

PURCHASE DIVISION
Advice for approval for credit to supplier

Date: 7/8/21		Prepared by: Hemendra	
PO/WO no. 79173		PO / WO Date. 30/7/21	
Supplier Name: Royal Sanitary		PO/WO amount: 12,529/-	
Firm/Company: SS UP		Project: SH UP	
Sl. No.	Bill No.	Bill Date	Bill amount
1	402	6/8/21	14,187/-
2			
3			
4			
Amount A – Bills total(Excluding Transport & Hamali Charges):			12,529/-
Sl. No.	DC No.	DC. Date	MRN No.
1.	402	6/8/21	94837
2.			
3.			
Amount B –Other Credits :Transportation charges			1,652/-
Amount C –Other Debits :			
Amount D (D=A+B-C) – Amount to be credited to the supplier:			14,187/-
Amount E – PO / WO value:			12,529/-
Amount F – Difference (A – E): GST-18%			1,652/-
Quantity received as per PO /WO		☒ Yes ☐ Excess received ☐ Short received ☐ Other (explained below)	
Is difference between PO / Bill acceptable?		☐ Yes ☐ No (explained below)	
Excess / short material received		☒ Approved – within acceptable limits ☐ No (explained below)	
Close PO / W?O		☒ Yes ☐ No – wait for balance material ☐ No (explained below)	
Advance paid / PDC given (deduct when paying)		☐ Yes – Rs. /- ☒ No	
Payment – due date		12/8/21	
Remarks:			
Approved by	Purchase Officer	Purchase Manager	Procurement
Sign:			MD
Date			

Notes: 1. In case amount to be credited to supplier and the bills total does not match prepare JV for debit or credit. 2. Attach additional sheets if quantity of bills or DCs is more than the space provided. Clearly mark the space provided with 'see attachment'. 3. Purchase Officer can approve Pos/Wos upto Rs. 10,000/-, Purchase Manager or Procurement Manager to approve all bills from 10,000/- to 1,00,000/- . 4. Attach JV, Office copy of PO/WO, DCs and bills to this advice. 5. In Amount A, exclude transport, Hamali charges, etc and instead include in Amount B. 6. To be approved by accounts manager if bill value exceeds Rs. 10,000/- 7. MD to approve all bills above 1,00,000/-

(ORIGINAL FOR RECIPIENT)

3-6-429/6, SRI SAI TOWER,
St.No.4 HIMAYAT NAGAR
HYDERABAD
GSTIN/UIN: 36ACWPG4864A1ZG
Site Name : Telangana, Code : 36
E-Mail : prafulsanitary@gmail.com

5-4-187/3&4, IInd Floor, M.G Road
Secunderabad
GSTIN/UIN : 36ACQFS2044C1Z7
State Name : Telangana, Code : 36

Self

Cherlapatty

Certified by: 

Stores Manager

Purchase Order

Page(s) 1 Of 1

30-07-2021 4:13:07 PM



79173

26.07.21 11:55:23

From Company : **Summit Sales LLP**
5-4-187/3&4, II nd floor, MG Road, Secunderabad-500003.
G S T No. : 36ACQFS2044C1Z7

Supplier Details

Praful Sanitary
3-6-138/5, Himayat Nagar, Hyderabad.

GSTIN 36ACWPG864A1ZG
65526886.

40077300

9849624797

Doc No	79173	168867
Doc Date	30-07-2021	
Quote No	NIL	
Quote Date	30-07-2021	
SupplyType	Supply	

Kind Attn : Mr. Ashish Gupta

Purchase Order for the Supply of following Items.

Item Name	Qty	Rate	Dis%	GST	Amount
1 7041 - Plumbing - CP - Sq. Jali without hole - 6 In x6 In - nos	50.00	179.00	35.00	18.00	6,864.65
2 7028 - Plumbing - CP - Extension Nipple - other - nos 1 1/2"	50.00	90.00	20.00	18.00	4,248.00
3 7284 - Plumbing - PVC - Waste Pipe - other - nos	60.00	25.00	20.00	18.00	1,416.00
Total Order Value . . .					12,528.65
Rupees : Twelve Thousand Five Hundred Twenty Eight and Paise Sixty Five Only.					

Terms and Conditions :-

Specification / As per details given in the quotation.

Payment Terms Within 30 days of delivery.

Tax All taxes included in above price.

Delivery Date Within 3 days

Delivery Location Summit Housing LLP
Cherlapally, Behind Kingston PG college, Hyderabad
Phone. 9618244433, Hamendra

Penalty For Delay Nil

Transportation Included by us !

Warranty 7 years warranty

Advance Paid Nil

Other Terms We reserve the right to reject items not conforming to quality and specifications. Above order for Stock purpose.

Completion Date Nil

Measurment Nil

Security Nil

Remarks

For **Summit Sales LLP**

Authorised Signatory

Accepted the above Terms And Conditions

For **Praful Sanitary**

Name : _____

Name : _____

Date : ____/____/____

1538

Requisition Form

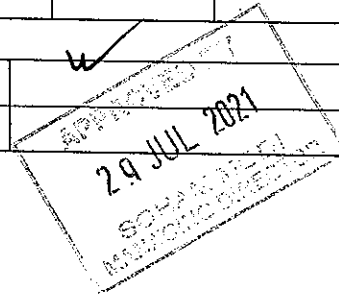
Company Name:		SUMMIT SALES LLP		Date:		26-07-2021	
Site & Phase :		SUMMIT HOUSING LLP		Time:		13:15	
Supplier				Req. No.		168867	
Material required before date:				ID No.		67984	

S. No	Description	Size	Quantity	Units	Inward No	Date
1	CP- Wall mixtute		20	Nos	✓	
2	Sink cock with swivel spout		20	Nos	✓	
3	Short body		10	Nos	✓	
4	Shower arm		20	Nos	✓	
5	Shower head		20	Nos	✓	
6	Bib cock		12	Nos	✓	
7	Pillar cock		20	Nos	✓	
8	Angle cock		70	Nos	✓	
9	CP double square jalli		50	Nos		
10	CP extension nipple	1/2"x1.5"	90	Nos		
11	SS sink	20"x17"	8	Nos		
12	Concealed flush tank		30	Nos		
13	Waste pipe		60	Nos		

Remarks: For Stock Maintenance Purpose

Prepared By	Bhavani		
Sign. & Date	26-07-2021	Sign. & Date	

Note: On receipt of material at site write inward number and date in last 2 columns.



79171

79173