E E

PURCHASE DIVISION
Advice for approval for credit to supplier

Date:	7/8/21	Prepared by:	Hemendra
PO/WO no.	79011	PO / WO Date.	24/7/21
Supplier Name	Cosmo Durable Pvt Ltd	PO/WO amount	29,547/-
Firm/Company	SSUP	Project	SSUP

Sl. No.	Bill No.	Bill Date	Bill amount
1	677	4/8/21	29,547/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			29,547/-

Sl. No.	DC .No	DC. Date	MRN No.	DC matches MRN
1.	67	4/8/21	94774	☑ Yes ☐ No
2.				☐ Yes ☐ No
3.				☐ Yes ☐ No

Amount B –Other Credits : Transportation charges	—
Amount C –Other Debits :	—
Amount D (D=A+B-C) – Amount to be credited to the supplier:	29,547/-
Amount E – PO / WO value:	29,547/-
Amount F – Difference (A – E): GST-18%	—

Quantity received as per PO /WO	☑ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)
Is difference between PO / Bill acceptable?	☑ Yes ☐ No (explained below)
Excess / short material received	☐ Approved – within acceptable limits ☐ No (explained below)
Close PO / W?O	☑ Yes ☐ No – wait for balance material ☐ No (explained below)
Advance paid / PDC given (deduct when paying)	☐ Yes – Rs. ______/- ☑ No
Payment – due date	12/8/21
Remarks:	

Approved by	Purchase Officer	Purchase Manager	Procurement Manager	MD	Accounts – receiver of bill	Accountant	Accounts Manager
Sign:							
Date							

APPROVED
09 AUG 2021
MINISH PARIKH
MANAGER PROCUREMENT

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

COSMO DURABLES PVT LTD

Depot:Warehouse No 1 Kssp Warehousing,Complex ,SanathNagar,Hyderabad-500 018.

GSTIN : 36AABCC5116H1ZZ
TAN-HYDC00938A

TAX INVOICE

Ph:040-23813399
Fax:040-23818586
Email:cosmodurables@yahoo,in
CIN:U32106TG1997PTC027648

Invoice No : SIGT-672
Date : 04-08-2021
State : TS Code : 36

Salesmen : PRASANTH.B
Bill Ref : PURCHASE ORDER
Transporter :

BANK NAME: THE FEDERAL BANK LTD
BRANCH: LAKDIKAPOOL
A\C NO.:13325500012683
IFSC CODE: FDRL0001332

RECEIVER ADDRESS :

M/s. SUMMIT SALES LLP
5-4-187/3 & 4, II ND FLOOR,
M.G.ROAD,
SECUNDERABAD 50003
9618244433
GSTIN : 36ACQFS2044C1Z7 State Name/ Code T.S 36

SHIPMENT ADDRESS :

PO NO:79011,SUMMIT HOUSING LLP,CHERLAPALLY,BEHIND KINGSTON PG COLLEGE,HYDERABAD.CONTACT PERSON.MR.HAMENDRA-9618244433.

S.No	Code	DECRIPTION	HSN/SAC	QTY	RATE	Gross	Taxable Value	CGST %	SGST %	IGST %
1	GPME-G-20X17	GRACE PLAIN MEDIUM (20X17)GLOSSY	73241000	10	4410.00	44100.00	25039.83	9	9	
				10		44100.00	25039.83			

INWARD
Inward No: 16740 Dt: 5 8 21
MRN No: 14774 Dt: 5 8 21
Received By: Sign:
SUMMIT SALES LLP

(10)

Certified by:
Stores Manager

Rupees : TWENTY NINE THOUSAND FIVE HUNDRED AND FORTY SEVEN ONLY

Trade Disc :
Spl Disc :
Proj Trd Disc : 14,553.00
Cash Disc :

SUMMIT SALES LLP R.R. DIST.
IN WARD No: 83107 Date: 6 8 Sign:

Basic Value	25,039.83
Add : CGST	2,253.58
Add : SGST	2,253.58
Add: IGST	
Tax Amt GST	4,507.16
P & F Charges	
TCS	
NET	**29,547.00**

TERMS & CONDITIONS :
1.Goods once sold will not be taken back or exchanged.
2.Payment strictly as per terms & condition agreed otherwise penalty will be charged.
3.No Responsibility for Transit Risks
4.Disputes, If any shall be subject to the jurisdiction of Hyd.
5.Interest @24% per annum will be charges on bills which are not paid within 30 days

17:18:56

For COSMO DURABLES PVT LTD

T.Rane

Authorised Signatory

Purchase Order

79011
26.07.21 11:52:27

 24-07-2021 2:13:56 PM

From Company : **Summit Sales LLP**
5-4-187/3&4,II nd floor,MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Cosmo Durables Pvt. Ltd.,
H.O. 4-1-369, Abids, Hyderabad - 500 001.

GSTIN 36
2381-3399/2381-6688. 2381-8586..
9949118124-Anjaneyulu.

Doc No	79011	168850
Doc Date	24-07-2021	
Quote No	Nil	
Quote Date	24-07-2021	
SupplyType	Supply	

Kind Attn : Mr. Venkateshwar Rao

Purchase Order for the Supply of following Items.

	Item Name	Qty	Rate	Dis%	GST	Amount
1	7310 - Plumbing - sanitary - Sink - other - nos *20" x 17"*	10.00	4,410.00	33.00	0.00	29,547.00
					Total Order Value . . .	**29,547.00**

Rupees : Twenty Nine Thousand Five Hundred Fourty Seven Only.

Terms and Conditions :-

Specification /	All items shall be of "Nirali" brand, glossy finish.
Payment Terms	Within 30 days of delivery all materials & production of bill.
Tax	Inclusive of all taxes
Delivery Date	Within 2days
Delivery Location	Summit Housing LLP Cherlapally,Behind Kingston PG college, Hyderabad Phone. 9618244433, Hamendra
Penality For Delay	Nil
Transportation	Transport cost shall be borne by us
Warranty	Min. 20 years on glossy finish.
Advance Paid	Nil
Other Terms	We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.
Completion Date	Nil
Measurment	Nil
Security	Nil
Remarks	

For ***Summit Sales LLP***
Authorised Signatory

Name : ____________

Accepted the above Terms And Conditions
For ***Cosmo Durables Pvt. Ltd.,***

Name : ____________

Date : __/__/____

150

Requisition Form

Company Name:	SUMMIT SALES LLP	Date:	20-07-2021
Site & Phase :	SUMMIT HOUSING LLP	Time:	13:15
Supplier		Req. No.	168850
Material required before date:		ID No.	67807

S. No	Description	Size	Quantity	Units	Inward No	Date
1	CP-Wall Mixture		15	Nos		
2	Sink Coak With Swivel Spout		15	Nos		
3	Short Body		8	Nos		
4	Shower Arm		10	Nos		
5	Shower Head 79010		10	Nos		
6	Bib Cock		12	Nos		
7	Pillar Cock		20	Nos		
8	Angle Cock		50	Nos		
9	CP Double Square Jalli		30	Nos		
10	CP Extension Nipple	1/2"x1.5"	90	Nos		
11	CP-Wash Basin Waste Coupling		40	Nos		
12	GI Ball Cock 79013	1/2"	10	Nos		
13	CP-Health Faucet		15	Nos		
14	SS Sink 79011	20"x17"	10	Nos		
15	Rag Bolts(Wash Basin) 79012		40	Nos		
16	Waste Pipe		60	Nos		

Remarks:For Stock Maintenance Purpose

Prepared By	Bhavani		
Sign.& Date	20-07-2021	Sign. & Date	

APPROVED BY
23 JUL 2021
SOHAM MODI
MANAGING DIRECTOR

Note: On receipt of material at site write inward number and date in last 2 columns.