244433.

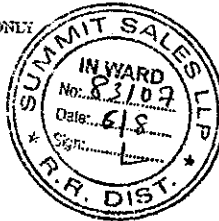
S.No	Code	DESCRIPTION	HSN/SAC	QTY	RATE	Gross	Taxable Value	CGST %	SGST %	IGST %
1	GPME-G-20XL7	GRACE PLAIN MEDIUM (20X17)GLOSSY	73241000	01	4410.00	44100.00	25039.83	9	9	

INWARD	
Inward No: 16240	DI: 5/8/21
MRN No: 64724	DI: 5/8/21
Received By: [Signature]	Sign: [Signature]
SUMMIT SALES LLP	

Certified by: [Signature]
Stores Manager

Rupees : TWENTY NINE THOUSAND FIVE HUNDRED AND FORTY SEVEN ONLY

Trade Disc : Proj Trd Disc : 14,553.00
Spl Disc : Cash Disc :



Basic Value	25,039.83
Add : CGST	2,253.58
Add : SGST	2,253.58
Add : IGST	
Tax Amt GST	4,507.16
P & F Charges	
TCS	
NET	29,547.00

TERMS & CONDITIONS :

1. Goods once sold will not be taken back or exchanged.
2. Payment strictly as per terms & condition agreed otherwise penalty will be charged.
3. No Responsibility for Transit Risks
4. Disputes, if any shall be subject to the jurisdiction of Hyd.
5. Interest @24% per annum will be charges on bills which are not paid within 30 days

17:18:56

For COSMO DURABLES PVT LTD

[Signature]

Authorised Signatory

Purchase Order

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24-07-2021 2:13:56 PM



79011

26.07.21 11:52:27

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Cosmo Durables Pvt. Ltd.,
H.O. 4-1-369, Abids, Hyderabad - 500 001.

GSTIN 36

2381-8586..

2381-3399/2381-6688.

9949118124-Anjancyulu.

Doc No	79011	168850
Doc Date	24-07-2021	
Quote No	Nil	
Quote Date	24-07-2021	
SupplyType	Supply	

Kind Attn : Mr. Venkateshwar Rao

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7310 - Plumbing - sanitary - Sink - other - nos 20" x 17"	10.00	4,410.00	33.00	0.00	29,547.00
Total Order Value . . .					29,547.00
Rupees : Twenty Nine Thousand Five Hundred Fourty Seven Only.					

Terms and Conditions :-

Specification / All items shall be of "Nirali" brand, glossy finish.

Payment Terms Within 30 days of delivery all materials & production of bill.

Tax Inclusive of all taxes

Delivery Date Within 2days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Transport cost shall be borne by us

Warranty Min. 20 years on glossy finish.

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.

Completion Date Nil

Measurment Nil

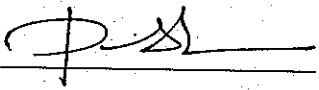
Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Cosmo Durables Pvt. Ltd.,**Name : 

Name : _____

Date : __/__/__

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Requisition Form

Company Name:		SUMMIT SALES LLP		Date:		20-07-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		13:15	
Supplier				Req. No.		168850	
Material required before date:				ID No.		67807	

S. No	Description	Size	Quantity	Units	Inward No	Date
1	CP-Wall Mixture		15	Nos		
2	Sink Coak With Swivel Spout		15	Nos		
3	Short Body		8	Nos		
4	Shower Arm		10	Nos		
5	Shower Head		10	Nos		
6	Bib Cock		12	Nos		
7	Pillar Cock		20	Nos		
8	Angle Cock		50	Nos		
9	CP Double Square Jalli		30	Nos		
10	CP Extension Nipple	1/2"x1.5"	90	Nos		
11	CP-Wash Basin Waste Coupling		40	Nos		
12	GI Ball Cock	1/2"	10	Nos		
13	CP-Health Faucet		15	Nos		
14	SS Sink	20"x17"	10	Nos		
15	Rag Bolts(Wash Basin)		40	Nos		
16	Waste Pipe		60	Nos		

Remarks: For Stock Maintenance Purpose			
Prepared By	Bhavani		
Sign. & Date	20-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.

APPROVED BY
23 JUL 2021
SOHAM MODI
MANAGING DIRECTOR